

Minutes of Kersey Parish Council ordinary meeting held on Monday 4 July 2022 at Kersey Village Hall at 7.30pm

Present: John Hume (Chair), Esme Chapman and Andrew Rogers

In attendance: Sarah Partridge (Clerk).

93/22 Apologies – Apologies were received and accepted from Penny Calnan (personal commitments). Apologies were received from Leigh Jamieson (BDC).

94/22 Co-option to fill the vacancies for two Parish Councillors

There are two vacancies which can be filled by co-option. There is a third vacancy currently being advertised. Councillors are all need to engage with residents to encourage them to consider becoming a Parish Councillor. It is a rewarding role representing the community and helping to make Kersey a great place in which to live, work and visit.

95/22 Accept Members' Declarations of Interest – None

96/22 Consider any Dispensation requests for Pecuniary Interests received from Councillors – None received

97/22 Public forum and reports

Leigh Jamieson's reports had been circulated to all Councillors and published on the website before the meeting. The report is appended to these minutes.

a. Suffolk County Councillor report – Report received after the meeting and appended to these minutes.

b. Babergh District Councillor report – A report from Leigh Jamieson was received. There was interest in the carbon reduction support in this report. It will be forwarded to the Village Hall Committee in the hope they may be interested in this.

c. Parish Time – Parishioners' opportunity to raise matters and ask questions – none

98/22 Minutes of the previous meeting

The minutes of the meeting held on 27 June 2022 were confirmed as being correct and signed.

99/22 Clerk's Report

The Clerk submitted a response to the Babergh survey regarding the UK Shared Prosperity Fund. The defibrillator is still not operational, the Clerk is working with the Community Heartbeat Trust, who provide the annual support package to get it working again as soon as possible. New pads have been supplied but the battery has failed, despite having an expiry date of 2024. A new battery has been ordered. The Clerk is working with Barclays to get the new bank mandate in place.

100/22 Correspondence

All correspondence for the Parish Council has been circulated to Councillors. The following items were noted:

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Levelling up. What does it mean for Parish Councils? Levelling Up is the government's flagship program to tackle inequalities and improve wellbeing. Friday, 22 July 2022 Conference in Cambridge £85/delegate.

Rural Transport Conversation meeting on Friday 22 July. The event is in Kesgrave. Councillors were unable to attend either event as they are face to face and during working hours.

Babergh Parking Strategy online survey to develop a parking strategy that would outline both on-street and off-street parking provision for the next 20 years. <https://www.babergh.gov.uk/the-council/consultations/current-consultations/parking-strategy/> This survey is open to everyone to respond to and will influence parking in our local market towns. Survey closes 31 July 22. At the end of the meeting there was time for the Parish Council to consider and agree a response to this consultation. The Clerk will submit the response.

101/22 Finance

a) A copy of the accounts to date and a financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; these are appended to the minutes. All payments were approved.

b) The Council reviewed actual spending against budget. This is shown in a new layout which the Clerk hoped was clearer.

c) John Hume confirmed that he had seen a copy of the bank statement, receipts and payments and bank reconciliation. He confirmed that the bank reconciliation had been completed correctly.

d) The Clerk confirmed that all the necessary accounts and audit documentation has been published on the website in accordance with the Accounts and Audit regulations and the Transparency Code.

102/22 Planning applications

a) Progress

DC/22/02522 Green Gables, The Green, Kersey, Ipswich Suffolk IP7 6EB

Proposal: Householder Application - Erection of chicken shed and run (retention of).

Babergh granted permission on 28 June 2022

DC/22/02523 Green Gables, The Green, Kersey, Ipswich Suffolk IP7 6EB

Proposal: Application for Listed Building Consent - Erection of chicken shed and run

Application withdrawn. This proposal does not require Listed Building Consent.

b) Planning applications to consider – None received

103/22 Footpath Working Group

A report was received from Kevin Pratt. The footpath volunteers have been working hard to achieve the first cut of all the footpaths within the Parish and the majority have now received the first cut.

The reminder will be cut very soon. At the present time the newer DR key start strimmer machine continues to cause issues particularly with the timing and tensioning belts. Options are being investigated to potentially replace and update some equipment to better assist the volunteers in cutting the footpaths. The FWG continues to seek more volunteers, one new volunteer has recently been recruited. The Clerk will arrange for a consent form to be completed.

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104/22 KCPC Working Group

A report was received from Jonathan Marsh. The playground continues to be used and there were no material defects discovered in the latest quarterly inspection. A replacement mower is being investigated either an inexpensive model or a refurbished better-quality mower of a similar price. The cricket net is showing some signs of wear and tear and may need to be mended or replaced before too long. The grass mowing rota continues to operate well without any issues. The quiz night will be on 11 November in the village hall and it is anticipated tickets will be £15 each subject to costings for fish and chips.

105/22 Jubilee Working Group final report

The Kersey Jubilee Street Party was a huge success with nearly 300 people attending. It was a real community event. Although the working group had only a few members, all the community had come together and helped out with lending furniture and equipment, moving tables and chairs, putting up decorations, making salads and more. This showed just how much great community spirit there is in Kersey. The working group have kept a summary of how the event was planned, what went well and what could have been done better. This will be a useful resource for any future community celebration events. Due to some excellent and successful grant applications the Parish Council had been able to run the event free for residents. The budget, appended, shows a small underspend for the event. The Parish Council had received grant funding to spend on community Platinum Jubilee celebrations in Kersey so it was resolved that this small underspend of £247.03 should be given to Kersey Projects, subject to their acceptance, to help offset some of their Jubilee celebration event expenses. Kersey Projects had organised an excellent Jubilee Celebration, free for residents, on the Thursday evening of the Jubilee weekend. (Note: Following the meeting Kersey Projects accepted this offer of £247.03. The amount awarded will be used towards the cost of Dan Sharp, the wonderful singer for their evening Jubilee celebration.)

