

Minutes of Kersey Parish Council ordinary meeting held on Monday 29 January 2024 at Kersey Village Hall at 7.30pm

Present: John Hume (Chair), Liz Bostock, David Butcher, Penny Calnan, Esme Chapman (for part of the meeting) and Richard Walker

In attendance: Sarah Partridge (Clerk, Robert Lindsay (SCC) and Leigh Jamieson (BDC).

1/24 Apologies – Apologies were received and accepted from Andrew Rogers (work). Esme Chapman gave apologies for not being able to attend the whole meeting (personal). Apologies were also received from Rachel Wells.

2/24 Accept Members' Declarations of Interest and consider Dispensation requests for Pecuniary Interests

David Butcher declared a DPI for the planning application DC/24/00375 Kedges End, Kedges Lane because he is the owner of the property. John Hume declared an NRI in the same application because he is a close neighbour. David also declared an NRI in DC/23/03990 Cherrywood, The Tye because they have used the same architect.

3/24 Minutes of the previous meeting

The minutes of the meeting held on 20 November 2024 were confirmed as being correct and signed.

4/24 Public forum and reports

Reports had been circulated to all Councillors and published on the website before the meeting. Both reports are appended to these minutes.

a. Suffolk County Councillor report – Robert Lindsay's report was discussed. Robert answered questions about flooding and drainage ditches. There is a possibility that Parish Council may need to contribute towards rural bus services if it becomes possible to introduce new services.

The agenda order was changed so that our County Councillor, Robert Lindsay, could hear and contribute to discussions.

5/24 Consider the impact of flooding following recent storms

Following Storm Babet in October and the significant flooding in Kersey the parish is listed for an S19 investigation by Suffolk County Council, currently ranked at priority 31 out of 48. (60 – 80 expected in total). For more information on the process, timescales and grants: <https://www.suffolk.gov.uk/roads-and-transport/flooding-and-drainage/storm-babet>. Typically, SCC only deal with 3-4 investigations a year so they are securing more resources to deal with this. It is estimated to take up to 2 years to address the current list. The Clerk has received a copy of the SCC evidence form, which she will start to complete with information known which will support the SCC S19 investigation. Anyone who has not already been in contact with the Clerk to provide information is encouraged to do so. The Clerk has forwarded to those properties affected any SCC support and grant information received. As well as properties near The Splash and at Kersey Mill affected by internal flooding there are other areas of the parish which have been affected by flooding several times this winter raising issues with access due to flooded roads and domestic drains. These include Kedges Lane, Vale Lane, Wickerstreet Green, A1141 crossroads. It was felt a multi-agency approach will be needed to ensure preventative measures are taken. Robert offered to try to facilitate a meeting with SCC drainage officers, the Environment Agency, Babergh Emergency Planning officers, the Parish Council and residents to discuss the problems.

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However, he thought it may be better to wait until SCC is closer to completing their flood investigation report.

Esme Chapman joined the meeting.

6/24 Consider contributing to cost of new 40mph speed limit signage on A1141 Union Hill, Semer

The Parish Council is supportive of the scheme but was surprised to find, in December, that it was expected to make a financial contribution towards the new 40mph speed limit signage from A1141 junction at Semer to Stone Street where it will change to 30mph. Semer Parish Council, who initiated this project was also surprised to be asked to contribute. Robert Lindsay confirmed that SCC do not fund speed limit changes. Robert has offered to fund 50% of the costs from his highway locality budget. If work on the 30mph and 40 mph sections are combined this will create a saving, leaving just over £6,000 to find. The Chair of Semer PC is contacting local business along the route to see if they are willing to contribute. It was agreed it made sense for this project to go ahead now while there is financial support from Robert Lindsay and as part of a joint project. In future costs will only be higher. It was resolved to make a financial contribution of £1,000 or more if necessary. Funding will be approved in the budget for this to be increased to ensure the project goes ahead. The Council Tax would have to be increased to fund this. *Power: Road Traffic Regulations Act 1984 s72.* Semer PC had hoped to have a 40mph speed limit through the whole of Semer. They are meeting the local MP to ask for his support, Kersey Councillors invited to attend.

7/24 Consider the request for a water depth marker at The Splash

A resident had asked why there is not a water depth marker at The Splash and whether one should be installed. Councillors considered this suggestion. There were comments that 99% of the time it is not an issue and signage may not discourage driving through anyway. It was agreed to explore the costs.

8/24 Consider making a complaint to SCC regarding the number of potholes on highways

The Parish Council is concerned by the very poor state of roads in Kersey and the surrounding area. There are too many very large and dangerous potholes, often full of water so the hazard is not visible. The Parish Council believes that more planned regular maintenance of the highways should be a priority rather than just a continuous stream of reactive repairs. Robert took on board this complaint and commented that it is a problem across the whole of Suffolk. Everyone is encouraged to continue to report potholes using the SCC highways website reporting tool. Robert asked to be informed of any potholes of particular concern which are not being repaired despite being reported.

