

**Kersey Parish Council**  
**Schedule of Policies adopted and dates reviewed**

<b>Policy</b>	<b>Version number (all version 1 unless stated otherwise)</b>	<b>Date adopted</b>	<b>Minute reference</b>	<b>Review period</b>	<b>Date last reviewed</b>	<b>Review minute reference</b>	<b>Review Due</b>	<b>Parish Council webpage policy published on</b>
Code of Conduct - LGA Model Code of Conduct 2020		16-May-22	74/22	As required - Babergh Monitoring Officer/SALC to advise				Parish Council
Complaints Policy and Procedure	v1	04-Mar-19	42/19	Annually	12-May-25	70/25	May 26	Policies
Data Protection and Information Security Policy	v2	08-Sep-25	119/25	Annually			May 26	Policies
Data Retention Policy	v1	11-May-20	74/20	Annually	12-May-25	70/25	May 26	Policies
Delegated Powers granted to the Proper Officer		11-May-15	70/15	Annually	12-May-25	70/25	May 26	Policies
Disciplinary and Grievance Policy and Procedure		04-Mar-19	42/19	Annually	12-May-25	70/25	May 26	Policies
Equality and Diversity Policy		18-Jan-21	13/21	Annually	12-May-25	70/25	May 26	Policies
Financial Regulations (based on 2024 NALC Model)	v3	26-Jan-26	8/26	Annually			May 26	Finance
Freedom of Information Act 200, Model Publication Scheme 2015 v1.2	v1.2	13-May-19	72/19	Annually	12-May-25	70/25	May 26	Freedom Of Inf
Freedom of Information Publication Scheme	v2	12-May-25	70/25	Annually			May 26	Freedom Of Inf
Health and Safety Policy Statement		04-Mar-19	42/19	Annually	12-May-25	70/25	May 26	Policies
Internal Audit Terms of Reference and Annual Internal Audit Plan		12-May-25	65/25	Annually			May 26	Finance
Internal Control Systems	v3	02-Mar-26	35/26	Annually			March 27	Finance
IT and Email Policy	v2	08-Sep-25	119/25	Annually			May 26	Policies
Press, Media and Reporting Policy including Protocol for Reporting at meetings of the Council		04-Mar-19	42/19	Annually	12-May-25	70/25	May 26	Policies
Privacy Notice General	v2	08-Sep-25	119/25	Annually			May 26	Data Protection
Privacy Notice Staff Councillors and role holders	v2	08-Sep-25	119/25	Annually			May 26	Data Protection
Protocol for Pre-application Planning advice		20-Nov-17	155/17					Planning & Dev
Reseves Policy	v3	02-Mar-26	27/26	Annually			March 27	Finance
Risk Management Policy	v1	02-Mar-20	44/20	Annually	02-Mar-26	36/26	March 27	Policies
Safeguarding Policy	v2	12-May-25	70/25	Annually			May 26	Policies
Standing Orders (based on 2018 NALC model)	v6	12-May-25	70/25	Annually			May 26	Policies
Subject Access Request Policy	v1	10-Sep-18	126/18	Annually	12-May-25	70/25	May 26	Policies
Subject Access Request Procedure	v1	10-Sep-18	128/18	Annually	12-May-25	70/25	May 26	Policies
Working Group Terms of reference - Footpath		16-May-22	74/22	4 yearly			May 26	
Working Group Terms of reference - KCPC (Playground)		16-May-22	74/22	4 yearly			May 26	
Working Group Terms of reference - KVG (Volunteer Group)		16-May-22	74/22	4 yearly			May 26	