106/22 Consider the process for reviewing the Parish Action Plan and developing a new 5-year plan

The existing Parish Action Plan is out of date. It was agreed that the Parish Council would work on completing a Parish Review and develop a new 5-year action plan over the next 12 months. There would need to be a considerable amount of public consultation so that the new action plan can take into account the views of the whole community and it will reflect the local vision of how residents would like to see the Parish change, improve and develop in the coming years. A Parish Action Plan should contribute to improving social, economic, environmental and cultural wellbeing in the parish. Once completed the Action Plan will also provide evidence for where any CIL funding received should be spent in the Parish. Kersey has had two previous Parish Action Plans following the Parish Plan consultation in 2008 and the Parish Review in 2014. The Action Plan will be a community document. It is not for the Parish Council to carry out all the points identified, but to help facilitate action and then monitor progress. A Parish Infrastructure Investment Plan (PIIP) will be developed alongside the Action Plan. A PIIP was started some years ago but never completed. It was agreed to put together a questionnaire to deliver to all residents, community organisations, and businesses in Kersey. It is hoped to deliver questionnaires early in 2023 with the aim to then analyse the responses and hold consultation events in the spring.

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107/22 Review Parish Council Asset Register, including report on physical inspection of assets and insurance cover and a review of the fidelity guarantee

All fixed assets had been physically checked, except the street lights which are under an inspection and maintenance contract with SCC and are due to be upgraded to LED units this summer. The playground equipment is regularly inspected and remedial action taken as necessary. The cricket net may need to be repaired or replaced before too long. The noticeboards are now showing signs of their age but are all functional at present. The bench at the Oak Tree at Vale Lane is showing signs of age but is still sound. The small wood top bench at the Vale Lane triangle needs a small repair due to a recent car accident. The wooden bench outside the Church lychgate is safe to use but is in need of replacement. The Parish Council resolved to accept the quote of £480 from Bryn Hurren for a 3-seater bench. The Parish Council was advised that this bench would have lasted longer had it been regularly treated with preservative and teak oil. All the timber fixed assets would benefit from being treated so they last longer. All the grit bins need attention because the lids are beginning to break off near the hinges. The lid on the litter bin at Bildeston Road corner next to the bench needs a small repair. It was agreed to get quotes to complete these repairs and to carry out the necessary timber preservative treatment. There is funding in the fixed asset reserve to cover the purchase of a replacement bench and to carry out repairs and maintenance of other assets. There are two granite setts missing from the corner of the raised pavement near the timber village sign, one oak bollard is missing and others are showing signs of age. SCC highways will be contacted about these. KCPC are about to replace their existing mower which has had multiple repairs. The Footpath working group are considering options to replace some of their equipment, most of which have had repairs. Fixed asset replacement values have been reviewed and updated as necessary. A copy of the fixed asset register is appended to these minutes. The total value of assets insured by the Parish Council is covered by the insurance policy. There is fidelity insurance cover up to £50,000 which is more than adequate cover. The current insurance policy cover remains suitable for the needs of the Parish Council. The renewal will be due in September for the final year of a 3-year long term agreement. The Chair is still looking for a suitable replacement warning triangle to fit back on top of the historic road sign on Church Hill. A former local resident has gifted to the Parish Council a medieval jeton found in Kersey. It dates back to 1485 and was made in Nuremberg. The Parish Council does not have anywhere to display this artefact. It was agreed to see if Kersey School would like to have it to inspire the children to find out more from the past.

108/22 Agree content for the newsletter article 'Pride in our Parish'

It was agreed to write an item to encourage residents to consider becoming a Parish Councillor.

109/22 Training

SALC continues to offer online training as published on their website and circulated to Councillors. Esme is booked to attend Councillor training modules in September and October.

110/22 Forthcoming meetings

- a) SALC AGM 20 July via Zoom 7pm
- b) SALC/Babergh Area forum 6 September via zoom 7pm– Esme will try to attend.

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111/22 Any other business – Councillors’ opportunity to bring matters to the
Council’s attention**

None.

The next scheduled Parish Council meeting will be on Monday 5 September 2022 at 7.30pm in Kersey Village Hall.

There being no further business the meeting closed at 9.03 pm.

Appended to these minutes are 14 pages:

- Suffolk County Council report from Robert Lindsay (2 pages)
- Babergh District Council report from Leigh Jamieson (2 pages)
- Kersey Parish Council receipts and payments (2 pages)
- Kersey Parish Council finance sheet for 4 July 2022
- Kersey Parish Council budget comparison (2 pages)
- Jubilee working group budget (2 pages)
- Fixed asset register (3 pages)

Signed

Date

Parish Report – July 2022

Councillor: **Robert Lindsay (Jessie Carter)**

Divisions: Kersey

County Council Details

Mobile: 07955 434 411

Email: jessie.carter@suffolk.gov.uk

For information on local support during the Cost-of-Living Crisis, visit:

<https://www.suffolk.gov.uk/coronavirus-covid-19/suffolk-advice-and-support-service/>

Latest SCC COVID information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

For information on supporting Ukrainian refugees in Suffolk, email:

refugeesupport@suffolk.gov.uk

Suffolk GLI to declare a Cost-of-Living Emergency

Full Council is on the 7th July. Our Group have submitted a motion calling for SCC to declare a Cost-of-Living Emergency, and for the Council to redirect funds and efforts towards targeting those most vulnerable.

Prices for fuel, food and energy are increasing as wages take a real terms cut from the raising inflation. Our Group calls on this government for further support to those falling below the poverty line.

In addition, we are calling on the government to make it easier and cheaper to insulate homes. Our motion asks to waive VAT on energy-saving materials, such as insulation, and adequately fund a retrofitting programme so communities can save money on their bills during winter where energy price caps are due to rise even further.