9/24 Public Forum and Reports (continued)

b. Babergh District Councillor report – Leigh Jamieson's report was discussed. Questions were asked about parking charges. A consultation will be launched soon. Councillors wanted to know what the alternative is if parking charges are not introduced? What other service funding would be cut to make up Babergh's budget shortfall?

c. Parish Time – Parishioners' opportunity to raise matters and ask questions

Concern was raised about flooding and overflowing ditches in various parts of the parish. Robert confirmed that they are the responsibility of the landowner. Concern was raised about mud/silt

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covering the tarmac section of Kedges Lane following the flooding. The tarmac surface had also been damaged. This had been reported to SCC who have said it is not bad enough or a high priority to repair.

Robert Lindsay and Leigh Jamieson gave their apologies and left the meeting. The Chair thanked them for the attendance and contributions.

10/24 To find and appoint a new Parish Council representative for the Nightingale Trust

The Nightingale Trust Secretary confirmed they have two meetings a year. An AGM in March and Tenant's / Trustee's meeting in October. Two allotment inspections in June and September. Other tasks for trustees are limited – maybe some maintenance works required occasionally and nominations for any beneficiaries. David Butcher volunteered and was appointed.

11/24 Planning applications

a) Progress

DC/23/04566 Agricultural Building South Of Water Lane Cottage, Water Lane, Kersey, IP7 6EJ

Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended) Schedule 2, Part 3, Class Q - Conversion of agricultural building to 1no. dwelling
Babergh approved the application 23 November 2023.

b) Planning applications to consider

DC/23/03990 Cherrywood, The Tye, Kersey, Ipswich Suffolk IP7 6HB

Proposal: Householder Application - Erection of detached garage/cartlodge and barn for storage of machinery.

David Butcher declared an NRI and took no part.

The applicant was not present. The Parish Council considered the above application and unanimously resolved to fully support the proposed development.

DC/24/00237 Three Stones, Uplands, Kersey, Ipswich Suffolk IP7 6EU

Proposal: Householder Application - Erection of two storey linked extension to provide annexed accommodation for family member.

The applicant was not present. The Parish Council considered the above application and unanimously resolved to fully support the proposed linked annex accommodation.

DC/24/00336 Little Manor, Church Hill, Kersey, Ipswich Suffolk IP7 6DZ

Proposal: Notification of works to tree in Conservation Area - Fell No.1 Cherry Tree (T1).

Reduce No.1 Wild Plum Tree (T2) by 8m and reshape. Remove lower limb of No.1 Ash Tree (T3).

The applicant was not present. The Parish Council considered the above tree application and unanimously resolved to fully support the proposed tree works.

DC/24/00375 Kedges End, Kedges Lane, Kersey, Ipswich Suffolk IP7 6RY

Proposal: Householder Application - Erection of detached cartlodge in rear garden.

David Butcher declared a DPI because he is the applicant. John Hume declared an NRI because he is a close neighbour. They both left the meeting room.

Penny Calnan was appointed to Chair this item of the meeting.

The Parish Council considered the above application. This proposal is in the curtilage of a listed building and in the Kersey Conservation Area. However, Councillors agreed that this proposal was sympathetic and would not harm the setting of the listed building or the Conservation Area. The Parish Council fully

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supports the inclusion of solar panels on the roof of the cartlodge, associated battery storage and electric car charging point. Buildings should continue to evolve, as has happened over history, whilst respecting their historic significance. Heat losses and CO2 are causing damage to the planet. Alternative, viable fuel options are needed in rural areas where oil is currently the main source of heating. Everyone must make changes to the way they live to reduce carbon emissions. The inclusion of renewable technology including solar panels in this proposal should be supported. The Parish Council resolved by a unanimous decision to support the proposed development.

David Butcher and John Hume rejoined the meeting.

12/24 Clerk's Report

The hedge in Vale Lane opposite the bungalows is on Babergh's list and should be cut soon. The defibrillator at The Bell is regularly checked and is available and ready should it be needed in an emergency. The new defibrillator to install at Kersey Uplands has arrived. The Clerk will arrange for it to be fitted. Once this has been done an item will be put in the newsletter to inform residents and it will be registered with the ambulance service. Most donations have now been received and they have been thanked for their generous contributions. The Clerk is in the process of making contact with all the volunteers so that a new leaflet promoting the new Kersey Good Neighbours group can be produced. There will be an article in the February newsletter informing residents of this group and to ask for any new volunteers to come forward. The Clerk has reported various highways and footpath problems via the SCC reporting tool. Any residents who come across potholes or highways issues are encouraged to report these to SCC highways via their website reporting tool, it is quick and simple.

13/24 Correspondence

All correspondence for the Parish Council had been circulated to Councillors. Items to note:

Babergh and Mid Suffolk District Council Joint Local Plan – Part 1 2018 – 2037 has been formally adopted.

Babergh **Draft Scrap Metal Policy consultation** and **Draft Sexual Entertainment Policy consultation** The Council had no comments and did not wish to make responses to these consultations.

Babergh is considering charging for **short-term parking** in Hadleigh, Sudbury and Lavenham to help balance their budget for next year. There is no public consultation as yet.

Babergh consultation on their **revised Local Validation Lists (LVL)** for householder, minor and major planning applications. The Council had no comments and did not wish to respond to this consultation.

