

Notice of Kersey Parish Council meeting

Kersey Parish Councillors are summoned to attend the Annual Meeting of Kersey Parish Council on Monday 11 May 2026 at Kersey Village Hall at 7.30 pm

Members of the public are welcome to attend this meeting and raise any issues or concerns in Parish Time. The Council, members of the public and press may record, film, photograph or broadcast this meeting when the public and press are not lawfully excluded.

Copies of Parish Council agendas, minutes and supporting documents are published on the Kersey website <https://www.kerseyparish.gov.uk/parish-council/meetings/>



Sarah Partridge, Clerk to Kersey Parish Council. 6 May 2026

Agenda

1. Election of Chair (sign Declaration of Acceptance of Office of Chair)
2. Election of Vice Chair
3. Receive apologies for absence and consider approval of Councillor absence
4. Accept Members' Declarations of Interest & consider Dispensation requests for Pecuniary Interests
(Councillors are requested to all check and confirm their Registers are up to date)
5. Confirm and sign the minutes of the previous meeting held on 13 April 2026
6. Public forum and reports
 - a. Suffolk County Councillor report
 - b. Babergh District Councillor report - Leigh Jamieson
 - c. Parish Time – Parishioners' opportunity to raise matters and ask questions
7. Other appointments
8. Planning applications
 - a. Progress
 - b. Consider planning applications received: None
 - c. Note planning applications received after publishing the agenda
9. Clerk's report
10. Correspondence
11. Finance
 - a. Confirm Responsible Financial Officer, Internal Auditor and a lead Councillor for finance
 - b. Confirm terms of reference for internal audit and annual internal audit plan
 - c. Review and adopt Financial Regulations
 - d. Review and confirm bank mandate arrangements
 - e. Note current bank balances and ratify expenditure
12. Receive report from Internal Auditor
13. Parish Council accounts and governance statements for the year ending 31 March 2026
 - a. Receive and note the Annual Internal Audit Report
 - b. Consider, approve and sign the year end accounts including significant variances and reserves
 - c. Set the dates of the period for the exercise of public rights 3 June 2026 to 14 July 2026
 - d. Approve and sign the Annual Governance Statement
 - e. Approve and sign the Annual Accounting Statements
 - f. Approve and sign the certificate of exemption from a limited assurance review
 - g. Approve and sign the Neighbourhood CIL expenditure report
14. Footpath Working Group general report
15. KCPC Working Group general report

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16. Review and adopt policies
 - a. Standing Orders
 - b. Delegated Powers
 - c. Working Group Terms of Reference – Footpath, KCPC & KVG
 - d. Complaints Policy and Procedure
 - e. Data Protection and Information Security Policy
 - f. Data Retention Policy
 - g. Disciplinary and Grievance Policy and Procedure
 - h. Equality and Diversity Policy
 - i. Freedom of Information Publication Scheme Model and Kersey Publication Scheme
 - j. Health and Safety Policy
 - k. IT and Email Policy
 - l. Press, Media and Reporting Policy
 - m. Privacy Notices – General and Staff, Councillors and role holders
 - n. Safeguarding Policy
 - o. Subject Access Request Policy and Procedure
17. To consider the 6-month review of the S19 SCC flood investigation report for Kersey
18. Renewal of Glebe lease for playground, cricket net and exercise equipment areas due June 2026
19. Consider progress on how to improve mobile phone reception in Kersey
20. Agree content for the newsletter articles Pride in our Parish and Community Organisation spotlight
21. Training
22. Reports from other meetings
 - a. Police and Parish Forum 11 March
 - b. SALC Babergh Area Forum 17 March
23. Forthcoming meetings
 - a. Police and Parish Forum 10 June at Capel St Mary Library
 - b. SALC AGM 9 July 7pm online
24. Any other business – Councillors’ opportunity to bring matters to the Council’s attention

The date of the next scheduled Parish Council meeting is Monday 6 July 2026