Cabinet Meeting: SEND Capital Programme

Cabinet met on 20th June to vote on funding the next phase of SCC's programme to build more capacity for SEND children in education. The cabinet agreed a package of £15.9m, as part of a £45m programme.

Currently, there is a high demand for SEND services, with requests for placement going up by 32% since 2020. The funding Cabinet have agreed will create three new specialist units across Suffolk.

Our Group supported such a project, but was mindful of the rising demand and what was needed for the future. The Cabinet agreed a third phase was required, which will be discuss later this year.

National Grid consultation: SCC submit a rejecting response

Last month our Group said we would put pressure on SCC to respond to the consultation, rejecting the current proposals for expanding the on-shore pylon network in Suffolk. Our Group are strongly against the development of more pylon networks impacting Suffolk's rural landscape

and cultural heritage. The proposals are even criticised by Conservative MPs Dan Poulter and James Cartlidge.

After a meeting with Cabinet member, Cllr Rout, the Conservatives states they will also reject the proposals. SCC have now submitted a response to National Grid, agreeing with our position. They have stated that the application cannot be supported in its current form, and that an offshore alternative must be provided to be considered.

Petition for in-house Suffolk Highways maintenance contract: Still need signatures!

Our Group's petition continues, demanding that SCC produces an in-house bid for the new Suffolk Highways contract. The contract, which will have been held by Kier for 10 years, is up for renewal next year.

Since Kier's arrival, our Group has seen astronomical prices for the maintenance of Suffolk's highways. Some of these prices include £5,000 for a pair of dropped kerbs, £7,500 to cut down a single tree, and £10,000 to design (not build) four humps in a road.

Our Group believes an in-house bid from SCC to take back control of Suffolk Highways is needed to get things done. The bid would also provide a necessary benchmark for any competitive bid coming from external companies, making sure Suffolk taxpayers money is not exploited.

We need 3,675 signatures to bring this to debate at the Council. Please sign here (ensure you make you name public, or it won't count!):

https://www.petitions.net/for_suffolk_county_council_to_develop_an_in-house_bid_for_suffolk_highways_maintenance

Follow us on:

Twitter - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

Instagram - https://www.instagram.com/suffolkgli_group/

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

District Council Report

Corks Lane, Hadleigh

Significant inflationary pressures in the construction industry have resulted in a shortening of tender validity periods- to a period of a few weeks and sometimes only days, compared with several weeks, or months previously.

This has put Babergh in a difficult position as the contractor's price for phase 1 of the HQ redevelopment was only valid until 10th June 2022 and the Council needed to decide before this date to enable Babergh Growth to determine whether they can award the contract or not. Babergh Growth could not award the contract until they had secured the increased funding. Further delay to the award of contract in the current market would have resulted in price increases.

On June 8th, the Babergh Cabinet therefore agreed to increase the peak funding threshold for Babergh Growth Ltd to £7m for use to deliver the redevelopment of the former HQ site in Hadleigh

Local community climate fund

A £150,000 fund has been opened to applications from not-for-profit organisations looking to deliver community-based carbon reduction projects in Suffolk. The fund is available to:

- Charities
- Community interest companies
- Parish councils
- Voluntary groups
- Not-for-profit organisations

Projects could include:

- improving the energy efficiency of buildings
- promoting walking and cycling
- using sustainable/recycled materials
- raising awareness of climate change through events, among others

It will support up to 50% of costs (up to a maximum of £10,000) for projects that can demonstrate support from others in the community - in the form of contributions from multiple other sponsors for the remaining project costs.

Cost of Living Plan

Cabinet members at Babergh and Mid Suffolk District Councils have considered a five-point action plan to support residents and staff through the cost-of-living crisis, bringing together work already underway with new initiatives, under five key headings:

Cost of Living:

- 1) Co-ordinating Government support – getting help to those who need it.
- 2) Exercising discretion providing welfare support and advice to support those facing challenging times.
- 3) Maximising partnership working and established systems to provide targeted support where there is a particular trend and need.

Preventing Crisis:

- 4) Maintaining good health – such as referrals for mental health support, use of council gyms, community-led “wellbeing” initiatives
- 5) Ensuring access to food and nutrition – such as healthy eating exercises/initiatives, community gardens and larders, or extra support for local food banks.

The plan brings together a suite of measures that focus on providing advice and support, maintaining people’s health, and building on work already underway since the launch of the councils’ Communities and Wellbeing strategies.

This includes support and funding for local Citizens’ Advice centres and local community organisations; specialist support for council tenants struggling to pay their rent; a wide range of discretionary payments, grants, and reductions for those facing financial hardship; and the Holiday Activity and Food programme to combat holiday hunger for families who are struggling through the school breaks.

Energy Infrastructure

Babergh and Mid Suffolk District Councils are calling for an urgent government review of the number and scale of ‘potentially devastating’ energy infrastructure projects for local communities.

The leaders of both councils have written to the Department for Business, Energy & Industrial Strategy, calling for a wider review of the strategic planning of energy infrastructure including developments such as solar farms and battery storage, for which the districts are seeing a substantial number of applications.

Their call follows both councils’ recent objections to National Grid’s non-statutory consultation on proposals for the East Anglia GREEN project of overhead lines between Norwich, Bramford and Tilbury. Instead, the councils are calling for greater clarity about options for a co-ordinated offshore solution.

While transportation of the power generated from offshore Wind Farms is critical to ensure that the country is not reliant on fossil fuel, we at Babergh Green Party are in full agreement that the offshore solution would be preferable.