14/24 Finance

a) A financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; this is appended to the minutes. All payments were approved. Cashbook printouts were tabled for Councillors to view at the meeting.

15/24 Footpath Working Group report and budget approval

Kevin Pratt had sent a report. The footpaths have suffered, in some cases considerable damage as a result of the winter rain. In addition, many trees have fallen, steps broken and bridges washed away. With the support of the Clerk, many of the issues have been resolved with SCC, some works remain outstanding. All equipment is in working order, the new mower purchased in 2023 will be serviced ahead of the new cutting season. Our thanks to a resident who donated hardcore for use at the

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allotments footpath to enable some basic repair to be undertaken. Thanks as always to all the volunteers who continue to maintain our network of footpaths.

The budget for the year to March 2025 was approved, appended. The total income is estimated to be £957 and total expenditure of £620.

16/24 KCPC Working Group report and budget approval

Jonathan Marsh had sent a report. There is little activity in the playground given the time of year. The mower has been serviced ready for the new mowing season. The best options for replacing the swing leg are still being investigated so the swings are still out of use. Given the complexity of the job it will have to be completed by a specialist play equipment supplier.

The Budget for the year to March 2025 was approved, copy appended. The total income is estimated to be £1,000 and total expenditure £1,325, some funding will come from the KCPC reserves.

17/24 Consider whether to progress the Parish Review or complete a Neighbourhood Priorities Statement

A Babergh Officer met with Parish Councillors in December and outlined how to develop a Neighbourhood Priorities Statements (NPS) which is very similar to the proposed Parish Plan Review and suits small rural parishes. It is much more appropriate and simpler than a Neighbourhood Plan. It summarises the priorities and preferences in relation to "local matters". There are no restrictions on what can be included in a NPS. Importantly NPS are mentioned in the Levelling Up Bill, so once completed a NPS would be taken into consideration when planning applications are decided by the local planning authority. Babergh can offer full support to complete a NPS. The Parish Review work already completed can all be used in the NPS. Councillors were all in favour of completing a NPS for Kersey. David Butcher, Penny Calnan, Richard Walker and the Clerk will form the working group.

18/24 Consider a spring litter collection during March

It was agreed that now KVG volunteers regularly collect litter and report problems in their allocated areas there is no need to organise a whole community litter collection. The Clerk will thank all KVG volunteers for their work over the year and remind them that now is a good time to collect litter before spring growth hides litter on the verges. Kersey School will be asked if they would like to join in and tidy an area near the school. There have been incidents of fly tipping recently. However, Babergh is always very efficient at collecting this once it has been reported.

19/24 Confirm precept amount for 2024/2025 and sign the precept request form

The government confirmed that council tax referendum principles will not apply to Parish Councils. Babergh confirmed the tax base for Kersey will be will be 189.79 which increases the council tax before any increases on last year's budget. The draft budget approved at the meeting in November needed to be increased to take account of the financial contribution of up to £2000 towards the new 40mph speed limit signs on the A1141. There was a long discussion about increasing the council tax to cover this unexpected spending. If additional funding above the budgeted spend of £1500 is still required it will be taken from the filming reserve. Councillors were reluctant to increase the budget but agreed it was necessary to help fund the speed limit signs which should improve road safety for Kersey residents. It was resolved to increase the general parish council budget to £14,492. It was resolved to request a precept of £14,322 from Babergh. Estimated spending of £170 from reserves. These figures do not

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include the Footpath or KCPC working group budgets because they have separate budgets, approved earlier, and do not receive any precept funding. The Parish element of the council tax is not a large amount of money at £75.46/year for a band D property but the percentage increase of 27.26% looks huge. Good communication will be needed to explain the increase to electors. A Councillor will draft an article for the newsletter to explain the rationale for increasing the precept. This is an increase of £1.35/month for a band D property. The precept request form was completed and signed by the Chair and Clerk. The full budget and precept information is appended to these minutes.

Esme Chapman gave her apologies and left the meeting.

20/24 Agree content for the newsletter articles 'Pride in our Parish' and Community Organisation spotlight

Pride in our Parish – This will be a focus on litter and thanking KVG volunteers.

Community Organisation Spotlight for March – Penny will try to contact The Forget me nots.

21/24 Training

SALC continues to offer online training as published on their website and circulated to Councillors.

David Butcher completed his initial SALC Councillor training. The Clerk will attend a Clerk's Networking session in February.

22/24 Reports from other meetings

Police and Parish Forum - notes are circulated as they become available.

SALC Babergh Area Forum – notes circulated as they become available.

Enhanced Bus Partnership Passenger Group – Richard Walker has been attending these meetings.

Richard will meet with Monks Eleigh to discuss rural bus provision improvements.

23/24 Forthcoming meetings - none

24/24 Any other business – Councillors' opportunity to bring matters to the Council's attention - None.

The next scheduled Parish Council meeting will be on Monday 4 March 2024.

There being no further business the meeting closed at 9.50 pm.

