

Minutes of Kersey Parish Council ordinary meeting

held on Monday 21 November 2022 at Kersey Village Hall at 7.30pm

Present: John Hume (Chair), David Butcher, Penny Calnan, Esme Chapman, and Richard Walker

In attendance: Sarah Partridge (Clerk). Leigh Jamieson (BDC), Robert Lindsay (SCC) and one member of the public attended for part of the meeting.

132/22 Apologies –Apologies were received and accepted from Andrew Rogers. Natalie Blyth had sent her apologies.

133/22 Co-option to fill the vacancies for two Parish Councillors

David Butcher had written to the Parish Council to express an interest in becoming a Parish Councillor. Councillors resolved to co-opt David and he was welcomed onto the Parish Council. David completed an Acceptance of Office form. This leaves one vacancy which can be filled by co-option. Councillors all need to continue to engage with residents to encourage them to consider becoming a Parish Councillor. It is a rewarding role representing the community and helping to make Kersey a great place in which to live, work and visit.

134/22 Accept Members' Declarations of Interest – None

135/22 Consider any Dispensation requests for Pecuniary Interests received from Councillors – None received

136/22 Public forum and reports

Reports had been circulated to all Councillors and published on the website before the meeting. Both reports are appended to these minutes.

a. Suffolk County Councillor – A report from Robert Lindsay was received. Robert gave a brief update – It looks likely that the Babergh budget will show a deficit. Babergh are employing a cost-of-living co-ordinator to support residents and they hope to provide a 30% uplift in their grant to the Citizens Advice Bureau. Robert also answered questions.

b. Babergh District Councillor report – A report from Leigh Jamieson was received. Leigh also commented that the planning enforcement matters raised by an individual in Kersey were not being dealt with in a timely manner by Babergh.

c. Parish Time – Parishioners' opportunity to raise matters and ask questions

A member of the public brought up their concern about dog fouling in the Parish. Although this is a problem, they did not believe that the installation of more dog bins in Kersey would solve things. The problem is the education of a minority of dog owners in Kersey who allow their dogs to foul public and private land in the Parish which causes a health hazard. There is also a problem with some owners bagging up their dog poo and then throwing the plastic bags in the hedges! There followed a long discussion by Councillors on this matter. It was agreed that the current bins are located in the right place appropriately placed around the Parish and that spending more money on more bins and having them emptied would not really help. It was agreed to work on an education strategy, starting with an article in the newsletter reminding everyone that the local area is covered by legislation making it a criminal offence not to clear up after your dog and that fines of up to £1,000 can be issued. It will also remind residents that the Parish provides bins which are emptied and cleaned by volunteers. Dog fouling creates a health hazard to the footpath volunteers, those walking as well as to food crops, livestock and wildlife. New signs will be put up in key locations.

Robert and Leigh gave their apologies and left the meeting.

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All the Footpath Working Group volunteers and the volunteer who empties the bins were thanked for their hard work.

One member of the public left the meeting.

137/22 Minutes of the previous meeting

The minutes of the meeting held on 5 September 2022 were confirmed as being correct and signed.

138/22 Clerk's Report

Following the delivery of letters regarding parking, the Parish Council received a couple of replies from holiday let owners. They confirmed that they are already reminding their guests where to park and sent assurances that they do their best to ensure their guests understand that parking in the village can be a problem if done without due consideration. The new Councillor, co-opted at the September meeting, has been given a full welcome pack with information to help him carry out his role as a Parish Councillor. He has completed his register of interest form. The website useful information page has been further updated to include links organisations who can provide support to those in financial hardship and local foodbank charities who could support Kersey residents. James Cartlidge, the South Suffolk MP, had also provided a link to his website which explains the support being offered by the Government and other helpful information. This link has been added to the Kersey website.

Barclays has confirmed the new bank mandate is in place. The public access defibrillator at the back of The Bell is in place in the cabinet, ready and available should the need arise. The Clerk regularly checks the defibrillator and sends reports to the Community Heartbeat Trust via their webnos website. The street lighting was converted to LED units in September. However, the units should be black and not grey and some other upgrading works were not completed. The contractor will be returning to Kersey soon to rectify these. Feedback from residents is that they like the new lights. They are more focussed, light the road/paths well and don't shine into houses.