KERSEY PARISH COUNCIL
1 April 2022 - 31 March 2023

Printed on 02/07/2022

RECEIPTS

Date	Credit ref	Detail	Precept	Footpath	Jubilee	KCPC	Other Receipts	VAT	Total Receipts	<i>Sub total</i>
1-Apr-22		Balance brought forward		£ 3,864.82		£2,886.70	£ 14,306.10		£ 21,057.62	
1-Apr-22	Direct C	Lottery Community Fund - Jubilee grant			£ 2,780.00				£ 2,780.00	
11-Apr-22	Direct C	Babergh 50% Precept	£5,040.00						£ 5,040.00	£ 28,877.62
12-May-22	Direct C	W Steed - Jubilee			£ 75.00				£ 75.00	
19-May-22	Direct C	E Chapman - Jubilee			£ 10.00				£ 10.00	£ 28,962.62
			£5,040.00	£ 3,864.82		£2,886.70	£ 14,306.10	£ -	£ 28,962.62	

Total income this year (less balances brought forward) £ 7,905.00

KERSEY PARISH COUNCIL
1 April 2022 - 31 March 2023

Printed on 02/07/2022

PAYMENTS

Date	Cheque No	Detail	General Admin	Clerk's Salary & Staff Costs	Training/ external meetings	Street Lighting	Footpath	Jubilee	KCPC	S137	Other Payments	VAT	Total Payments	Sub total
16-May-22	101307	c SALC/NALC - Annual subs	£ 189.88										£ 189.88	
16-May-22	101308	c Suffolk.cloud - website hosting	£ 120.00										£ 120.00	
16-May-22	101309	c The Catering Experience - Jubilee						£ 1,256.00					£ 1,256.00	£ 1,565.88
	101310	x Cheque cancelled											£ -	
	101311	x Cheque cancelled											£ -	
7-Jun-22	101312	Fresh Spice - Jubilee						£ 850.00					£ 850.00	
7-Jun-22	101313	L Newbigging - Jubilee						£ 59.48				£ 0.83	£ 60.31	
7-Jun-22	101314	S Partridge - Jubilee						£ 101.50				£ 11.47	£ 112.97	
7-Jun-22	101315	J Hume - Jubilee						£ 220.27				£ 44.07	£ 264.34	
15-Jun-22	101316	D Rogers (Bell Inn) - Jubilee						£ 152.70					£ 152.70	
15-Jun-22	101317	Suffolk Fresh Strawb - Jubilee						£ 132.00					£ 132.00	
27-Jun-22	101318	Suffolk Concert Band - Jubilee						£ 300.00					£ 300.00	

£ 309.88 £ - £ - £ - £ - £ 3,071.95 £ - £ - £ - £ 56.37 £ 3,438.20

Net total (No VAT) £ 3,381.83

Kersey Parish Council

Finance

Details for Parish Council Meeting on 4 July 2022

Bank Balances at 31 May 2022

Business Premium Account	£25,107.45
Current Account	<u>£2,707.50</u>
	£27,814.95

Transfers between Business Premium and Current account since the last report

None

Income received since the last report

12 & 19 May Jubilee non resident contributions	<u>£85.00</u>
	£85.00

Payments made since the last report

<u>Date</u>	<u>Chq no.</u>		
		Cheques 101310 nad 101311 cancelled due to wrong payee name	
07-Jun-22	101312	Fresh Spice - Jubilee	£850.00
07-Jun-22	101313	L Newbigging - Jubilee	£60.31
07-Jun-22	101314	S Partridge - Jubilee	£112.97
07-Jun-22	101315	J Hume - Jubilee	£264.34
15-Jun-22	101316	D Rogers (The Bell) - Jubilee	£152.70
15-Jun-22	101317	Suffolk Fresh Strawberries - Jubilee	£132.00
27-Jun-22	101318	Suffolk Concert Band - Jubilee	<u>£300.00</u>
			£1,872.32

Payments Due

<u>Chq no.</u>		
101319	S Partridge - Clerk's salary	£1,309.69
101320	S Partridge - Home working expenses	£52.00
101321	S Partridge - Clerk's expenses	£46.08
101322	SALC - Cllr training E Chapman	£187.20
101323	Tilian Partnership (Kersey School) contribution to Glebe upkeep	<u>£100.00</u>
		£1,694.97