Appended to these minutes are 9 pages:

Suffolk County Councillor report from Robert Lindsay (2)

Babergh District Council report from Leigh Jamieson (2)

Kersey Parish Council finance sheet

Footpath Budget

KCPC Budget

Kersey Parish Council budget comparison and precept (2)

Signed

Date

Report for Kersey Parish Council by Robert Lindsay, Suffolk County Councillor for 29.1.23

Flooding investigation in Kersey

Kersey is one of the 40 Suffolk villages so far that have met the criteria for investigation by the county council. (five or more houses flooded internally)

The investigation, in partnership with the local community, will

- highlight the probable causes of flooding;
- identify options to reduce future flood risk and increase property resilience; and
- make recommendations for actions by relevant responsible organisations, landowners or homeowners.

The council normally does two or three of these a year, but this year flooding is expected to trigger up to 80 investigations in total and they are warning it could take up to two years to complete them all.

Investigations are being prioritised based on the number of homes flooded - with Debenham and Framlingham at the top.

You can see the priority list clearly on the SCC website, with Kersey at number 31 out of 48 so far. Google "Babet and Suffolk County Council" for the most up to date page.

<https://www.suffolk.gov.uk/roads-and-transport/flooding-and-drainage/storm-babet>.

The first stage of the investigation is evidence collection, to capture information about where the water came from, what happened during the event, where and how locations were impacted.

If you wanted to help things along, and save the investigators time, I've requested your clerk is sent a flooding investigation template document which the PC can fill out with the information you have while it is fresh.

Queries on this form to floods@suffolk.gov.uk.

DEFRA's Property Flood Resilience Grant

Those whose homes or businesses were flooded by Storm Babet and have not yet applied for the initial £500 flood recovery grant payment should do so as soon as possible as this is the first step in applying for the further £5,000 for flood protection from the government's Property Flood Resilience (PFR) Grant.

The application process for the latter will begin in early 2024 and after initial eligibility checks by SCC, property owners will be responsible for sourcing an independent surveyor and PFR contractor. Payment of up to £5,000 including VAT will be paid retrospectively to the property owner once the Council receives proof of the completed installation and invoicing for the approved measures.

Further information about the grant eligibility, conditions and the forthcoming application process can be found here: <https://www.suffolk.gov.uk/property-flood-resilience-grant>

New bus services?

Some small Government funding has been made available for bus improvements and I have been encouraging parish councils to put in bids for new or improved bus services in our rural Cosford division which is very deprived of such services.

- Monks Eleigh PC's request for a dial a ride minibus that would take people in the villages of Cosford (including Kersey) to and from Lavenham and Hadleigh to join backbone routes between Bury and Sudbury and Hadleigh and Sudbury has been approved by the county council. The county council will have to open talks with GoStart and Hadleigh Community Transport about how and whether they can run it. The request is for the service to use an online app that allows people to easily book, rather than relying on someone answering the phone.
- A bid by Lavenham PC for improved 753 service between Bury and Sudbury, for an extra evening service and pick up at the Health Centre has also been approved. It will also depend on Chambers agreeing.
- Bildeston and Hitcham's bid for a five/six day a week service between Hadleigh and Stowmarket where, in my view, we have a big gap in services, has been refused.
- A bid for a regular bus between Hadleigh and Manningtree has also been rejected.

County Budget proposes £64m budget cuts over 2 years

Arts funding. The council has altered its original plan to axe its entire arts and museums budget, after the Government agreed to lay out a bit more money for local authorities. Instead the £535k will be put in a pot for any arts group to bid for. This is not a like for like replacement with the core funding that did exist for some of our biggest institutions like the Food Museum, the Theatre Royal, Bury St Edmunds, Dance East etc.

Other cuts:

£11m staffing costs, initially by not replacing vacancies.

The biggest cuts are in Adult and Community Services where they are proposing cutting £28m next year, £15m more than planned.

There are warnings from officers in the papers that the cuts for **adult care** "may result in an increase in customer complaints".

The county is also cutting all funding for skills development and **apprenticeship** programmes. It warns that this means it is likely that the number of young people in Suffolk not in education, employment or training will rise as a result.

The programme to **decarbonise and retrofit school buildings to meet zero carbon targets is being stopped** from the end of this financial year. £3.57m will have been spent on this in the current year.

Over two years £3m will be cut from the £5m **Housing Related Support** budget which enables vulnerable people to live independently and helps stave off homelessness. The council papers say costs will be "rebalanced" which I assume means persuading the district councils take up the burden.

The Bury St Edmunds **records office** will be closed and records centralised at the Hold, Ipswich.

Former Children's Centres, now called **Family Hubs**, will be "redesigned" in an unspecified way following a public consultation next financial year to save £700k.

District Council Report

Budget gap

The Council's biggest challenge over the next two months will be delivering a balanced budget for 24/25 and beyond. Finances are tough, the council have been hit by inflation, pay rises and lack of major development across the district. At the moment this leaves a budget deficit for 23/24 of £1.8M, and this is with increases in Council Tax of 2.99% and in existing fees and charges taken into account. It is therefore falling on councillors to make some difficult decisions to ensure that we can continue to provide services.

Building in Babergh

The council has, finally, become the only rural district in the country to partner with the Considerate Constructors Scheme (CCS). This is something I proposed a couple of years ago. However, despite being approved by full council, nothing happened. Thanks to our increased presence in the administration things have now moved on. The scheme sets out how construction teams should respect neighbours, minimise impact on the environment, and have an inclusive and healthy workplace.