139/22 Correspondence

All correspondence for the Parish Council had been circulated to Councillors. The following items were noted:

Babergh - Five-Year Housing Land Supply ('5YHLS') position statement shows a 7-year supply using the latest available evidence.

Boundary Commission for England 2023 - boundary review - parliamentary constituency boundaries are being redrawn in order to rebalance the number of electors represented by each MP, and a final consultation on proposed new constituencies is now open. Kersey is in South Suffolk. It is proposed the far west boundary will change slightly. See the website for more information

<https://www.bcereviews.org.uk/>. It was agreed not to comment on these proposals.

Suffolk Libraries Be Kind in Kind campaign - With the rising cost of living. Suffolk Libraries are available to help anyone who needs support, with no judgement or stigma. Libraries have always provided a safe, warm sanctuary for anyone to come and spend time in or find support and resources. This winter, there will be new initiatives to help people stay warm, stay safe and stay connected. Hadleigh Library is involved with this campaign.

Suffolk County Council budget - Suffolk County Council is keen to hear from Suffolk residents, businesses and local communities, as it decides its budget for next year. An online survey has been launched to have your say on the services which are important to you. Survey website link <https://www.smartsurvey.co.uk/s/7BQY0J/> The survey is open until the end of November.

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Reducing the speed limit on Church Hill - A resident on Church Hill has asked whether the Parish Council would discuss the idea of reducing the speed limit on Church Hill to 20 mph. They comment that they are surprised at the speed some road users drive both up and down the hill and they feel a limit lower than the current 30mph would be appropriate. Councillors discussed this request. SCC has carried out speed monitoring in the village. SCC feedback on this speed monitoring carried out over the years does not provide any evidence that speeding is an issue or support a reduction in the speed limits. It was suspected that the public perception of speed, particularly in small enclosed roads, is different from reality, which is borne out by the speed data evidence and Councillors own experience. On street parking does help to reduce traffic speeds, it was commented that on occasion some inconsiderate on street parking might even make it difficult for large vehicles to get through, which raised a different concern. It was agreed not to pursue the idea of reducing the speed limit. The Clerk will respond to the resident.

Parish email alert system – A resident has asked why Kersey does not have an email notification process where news and information about planned events, and parish updates is circulated to all interested residents fortnightly or at times weekly. They do not feel the monthly newsletter or website updates people quickly when there are changes. They have offered to provide this service. Councillors discussed the idea. It was noted that the newsletter is excellent but is only issued monthly so perhaps an interim email option may be complimentary, it would be very important to work with the newsletter team. An email system could provide the opportunity for short quick updates or reminders such as ‘the quiz night/village hall buffet is this weekend and there are still spaces available’ or ‘the road will be closed on ...’ or ‘there is a Parish Council meeting next week, see the website for more information’ or ‘It is the VPA Show/Kersey Open Gardens next weekend etc. There are also a couple of Facebook groups, one is a Kersey Noticeboard, although this seems to have a lot of adverts and is not limited to Kersey residents. There is another Kersey residents only Facebook page but some people do not use Facebook. Having multiple communication channels would help to engage with a wider audience which would be a good thing. This email system would be independent of the Parish Council. The resident will be thanked with the suggestion they get together with the newsletter team to discuss the idea and how to progress it in a mutually supportive way.

140/22 Finance

- a)** A copy of the accounts to date and a financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; these are appended to the minutes. The balance of the annual precept of £5040 was received by the Parish Council in September. All payments were approved.
- b)** Budgeted spending compared to actual shows the Parish Council is on track as planned.
- c)** Penny Calnan confirmed that she had seen a copy of the bank statement, receipts and payments and bank reconciliation. She confirmed that the bank reconciliation had been completed correctly.
- d)** Insurance has been renewed with CAS for the final year of our 3 year long term agreement.