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

Kersey Parish Council Budget versus actual Payments

Printed on 02/07/2022

Actual at 31/03/2021	Actual at 31/03/2022	Payments	Budget yr ending 31/03/23	Actual to 30 June 22	Estimate at 31/03/2023	Budget yr ending 31/03/24	Notes
£ 35.64	£ 79.88	Post/tel/stationery/copier cart	£ 135.00		£ 135.00		
£ 208.00	£ 208.00	Clerk's working from home exp	£ 208.00		£ 208.00		£4/week
£ 76.69	£ 80.98	Hall hire for meetings	£ 132.00		£ 132.00		Village hall cttee room £7 main hall £12
£ 183.56	£ 188.56	SALC/NALC subscription	£ 190.00	£ 189.88	£ 189.88		SALC 0% NALC 1% increase for 22/23 (SALC 23/34 6% inc)
£ -	£ -	External audit	£ -		£ -		Fees to 21/22 £200 unless exempt (£200 in reserve) No info 2023
£ 35.00	£ 35.00	Data protection	£ 40.00		£ 40.00		ICO reg currently £5 discount for DD payment
£ 110.00	£ 110.00	Website hosting	£ 110.00	£ 120.00	£ 120.00		Suffolk.cloud inc £10 fee for security certificate
£ 648.89	£ 702.42	Administration sub total	£ 815.00	£ 309.88	£ 824.88		
£ 5,786.33	£ 5,742.01	Staff costs	£ 6,330.00		£ 6,330.00		Scale SCP20 £13.75/hr. Inc element for extra hours over contract
£ 25.00	£ -	Training and external meetings	£ 250.00		£ 250.00		whole Council 2hrs £220, Cllr £110, others approx £50 mileage £100
£ 256.33	£ 259.95	Street lighting	£ 540.00		£ 540.00		Estimate double energy price increase and 10% maintenance
£ 343.93	£ 343.94	Insurance (PC & Glebe)	£ 355.00		£ 355.00		PC Oct 20 new 3 year Long term agreement with CAS (Glebe £55)
£ 80.00	£ 54.00	Glebe hedgecut	£ 85.00		£ 85.00		
	£ -	Mowing the Glebe	£ 100.00		£ 100.00		
£ 86.00	£ 89.50	RoSPA inspection	£ 93.00		£ 93.00		
£ 29.24	£ -	Dog bin emptying charge	£ -		£ -		withdrew from contract Dec 21. BDC subsidised service £44/dog bin
£ 420.00	£ 460.00	St Mary's PCC	£ 460.00		£ 460.00		split: £265 Churchyd £150 Nletter £45 Clock (last inc Nov 2020)
							CHT Defib managed solution £135, X2VETS £180 (reduced by £100 from Defib & VETS reserve)
£ 126.00	£ 126.00	Defibrillator annual support	£ 215.00		£ 215.00		
£ -	£ -	Parish Council election costs	£ -		£ -		
£ 55.00	£ -	Footpath map leaflet redesign	£ -		£ -		
£ 315.00	£ -	Fixed assets	£ -		£ -		
£ -	£ -	Section 137	£ -		£ -		
£ 8,171.72	£ 7,777.82	General PC payments	£ 9,243.00	£ 309.88	£ 9,252.88		
		Training reserve					
		Defib and VETS reserve					
		Election costs reserve	£ 165.00			£ 165.00	4 year election cycle, due May 23 (Full election costs £1,163)
		Church Walk future maint reser	£ 130.00			£ 130.00	Build up reserve for future maint costs
		Footpath map printing reserve	£ 75.00			£ 75.00	Build up reserve for reprint £75/year (approx 1,000 maps/yr)
		Fixed asset reserve	£ -			£ -	
		General Parish Council reserve	£ -			£ -	
		Contingencies	£ 467.00				Increased to keep band D council tax the same as last year
		Total Precept	£10,080.00				
£ 50.58	£ 159.62	Footpath working group	£ 455.00		£ 455.00		
£ -	£ 281.02	Jubilee working group	£ 3,667.00	£ 3,071.95	£ 3,071.95		Budget approved 7 Mar 22, 16 May 22 updated to £3,667 min 72/22 £281.02 spent in last financial year
£ 20.80	£ 7,058.34	KCPC working group	£ 1,847.00		£ 1,847.00		
£ -	£ -	Agreed spending from reserves	£ 100.00		£ 100.00	£ 100.00	Defibrillator costs funded from Defib and VETS reserve
	£ 7,498.98	Other payments sub total	£ 6,069.00	£ 3,071.95	£ 5,473.95		
£ 8,243.10	£ 7,498.98	Total Budget	£16,149.00	£ 3,071.95	£ -		
£ 122.69	£ 1,477.11	VAT on payments		£ 56.37			
£ 8,365.79	£ 16,753.91	Total PC & Other payments plus VAT		£ 3,438.20			

Kersey Parish Council Budget Versus Actual Receipts

Printed on 02/07/2022

Actual at 31/03/2021	Actual at 31/03/2022	Receipts	Budget yr ending 31/03/23	Actual to 30 June 22	Estimate at 31/03/2023	Budget yr ending 31/03/24	
£ 8,716.00	£ 9,533.00	Precept	£ 10,800.00	£ 5,040.00	£ 10,800.00		
	£ 164.00	Babergh council tax support grant	£ -		£ -		
	£ 1,750.00	Filming donations	£ -				
£ 8.26	£ 2.01	Bank interest	£ 2.00		£ 2.00		
£ 831.00	£ -	Insurance claim for stolen bench	£ -		£ -		
£ 5.33	£ 2.93	Millennium Book Fund	£ -		£ -		
£ 729.16	£ 752.48	Footpath working group	£ 752.48		£ 752.48		
£ -	£ -	Jubilee working group	£ 3,280.00	£ 2,865.00	£ 3,600.00		
£ 1,831.67	£ 2,293.33	KCPC working group	£ 1,000.00		£ 1,000.00		
£ 533.72	£ 122.69	VAT repayment	£ 1,477.11		£ 1,477.11		
£12,655.14	£14,620.44	Total receipts	£ 17,311.59	£ 7,905.00	£ 17,631.59	£ -	
				Add to reserve	Estimate at 31/03/23		
		Reserves (Cash at bank)					
£ 3,271.96	£ 3,864.82	Footpath working group					
£ 4,776.94	£ 2,886.70	KCPC working group (ring fenced)					
£ 200.00	£ 200.00	Audit reserve		£ -	£ 200.00		
£ 449.19	£ 699.19	Training reserve					
£ 836.06	£ 925.06	Defib and VETS reserve					
£ 319.71	£ 484.71	Election expenses reserve		£ 165.00	£ 649.71		
£ 1,950.00	£ 2,080.00	Church Walk future maint reserve		£ 130.00	£ 2,210.00		
£ 358.50	£ 433.50	Footpath map printing reserve		£ 75.00	£ 508.50		
£ 2,957.53	£ 4,003.71	Fixed asset reserve					
	£ 1,468.98	Filming donations reserve		£ 281.02	£ 1,750.00		Jubilee expenses of £281.02 from last financial year covered by external grant payment received in April 2022
	£ 164.00	BDC Council Tax Support grant res					
£ 5,199.36	£ 3,846.95	General Parish Council reserve					
£20,319.25	£21,057.62	Reserves					
£ 2,871.84	£ -	Millennium Book Fund account			£ -		Account closed Dec 2021 £2874.77 to KCPC Min 156/21
		General PC reserves policy - hold 6-12 months gross expenditure (£5,439 - £10,877 (5 yr average))					
		General PC reserves vary from year to year partly due to VAT being reclaimed the following year.					
		Yr end 31/03/2023 Precept £10,080 approved 31 Jan 22 Min ref 20/22 Tax base 189.02 = £53.32 for band D property 0 % increase					
		Yr end 31/03/2022 Precept £9,533 approved 18 Jan 21 Min ref 16/21 Tax base 178.78 = £53.32 for band D property 11.36% increase					
		Yr end 31/03/2021 Precept £8,716 approved 16 Dec 19 Min ref 206/19 Tax base 182.02 = £47.88 for band D property, 6.8% increase.					