Developers will be encouraged to sign up to the scheme when they are granted planning permission, but it will be mandatory in communities where construction could have a severe disruptive impact. The council is also looking at how this approach could be further strengthened in the future.

Second Home/ Empty Property Tax

Babergh Councillors are also considering higher tax premiums for owners of second homes and long-term empty properties, following the introduction of new government rules. There are almost 600 empty properties in Babergh, and many residents are frustrated at the building of new properties while so many lay empty. Bringing these homes back into use will help meet growing housing need.

Proposals being considered by cabinet members would see the owners of properties left empty for a year or more paying double, with a premium of up to 100% from April 2024; properties empty for five years or more seeing their council tax bills treble with a premium of up to 200%; and owners of properties left empty for 10 years facing quadrupled bills, with a premium of up to 300%.

Also under the proposals, the owners of 576 second homes in Babergh would see their council tax bill double from April 2025.

Call For Sites

Following on from approval of Part 1 of the Joint Local Plan the Council is already progressing with the production of part 2. At this initial point of the plan-making process the Council is inviting site submissions to be put forward for residential land use for consideration for future development. This is known as the 'Call for Sites' process.

With this call for sites, I would once again encourage the village to consider developing a Neighbourhood Priorities Statement or Neighbourhood Plan. It would

be a surprise if one of the landowners that have land around the village do not submit interest. They would give you more power to say what development you are happy with and where. With Part 2 of the JLP taking 2 years or more for completion you have time to get one adopted.

Car Parking Charges

Implementation of car parking charges in Hadleigh, Lavenham and Sudbury is being looked at again, as a way of closing the budget gap. A paper went before cabinet this month recommending a targeted consultation with towns and parishes across the district, to gauge opinion and to help develop options for changes to parking tariffs, which may come before council later this year.

Anglian Water Road Closures

Anglian Water have announced the route of the Bury St Edmunds to Colchester pipeline and have produced an interactive map detailing the road closures. In the Elmsett area there will be closures of The Street in Aldham, between 19th Feb and 18th Mar. This road is already closed indefinitely due to the road collapse.

Elmsett Road between Elmsett and Whatfield is due to be closed between 8th April and 26th April. Further closures to Naughton Road, Semer Road, Ipswich Road and Nedging Road are to be confirmed.

Council Housing Boost

Working with housing developers, as well as developing properties on council-owned land, Babergh added 42 new properties to its housing stock during 2023, with:

This brings their total housing stock to almost 3,526 homes in the region.

The additional homes have enabled residents to move off the council housing waiting list, and also helped more people onto the property ladder.

Kersey Parish Council Finance

Details for Parish Council Meeting on 29 January 2024

Bank Balances at 29 December 2023

Business Premium Account	£30,089.43
Current Account	£2,392.00
	<u>£32,481.43</u>

Transfers between Business Premium and Current account since the last report

None

Income received since the last report

09 to 15 Nov 23	KCPC quiz income	£1,630.81
24-Nov-23	Kersey Freight - Defibrilator donation	£150.00
04-Dec-23	BDC locality grant from Leigh Jamieson for defib	£250.00
04-Dec-23	Bank interest	£102.11
05-Dec-23	SCC Locality grant from Robert Lindsay for defib	£1,000.00
05-Dec-23	SCC Footpath mowing	£513.55
		<u>£3,646.47</u>

Payments made since the last report

<u>Date</u>	<u>Chq no.</u>
	None

Payments Due

<u>Chq no.</u>		
101385	WJ Green - KCPC mower service	£158.13
101386	S Partridge - Clerk's expenses	£66.83
101387	S Partridge - Clerk home working	£78.00
		<u>£302.96</u>

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

Kersey Parish Council
Footpath Working Group Account and Budget
Year ending 31 March 2024

Actual year ending 31 March 2021	Actual year ending 31 March 2022	Actual year ending 31 March 2023		Budget year ending 31 March 2024	Actual to 29 Dec 23	Budget year ending 31 March 2025
£2,593.38	£3,271.96	£3,864.82	Reserve as at 1 April	£4,135.83	£4,135.83	£3,514.08
			Income			
£729.16	£752.48	£752.48	Public Rights of Way surface clearance under contract from SCC Footpaths 6514m @6p/m x 2 cuts Bridleways 722m @7.25p/m x 2 cuts Water Lane 483 @ ?/m x 2 cuts Sale of old DR strimmer	£752.48	£956.74	£956.74
					£100.00	
£729.16	£752.48	£752.48	Total estimated Income	£752.48	£1,056.74	£956.74
			Expenditure			
£16.02	£0.00	£68.86	Fuel - Est petrol 50 L + oil	£80.00	£99.74	£120.00
£0.00	£0.00	£0.00	Oil 2 L	£10.00		
£34.56	£159.62	£412.61	Mower parts, repairs, service	£450.00	£49.79	£450.00
£0.00	£0.00	£0.00	Safety equipment	£50.00	£32.60	£50.00
			New mower & strimmer	£1,496.36	£1,496.36	£0.00
£50.58	£159.62	£481.47	Total estimated Expenditure	£2,086.36	£1,678.49	£620.00
£3,271.96	£3,864.82	£4,135.83	Reserve as at 31 March	£2,801.95	£3,514.08	£3,850.82

SCC pays the Parish Council as a contractor, reserves are built up to pay for replacement equipment as necessary.