141/22 Receive interim report from Internal Auditor

An Interim internal audit was carried out remotely by Natalie Blyth. A copy of the report was read which showed everything was found to be in order.

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142/22 Planning applications

a) Progress

DC/22/03988 Wormwood Green, The Green, Kersey, Ipswich Suffolk IP7 6EB

Proposal: Notification of Works to Trees in a Conservation Area - Reduce 1No. Oak (T1) by 5m.

Remove 1No. Fir (T2). Remove 1No. Plum and Elder (T3).

Babergh gave notice on 9 September 2022 that it does not wish to object.

DC/22/02737 Bridge House, The Street, Kersey, Ipswich Suffolk IP7 6DY

Proposal: Householder Application - Erection of one and a half storey rear link extension and garage conversion, internal alterations consisting of reinstatement of a staircase and demolition of an internal wall

DC/22/02738 Bridge House, The Street, Kersey, Ipswich Suffolk IP7 6DY

Proposal: Application for Listed Building Consent - Erection of one and a half storey rear link extension and garage conversion, internal alterations consisting of reinstatement of a staircase and demolition of an internal wall

Babergh granted permission for these applications on 10 November 2022

b) Planning applications to consider - None

143/22 Footpath Working Group

A report was received from Kevin Pratt.

It had been a challenging summer period with a number of the volunteers unavailable for cutting. However, all footpaths had been cut with excellent support from landowner representatives who cut some paths while hedge cutting. The final invoice for surface clearance of rights of way will be issued shortly to SCC. Three new volunteers will be joining the working group. The Clerk will make contact to ensure the relevant paperwork is completed. Kevin thanked the volunteers and landowner representatives for all the help and co-operation given throughout the course of the year. Notification of two loose or broken footpath posts has been received, and these will be actioned, to be repaired or replaced. Two of the working group machines are currently being serviced, the remaining machine will be serviced once they are back. The Chair of the FWG will prepare a request to purchase some new equipment for approval at the January Parish Council Meeting.

144/22 KCPC Working Group

Jonathan Marsh had sent a report. The KCPC held a successful quiz night and raised approximately £1000 net of expenses. Some final donations are awaited before confirmation of the final figure.

A maintenance day was held and the hedges were cut and some minor maintenance on various pieces of equipment. It was noted that the Playing Field hedges are yet to be cut and these would include the tops and back of the hedge around the playground. The new mower appears to be working well and has received favourable reviews. The RoSPA report is awaited. The playground continues to be used, as has the cricket net. Given that we are now going into winter the grass cutting rota has finished.

145/22 Consider whether the Parish Council would use a broadband connection at meetings and whether the Parish Council would wish to contribute to the village hall broadband costs

The Village Hall Committee has considered whether the provision of a broadband internet connection at the hall may improve lettings and whether the Parish Council would be interested in using a broadband

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connection at meetings and making a financial contribution to these costs. It is possible to get a 4G signal in the hall to connect to the internet or documents can be downloaded in advance. To make full use of an internet connection at meetings and to conduct hybrid meetings the Parish Council would need several other items of technical equipment. Currently legislation means that all Parish Councillors must attend in person. The Parish Council decided that it did not feel having a broadband connection available at meetings would be of benefit and so would not use it and therefore did not wish to contribute towards these costs.