Kersey Parish Council Jubilee Working Group Budget as at 13 July 22

Street Party Sunday 5 June 2022 final budget/actual

Sustainable and environmentally friendly event, free for residents

Tables and chairs from the village hall and church - foc

VPA large pole marquee available if required - foc

Road closure license and signage via SCC - foc

Advertising/invitations via newsletter & flyers - foc

Bring your own plates, cutlery and glasses

Expenses	Budget Net	Actual Net	Actual VAT	Actual Total
Gift for every Kersey household and Kersey School				
British Wildflower meadow seeds	£43.08	£43.08	£8.62	£51.70 VAT inv
Self inking decorative stamp for envelopes	£18.29	£18.29	£3.66	£21.95 VAT inv
Seed envelopes	£9.65	£9.65	£1.93	£11.58 VAT inv
Bunting - commonwealth & union jack	£79.00	£79.00	£15.80	£94.80 VAT inv
Table cloths	£100.00	£57.40	£11.47	£68.87 VAT inv
Gaffa tape to hold cloths on tables		£4.17	£0.83	£5.00 VAT inv
Food - budget estimate for 200 people, actual - 251 people came				
Indian starters - samosa, bhaji etc estimate £3.50/person	£1,000.00	£850.00		£850.00 Inv
Hog Roast - inc bun, stuffing, crackling, apple sauce, napkin				
The Catering Experience, Norfolk www.thecateringexperience.co.uk				
Total price for 100 people £625 + £6 for payment by chq			£6.25 x 220	£1375.00 less £125 deposit
Deposit £125 + £6 for payment by chq	£131.00	£131.00		£131.00 inv
Balance payment by 21 May £6.25 x 220 £1375.00 less £125 deposit = £1250.00 + £6 chq payment charge				
max number 220 people need 2 tables and cover	£1,256.00	£1,256.00		£1,256.00 inv
4kg shoulder of pork for extra 21 people cooked in Kersey	£120.00	£44.36		£44.36 inv
Vegetarian option supplied by The Bell				
Mushroom and Haloumi burger 10 @ £5	£80.00	£50.00		£50.00 inv
Salads - local residents made and donated				
Local Strawberries (Lindsey)	£180.00	£132.00		£132.00 inv
Cream	£30.00	£44.10		£44.10 inv
Entertainment				
Suffolk Concert Band (30 players)	£300.00	£300.00		£300.00 inv
Play for 2hrs in 2 sets with a break, need chairs and cover and cup of tea.				
Tea expenses		£10.95		£10.95 inv
Boudicca Border Morris Dancers	£200.00	£102.70		£102.70 inv
no payment, but refreshments for 21 dancers/musicians				
Jubilee Medals for the best monarch and crowns	£120.00	£177.08	£35.42	£212.50 VAT inv
Estimate 43 children so get 50 @ £4.25				
Adults prizes - wine and presentation bags		£43.19	£8.65	£51.84 VAT inv
Total	£3,667.02	£3,352.97	£86.38	£3,439.35

Income from £5 guest payments x 64	£320.00	£65.00 chqs
		£170.00 cash
Grant funding applied for		£85.00 online
Arts Council Funding via Suffolk Community Foundation	refused	£320.00
Band £300 & Morris Dancers refreshments £200		
Application on 28 Feb noted estimated total cost of event £1,500		
Babergh DC minor grant (based on Arts Council app)	£500.00	Received 7 June 22

National Lottery Community Funding	£2,780.00	Received 1 April 2022
	£3,600.00	
Less total net spend	£3,352.97	
Underspend of Lottery funding	£247.03	

Lottery funding terms - underspend below £1,000 to be spent on something similar to benefit the community
£247.03 underspend given to Kersey Projects towards the cost of Dan Sharp, singer for their Thursday evening Jubilee celebration event. Minute ref 105/22 cheque number 101324

The Parish Council resolved to contribute up to £1,750.00 Minute ref 38/22 from the donations for filming in the village in 2021

Power for spending on Jubilee LGA 1972 s145 provision of entertainment and support of arts inc celebrations
 Budgeted expenses of £2,080 approved by the Parish Council 7 March 2022 minute ref 38/22
 updated budget agreed by PC £3,667 on 16 May 2022 minute ref 72/22

Cheques Paid

J Hume - Bunting	£79.00	£15.80	£94.80 chq 101299 7 Mar
N Blyth - Jubilee seeds, stamp and envelopes	£71.02	£14.21	£85.23 chq 101300 7 Mar
The Catering Experience - hog roast deposit	£131.00		£131.00 chq 101306 22 Mar
The Catering Experience - hog roast	£1,256.00		£1,256.00 chq 101309 16 May
Fresh Spice - Indian Starters	£850.00		£850.00 chq 101312 7 June
L Newbigging - pork joint, gaffa tape & teas for band	£59.48	£0.83	£60.31 chq 101313 7 June
S Partridge - table cloths & cream	£101.50	£11.47	£112.97 chq 101314 7 June
J Hume - Medals and adult prizes - best dressed monarch	£220.27	£44.07	£264.34 chq 101315 7 June
Deri Rogers (The Bell Inn) Morris Dancers refreshments and			
Mushroom and Halloumi burgers	£152.70		£152.70 chq 101316 15 June
Suffolk Fresh Strawberries	£132.00		£132.00 chq 101317 15 June
The Suffolk Concert Band	£300.00		£300.00 chq 101318 27 June
	£3,352.97	£86.38	£3,439.35