Insurance for volunteers is included in the PC insurance package.

Budget for 2024/25 approved 29 January 2024 minute ref 15/24

Budget for 2023/24 approved 30 January 2023 minute ref 18/23

New mower & strimmer purchase approval £1496.36 15 May 23 min 76/23

**Kersey Parish Council
KCPC (Playground) Working Group Account and Budget
Year ending 31 March 2024**

Actual at 31 March 2021	Actual at 31 March 2022	Actual at 31 March 2023		Budget year ending 31 March 2024	Actual to 30 Nov 23	Budget year ending 31 March 2025
£2,966.07	£4,776.94	£2,886.70	Reserve as at 1 April	£3,735.38	£3,735.38	£3,319.61
			Income			
			Quiz			
	£0.00	£894.51	Income	£1,000.00	£1,430.81	£1,000.00
		£200.00	Quiz donation		£200.00	
£1,831.67	£2,293.33		Grants received			
			Donation from Lewis Mowles Trust		£1,000.00	
	£2,874.77		Transfer from Millennium Book Fund	£0.00		
£1,831.67	£5,168.10	£1,094.51	Total estimated income	£1,000.00	£2,630.81	£1,000.00
			Expenses			
			General KCPC running expenses			
£0.00	£0.00	£0.00	General maint & safety equip	£100.00		£100.00
£20.80	£0.00	£245.83	Mower maint/service (+ new mower)	£200.00	£22.40	£200.00
£0.00	£0.00	£0.00	Mower fuel	£50.00		£50.00
£0.00	£0.00	£0.00	Rubbish sacks	£2.00		£5.00
			Quiz			
£0.00	£0.00	£0.00	Hall hire	£55.00	£60.00	£65.00
£0.00	£0.00	£0.00	food	£600.00	£617.18	£600.00
£0.00	£0.00	£0.00	prizes	£35.00		£35.00
£0.00			Other quiz expenses	£20.00		£20.00
£20.80	£0.00	£245.83	<i>sub total of general KCPC running expenses</i>	£1,062.00	£699.58	£1,075.00
			One off additional expenses			
			Swing frame repairs approved Nov 23	£1,600.00		
			Mower hutch repairs/replacement			£250.00
			Top up safety surface rubber chips 2x500kg	£700.00	£517.00	£0.00
	£121.21		Timber for gate repairs			
	£6,937.13		Playground improvement project			
£20.80	£7,058.34	£245.83	Total Expenses	£3,362.00	£1,216.58	£1,325.00
			Less estimated spending to year end		£1,830.00	
£4,776.94	£2,886.70	£3,735.38	Reserve at 31 March	£1,373.38	£3,319.61	£2,994.61

Budget for 2024/25 approved 29 January 2024 mintue ref 16/24

Budget for 2023/24 approved 30 January 2023 mintue ref 19/23

Swing frame repairs £1600 approved 20 Nov min 148/23

2023 quiz night total income	£1,630.81
2023 quiz night total expenses	£677.18
2023 quiz night profit	£953.63

Budget approved 29 Jan 24 Min ref 19/24 Kersey Parish Council Budget Versus Actual Receipts

Printed on 16/02/2024

Actual at 31/03/2021	Actual at 31/03/2022	Actual at 31/03/2023	Receipts	Budget yr ending 31/03/24	Actual to 29 Dec 23	Estimate at 31 March 24	Budget yr ending 31/03/25		
£ 8,716.00	£ 9,533.00	£10,080.00	Precept	£ 11,420.00	£ 11,420.00	£ 11,420.00	£14,322.00		
	£ 164.00		Babergh council tax support grant	£ -	£ -	£ -	£ -		
	£ 1,750.00		Filming donations	£ -	£ -	£ -	£ -		
£ 8.26	£ 2.01	£ 57.49	Bank interest	£ 15.00	£ 218.36	£ 220.00	£ 150.00		
£ 831.00	£ -		Insurance claim -street sign	£ -	£ 354.95	£ 354.95	£ -	Added to filming reserve for historic street sign replacement	
			Donations for historic street sign		£ 150.00	£ 150.00	£ -	From resident & Kersey Projects added to filming res for signs	
			Donations for defibrillator		£ 1,405.00	£ 1,805.00	£ -	£5 fp map sale, £150 K Freight, £1000 SCCllr, £250 BDCllr, added to defib reserve	
			Donation from LM Trust for bench		£ 488.00	£ 488.00	£ -	Added to fixed asset reserve for bench	
£ 5.33	£ 2.93		Millennium Book Fund	£ -	£ -	£ -	£ -		
£ 729.16	£ 752.48	£ 752.48	Footpath working group	£ 752.48	£ 1,056.74	£ 1,056.74	£ 956.74		
£ -	£ -	£ 3,600.00	Jubilee working group	£ -	£ -	£ -	£ -		
£ 1,831.67	£ 2,293.33	£ 1,094.51	KCPC working group	£ 1,000.00	£ 2,630.81	£ 2,630.81	£ 1,000.00		
£ 533.72	£ 122.69	£ 1,477.11	VAT repayment	£ 819.02	£ 819.02	£ 819.02			
£12,655.14	£14,620.44	£17,061.59	Total receipts	£ 14,006.50	£ 18,542.88		£16,428.74		
		Actual at 31/03/23	Reserves (Cash at bank)	Spent from reserve	Added to reserve	Estimate at 31/03/24			
£ 3,271.96	£ 3,864.82	£ 4,135.83	Footpath working group			£ 3,514.00			
£ 4,776.94	£ 2,886.70	£ 3,735.38	KCPC working group (ring fenced)			£ 3,319.00			
£ 200.00	£ 200.00	£ 200.00	Audit reserve		£ 10.00	£ 210.00			
£ 449.19	£ 699.19	£ 782.84	Training reserve			£ 782.84			
£ 836.06	£ 925.06	£ 1,014.06	Defibrillator/VET reserve	£ 1,930.00	£ 1,405.00	£ 1,119.00		Est add £550 from filming reserve	
£ 319.71	£ 484.71	£ 649.71	Election expenses reserve	£ 133.63	£ 165.00	£ 681.08			
£ 1,950.00	£ 2,080.00	£ 2,210.00	Church Walk future maint reserve		£ 130.00	£ 2,340.00			
£ 358.50	£ 433.50	£ 508.50	Footpath map printing reserve		£ 75.00	£ 583.50			
£ 2,957.53	£ 4,003.71	£ 2,243.09	Fixed asset reserve	£ 1,628.67	£ 838.00	£ 1,452.42		Spent -Bench £518+Glebe gate £369.96+reparis £740.71. Added £488 LM trust plus estimated £350 from Street light conversion loan	
	£ 1,468.98	£ 1,750.00	Filming donations reserve	£ 605.00	£ 504.95	£ 1,030.00		Historic street sign replacement £605, Defib est £550 +KGN £70?	
	£ 164.00	£ 164.00	BDC Council Tax Support grant re	£ 164.00		£ -		Moved into General Reserve Nov 23	
£ 5,199.36	£ 3,846.95	£ 4,562.53	Unmarked General PC reserve		£ 164.00	£ 4,726.53			
£20,319.25	£21,057.62	£21,955.94	Reserves						
£ 2,871.84	£ -	£ -	Millennium Book Fund account					Account closed Dec 2021 £2874.77 to KCPC Min 156/21	
			General PC reserve policy - hold 6-12 months gross expenditure (£6,262 - £12,524 (5 yr average))						
			General PC reserves vary from year to year partly due to VAT being reclaimed the following year.						
			Yr end 31/03/2025 Precept £14,322 approved 29 Jan 24 Min ref 19/24 Tax Base 189.79 = £75.46/yr for a band D property 27.26% increase						
			Yr end 31/03/2024 Precept £11,420 approved 30 Jan 23 Min ref 25/23 Tax base 192.58 = £59.30/yr for band D property 11.2 % increase						
			Yr end 31/03/2023 Precept £10,080 approved 31 Jan 22 Min ref 20/22 Tax base 189.02 = £53.32 for band D property 0 % increase						
			Yr end 31/03/2022 Precept £9,533 approved 18 Jan 21 Min ref 16/21 Tax base 178.78 = £53.32 for band D property 11.36% increase						

Budget approved 29 Jan 24 Min 19/24 Kersey Parish Council Budget versus actual Payments