Last amended 12 July 2022

Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/ reinstatement cost	Location	Additional details (including disposal)
Jan-95	£2,030.00	Embankment slide (2.5m high 6.55m long) castle and ramp	£6,325.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Slide now incorporated into a castle with a timber ramp to climb up. Following damage by fallen tree, insurance claim, slide replaced and fort repaired by NGF May 2014. 2021 some timber showing signs of rot, monitor and replace as necessary.
Jul-11	£3,000.00	slide remodel (castle & ramp)			
Jul-11	£950.00	Seal see-saw	£1,350.00	Playground, The Glebe, Hall Rd	Supplied & installed by Norfolk Games & Frames
Jan-95	£1,650.00	Adventure trail - balance beam and log walk. (Tram tacks and swinging steps removed 2019)	£575.00	Playground, The Glebe, Hall Rd	2017 beginning to show signs of age, monitor. Tram tracks and swinging steps removed 2019 due to rot in tall posts.
Jan-95	£950.00	Junior swing (1 flat, 1 cradle seat)	£2,050.00	Playground, The Glebe, Hall Rd	Swing seats & chains replaced July 2011 Timber swing frame replaced May 2014 by Norfolk Games & Frames. One leg showing sign of rot monitor and plan for replacement.
Jan-95	£1,110.00	Mini playframe	£3,450.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Scramble net replaced with timber climbing wall. Steel foundation feet fitted May 2021
May-21	£5,952.00	Basket swing with wetpour safety surfacing under	£6,900.00	Playground, The Glebe, Hall Rd	Supplied and installed by Redlynch Leisure May 2021
Jul-16	£20.00	Metal rubbish bin with lid	£23.00	Playground, The Glebe, Hall Rd	
May-07	£100.00	Mower hutch	£195.00	KCPC (The Haven)	
		<i>Playground equipment total</i>	<u>£20,868.00</u>		
Jul-11	£320.00	Timber exercise bench (2m long)	£420.00	The Glebe, Hall Road	Supplied & installed by Norfolk Games & Frames (For insurance just an asset in same way as a bench, no playground equipment liability)
Jun-11	£937.00	Air skier	£1,250.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,262.00	Self weighted rower	£1,665.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,207.00	Elliptical X trainer	£1,600.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
		<i>Outdoor fitness equipment total</i>	<u>£4,935.00</u>		
Dec-08	£4,460.00	Cricket practice net	<u>£2,645.00</u>	The Glebe, Hall Road	July 22 netting may require repair or replacement soon.
1997	£220.00	Street lamp No6 SONI50-SG	£500.00	Top of The Street next to Pump	All street light brackets mounted on electricity/BT poles.
	£200.00	Street lamp No1 SON50-SG	£500.00	The Street outside Cresslands	All street lights maintained by SCC under a contract
	£200.00	Street lamp No2 SONI50-SG	£500.00	Church Hill half way up the hill	PC agreed to upgrade all lights to LED units with SCC.
	£200.00	Street lamp No3 PL-TX42-HF	£500.00	Outside Vicarage, Church Hill	Work to be completed summer 2022 including any necessary safety work.
	£200.00	Street lamp No5 SONI50-SG	£500.00	Vale Lane outside No 9	
Jun-04	£323.00	Street lamp No7 PL-T42-HF	£500.00	Vale Lane outside No 2	
1995	£80.00	Large noticeboard	£250.00	The Splash	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door. Door knob missing
Dec-00	£85.00	Large noticeboard	£250.00	The Forge	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door
1995	£15.00	Wooden noticeboard	£40.00	The Row	Made by B Hurren. Small open noticeboard on single post. Showing signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	Vale Lane	Made by B Hurren. Small open noticeboard on single post Showing signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	Wickerstreet Green	Made by B Hurren. Small open noticeboard on single post. Showign signs of age, monitor
1995	£15.00	Wooden noticeboard	£40.00	The Tye	Made by B Hurren. Small open noticeboard on single post. Showing signs of age, monitor
Nov-01	£86.00	Wooden bench seat (34"55"34")	£150.00	Bildeston Road Corner	Bench with no back in 3 sections, made by Bryn Hurren. Repaired 2020