Printed on 16/02/2024

Actual at 31/03/2021	Actual at 31/03/2022	Actual at 31/03/2023	Payments	Budget yr ending 31/03/24	Actual to 29 Dec 23	Estimate at 31 March 24	Budget yr ending 31/03/25	Notes (CPI 6.7% Sept 23)
£ 35.64	£ 79.88	£ 92.85	Post/tel/stationery/copier cart	£ 135.00	£ 66.48	£ 135.00	£ 135.00	
£ 208.00	£ 208.00	£ 260.00	Clerk's working from home exp	£ 312.00	£ 156.00	£ 312.00	£ 312.00	£6/week
£ 76.69	£ 80.98	£ 115.00	Hall hire for meetings	£ 140.00	£ 40.00	£ 82.00	£ 140.00	Village hall cttee room £7 main hall £12
£ 183.56	£ 188.56	£ 189.88	SALC/NALC subscription	£ 205.00	£ 203.94	£ 203.94	£ 220.00	SALC + NALC at £0.0771/elector (March 22 294 electors)
£ -	£ -	£ -	External audit	£ 10.00	£ -	£ 10.00	£ -	Fees to year ending 2027 £210 unless exempt (£210 in reserve)
£ 35.00	£ 35.00	£ 35.00	Data protection	£ 40.00	£ 35.00	£ 35.00	£ 40.00	ICO reg currently £5 discount for DD payment
£ 110.00	£ 110.00	£ 120.00	Website hosting	£ 120.00	£ 120.00	£ 120.00	£ 120.00	suffolk.cloud
			Councillor email hosting				£ 175.00	Ensures PC control & compliance with regs and data protection
£ 648.89	£ 702.42	£ 812.73	Administration sub total	£ 962.00	£ 621.42	£ 897.94	£ 1,142.00	
£ 5,786.33	£ 5,742.01	£ 6,351.68	Staff costs	£ 7,200.00		£ 7,200.00	£ 7,560.00	SCP23
£ 25.00	£ -	£ 166.35	Training and external meetings	£ 250.00	£ 232.67	£ 250.00	£ 250.00	whole Council 2hrs £220, Cllr £60, others approx £50 mileage £100
£ 256.33	£ 259.95	£ 171.20	Street lighting	£ 540.00		£ 540.00	£ 560.00	LED conversion Sept 22 (£2450 from fixed asset reserve) energy usage reduced, budget remains at pre LED level allowing for actual increased energy costs to recoup conversion cost to fixed asset reserve Energy & maint est March 24 £188. Est March 25 £210
			Highway safety signs				£ 1,500.00	
£ 343.93	£ 343.94	£ 358.83	Insurance (PC & Glebe)	£ 615.00	£ 374.79	£ 450.00	£ 500.00	PC Ita ends Sept 26 - £375 (Glebe approx £75)
£ 80.00	£ 54.00	£ 100.00	Glebe hedgecut	£ 95.00	£ 100.00	£ 100.00	£ 110.00	
	£ -	£ 200.00	Mowing the Glebe	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
£ 86.00	£ 89.50	£ 91.00	RoSPA inspection	£ 100.00	£ 96.00	£ 96.00	£ 110.00	
£ 29.24	£ -	£ 9.98	Bin emptying charges	£ 20.00		£ 20.00	£ 20.00	Volunteer empties foc. Bin bags £20. BDC subsidised service £47/dog £40/litter. PC has 3 dog & 2 litter bins (if BDC would cost £221)
£ 420.00	£ 460.00	£ 460.00	St Mary's PCC	£ 500.00	£ 500.00	£ 500.00	£ 500.00	split: £265 Churchyd £190 Nletter £45 Clock (last increased Nov 2022)
£ 126.00	£ 126.00	£ 126.00	Defibrillator annual support	£ 215.00	£ 135.00	£ 215.00	£ 150.00	consumable supplies less £100 from defib reserve
			Village Emergency Telephone				£ 100.00	Could provide support for defibrillator & community emergency ie flooding
£ 55.00	£ -		Footpath map leaflet redesign	£ -		£ -	£ -	
£ 315.00	£ -		Fixed assets	£ -		£ -		
£ -	£ -		Section 137	£ -		£ -		
£ 8,171.72	£ 7,777.82	£ 8,847.77	General PC payments	£10,747.00	£ 2,309.88	£10,518.94	£ 12,752.00	
			Election costs reserve	£ 165.00	£ 133.63	£ 165.00	£ 165.00	4 year cycle (May 27) est 2023 full £1,080, combined £920, uncontested £135
			Church Walk future maint reser	£ 130.00		£ 130.00	£ 130.00	Build up reserve for future maint costs
			Footpath map printing reserve	£ 75.00		£ 75.00	£ 75.00	Build up reserve for reprint £75/year, approx 1,000 maps/yr 2200 in stock Nov23
			Fixed asset reserve	£ -		£ -	£ 900.00	Build up reserve for replacements and repairs
			General Parish Council reserve	£ -		£ -	£ -	
			Contingencies	£ 303.00		£ 303.00	£ 300.00	
		£ 8,847.77	Total Precept	£11,420.00	£ 2,443.51	£11,191.94	£ 14,322.00	Divide total by tax base of 189.79 = band D council tax of £75.46
£ -	£ -	£ 2,450.20	Defib/VET reserve spend	£ 100.00	£ 1,930.00	£ 100.00	£ 100.00	new defib for Uplands area
			Fixed asset reserve spend		£ 1,628.67	£ 1,628.67		new bench £488 + installation £30, Glebe gate/posts £369.96 repairs £740.71
			Filming donation reserve spend		£ 605.00	£ 1,225.00	£ 70.00	Replace historic street signs £605 est Defib £550, KGN Leaflet £70
			General PC total budget	£11,520.00			£ 14,492.00	
£ 50.58	£ 159.62	£ 481.47	Footpath working group	£ 2,086.36	£ 1,678.49	£ 2,086.36	£ 620.00	
£ -	£ 281.02	£ 3,318.98	Jubilee working group	£ -	£ -	£ -	£ -	
£ 20.80	£ 7,058.34	£ 245.83	KCPC working group	£ 1,762.00	£ 1,216.58	£ 1,762.00	£ 1,325.00	
£ 8,243.10	£15,276.80	£15,344.25	Total Budget	£15,368.36	£ 9,502.25	£17,993.97	£ 16,437.00	Budget overspend due to Fixed asset & filming reserve spending
£ 122.69	£ 1,477.11	£ 819.02	VAT on payments		£ 743.93			
£ 8,365.79	£16,753.91	£16,163.27	Total PC & WG payments plus VAT		£ 10,246.18			