Last amended 12 July 2022

Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/reinstatement cost	Location	Additional details (including disposal)
1992	£300.00	Wooden bench (65" long)	£480.00	Top of The Street next to Pump	Made by Bryn Hurren. 'KERSEY' carved in back rail and brass plate 'In Memoriam Richard B Kersey 13 July 1915 - 17 April 1989 Muriel Kersey 18 June 1913 - 31 May 1993'
1997	£310.00	Wooden bench (71" long)	£480.00	The Splash	Brass plate 'Village of the Year Competition 1997'
Dec-09	£358.00	Wooden bench (68" long)	£480.00	Church Hill next to village sign	Made by Bryn Hurren. Plaque 'Donated by Lewis Mowles Trust 2009'
Sep-08	£348.00	Wooden bench (70" long)	£480.00	At the top of Church Walk outside Church Lych Gate	Made by Bryn Hurren. Plaque 'Donated by Lewis Mowles Trust 2009' Repaired 2020. Requires replacement July 22
1993 & Oct 09	£705.00	Wooden seat around Oak Tree (bench sections each 40" long)	£1,600.00	Vale Lane Triangle	6 sided bench with back rests around the tree. Plaque 'Donated by Lewis Mowles Trust 1993'. Repaired & enlarged 2009. Repaired 2019. Showing signs of age, monitor
Feb-07	£635.00	Wooden top seat on white brick base (52" long)	£250.00	Vale Lane Triangle	Rebuilt by Mark Mansfield Feb 07. Cast metal plaque 'Commemoration of the Coronation of King George VI May 12 1937' Timber top replaced Dec 11. July 22 needs small repair
Jun-20	£448.00	Wooden bench (66" long)	£480.00	Children's playground, Glebe	Made by Bryn Hurren. ('20 KERSEY 20' carved in back rail.)
	£795.00	Village pump	£800.00	Top of The Street	Cast Iron water pump workings (probably Victorian) covered by oak shuttering. Tony Farnish replaced timber frame and shuttering & hand rail Sept 2007.
1987	£2,500.00	Village sign	£3,500.00	Church Hill	Made by Phil Darby (gifted to PC). Decorative carved Oak sign, box section top on solid post. Oak carved plaque added Sept 2003 'Designed and Made by Phil Darby 1 Nov 1917 - 12 Nov 2002'. Brick plinth constructed around the base April 2012. Oak weatherboard top with lead strip replaced by Bryn Hurren July 2013
	£1,000.00	8 Oak bollards surrounded by granite sett paving	£1,000.00	Church Hill	Oak bollards replaced and Granite Setts repaired by Tony Farnish June 2006. 2020 Oak bollards showing signs of age, monitor. 2021 one bollard removed. 2022 two granite setts missing
2004	£100.00	Metal plaque	£50.00	Oak Tree at Williams Green	Cast metal plaque on stand.'Commemoration of the Coronation of King George VI May 12 1937' (gifted to PC)
Nov-10	£1.00	Oak street sign 'Kedges Lane'	£50.00	Entrance to Kedges Lane, fixed to wall outside Kedges End	Made by John Maltby (gifted to PC)
2003	£80.00	Oak street sign 'The Street'	£50.00	The Street, fixed to wall outside Cresslands	Made by John Maltby
2003	£80.00	Oak street sign 'Church Hill'	£50.00	Church Hill, fixed to wall near Park Place	Made by John Maltby
2008	£50.00	Street signs x 2 'Cyclists please dismount')	£60.00	Fixed to either side of the foot bridge over the Splash	Made by John Maltby
2021	£1.00	Historic highways warning signs x 2 - children and junction	£800.00	Post mounted on Church Hill outside Woodbine Cottage	Road signs mounted on steel post erected in 1920's -1940's. One sign shows the junction to the village hall. The other sign warns of children. There used to be a red warning triangle with glass reflectors mounted above, this was stolen in 2018.
Mar-08	£53.00	Metal litter bin	£60.00	Wall mounted near The Splash	
May-09	£144.00	Dog Litter Bin	£144.00	Post mounted in Kedges Lane	
Mar-19	£75.00	Dog litter bin	£100.00	Post mounted in Priory Hill	
Mar-19	£75.00	Dog litter bin	£100.00	Post mounted in Vale Lane	
Mar-19	£75.00	Dog litter bin	£100.00	Post mounted in Wickerstreet Gn	
	£50.00	Wooden/metal litter bin	£100.00	Bildeston Road corner	July 22 Lid requires repair
Oct-13	£15.00	Timber grit box with lid	£50.00	Vale Lane	Box constructed for PC by Councillor. July 22 Lid requires repair
May-17	£1.00	Timber grit box with lid	£50.00	Bildeston Road corner	Box constructed for PC by Councillor July 22 lid requires repair
Sep-20	£1.00	Timber grit box with lid	£50.00	Church Hill	Box constructed for PC by Councillors July 22 lid requires repair
		<i>Street furniture total</i>	<u>£15,174.00</u>		

Last amended 12 July 2022

Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/reinstatement cost	Location	Additional details (including disposal)
1995	£260.00	Strimmer	£220.00	Footpath Working Group - KP	Zenoah Komatsu G23L
Jul-07	£520.00	DR Trimmer/Mower	£600.00	Footpath Working Group - KP	Briggs and Stratton engine, electric start DRT TRM O55E (6.25) Code No 93301 July 2022 multiple repairs, may require replacement soon
Jul-17	£730.00	DR Timmer/Mower	£800.00	Footpath Working Group - KP	Briggs and Stratton engine, TR4 Pro-XL (8.75) electric start serial No 232043
Apr-13	£510.00	KCPC Lawnmower	£490.00	KCPC - Mower hutch	Husqvarna R153SV mower, PNC 953 876 509 Serial No 0350. 2022 multiple repairs, replacement will be required soon.
		<i>Mowers and machinery total</i>	£2,110.00		
Dec-01	£250.00	Canon FC224 Photocopier	£250.00	Clerk's office (Inc in core cover)	Serial Number UUE 13142
Oct-15	£346.00	ASUS X555LA Laptop	£350.00	Clerk's office (Inc in core cover)	Serial Number F8N0CV14380033F also keyboard and mouse
		<i>Office equipment total</i>	£600.00		
£36,418.00 Total acquisition value					

Total replacement/reinstatement value of assets owned by Kersey Parish Council

Playground equipment	£20,868.00
Outdoor fitness equipment	£4,935.00
Cricket net	£2,645.00
Street furniture	£15,174.00
Mowers and machinery	£2,110.00
Office equipment	£600.00
Total current value of PC assets	£46,332.00

3 x Table tennis tables £850.00 Kersey Village Hall

3 x Blue Indoor Butterfly Compact tables **owned by Kersey TT Club** insured by PC 2 purchased in Oct 09 cost £400. 1 purchased Feb 20 £279

Total value of assets insured by Parish Council £47,182.00

March 2011 Acquisition values recorded for all assets following change in audit requirements
For audit purposes Kersey Parish Council uses the acquisition cost as the fixed asset valuation.

All items on this asset register are covered for public liability
Policy excess £100. Insurance cover provided for all assets up to a total replacement value of £50,000
Insurance company do not need to see the fixed asset register

Asset register and valuations reviewed by Parish Council July 2022, Minute reference 107/22