146/22 Consider whether Kersey should have a Village Emergency Telephone System

This idea had been delayed for a few years. The Parish Council decided that a Village Emergency Telephone System (VETS) would be of benefit to the community. It will require some work, funding and more importantly finding the right volunteers. About 10 volunteers would be needed who live close to The Bell, are generally available and have access to a vehicle. A VETS2 would require more volunteers who could live anywhere in the Parish. VETS is a telephone system to assist in the lone rescuer situation where the rescuer must stay with the patient. In this situation, help needs to be found in collecting the community defibrillator. By using a single memorable telephone number, this will ring up to 10 lines at the same time, until a helper is found to assist. If a volunteer answers their phone the system plays an automated message asking whether the volunteer is available to assist. They can accept and take the call or decline and hang up. The first volunteer who confirms they can help receives the call and then responds as appropriate. The volunteer would be asked to collect the defibrillator from The Bell and take it to the patient who could be anywhere in the Parish of Kersey. It would then be up to the volunteer if they would like to get any further involved in the situation, there is no obligation. Community Heartbeat Trust will run training sessions for all volunteers to learn how to use the defibrillator, CPR and basic life support skills. The defibrillator is very simple to operate. It talks the user through the process and you cannot do any harm. A VETS2 system provides two options where one option is for medical emergency sudden cardiac arrest assistance to get the defibrillator. The second option is to provide help to those in need of support in other emergency situations such as flooding or another issue. The Parish Council has been building up a reserve and has funds in the budget to cover a VET system. It was agreed to work on setting up a VETS2. The first step is for Councillors to talk to residents living near The Bell to find enough volunteers, as this was essential for the system to operate.

147/22 Complete surveys – Transport East Rural Mobility and Rural England Prosperity Fund

Councillors had responded to draft responses with some good points raised. Transport East is working to deliver a collective vision for the future of transport across the region. The Rural England Prosperity Fund seeks to find out where rural grant funding should be directed. The Council identified some priorities such as growing the local social economy and supporting innovation, developing and promoting the visitor economy, creating and improvements to local rural green spaces, active travel enhancements. The Clerk will respond to these surveys.

148/22 Consider progress on the Parish Review and creating a public consultation questionnaire

Little progress had been made on this review. Councillors will work on this shortly.

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149/22 Agree dates for ordinary Parish Council meetings for 2023

All ordinary meetings will be on a Monday evening at 7.30pm in the village hall. If additional meetings are needed to consider urgent matters before the next ordinary meeting, then an extraordinary meeting will be called.

30 January	Parish Council
6 March	Parish Council
17 April	Annual Parish Assembly + short Parish Council
15 May	Parish Council Annual Meeting
3 July	Parish Council
4 September	Parish Council
20 November	Parish Council

It was also noted that routine 4 yearly Parish Council elections will be held on 4 May 2023. These dates will be published on the website and on the Kersey Community google calendar.

150/22 Receive report from the Clerk's job appraisal and salary review

The Chair had received feedback from Councillors before completing the Clerk's appraisal. The summary of this appraisal was that the Parish Council is pleased to have an excellent, experienced and trusted Clerk with deep local knowledge. There is a lot of behind-the-scenes work carried out by the Clerk helping to make Kersey a better place in which to live, work and visit. It was resolved to increase the Clerk's working from home allowance to £6 per week from 1 October 2022 and to move the Clerk up to pay scale SCP23 from 1 October 2022. These increases can be funded from the current budget.

151/22 Budget and precept 2023/2024 – consider budget including income and reserves, set provisional precept and note powers used for budgeted spending

Councillors all had a copy of the draft budget, appended. The income sheet was reviewed. This shows that with the exception of the Footpath Working Group and the KCPC Working Group which are self-financing the remaining Parish Council income comes from the precept. Reserves were considered to be appropriate. Various budget items were discussed. It was agreed to increase the contribution to the newsletter production. The street lights have been converted to LED units, which has reduced energy costs. However, the street lighting budget will remain the same to pay back the capital costs of the conversion which came from the fixed asset reserve. Parish Council insurance is likely to increase significantly as this is the last year of a 3-year long term agreement, current advice is the existing cover would cost £560 next year. A draft budget of £11,017 was set. With £100 used from reserves this would make a draft precept of £10,917. Babergh has issued an indicative tax base of 192.58. This would mean a band D property council tax would rise by £3.37/year (from £53.32 to £56.69) which is a 6.3% rise. This will be reviewed before a final decision is made at the Parish Council meeting in January when the precept request will be signed.

152/22 Agree content for the newsletter article 'Pride in our Parish'

It was agreed to write an article to educate residents about the law around dog fouling and to encourage improved behaviour by dog owners. John Hume will draft an article.

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153/22 Training

SALC continues to offer online training as published on their website and circulated to Councillors. Esme had found her new Councillor training interesting and beneficial. New Councillors will be encouraged to book SALC training sessions.

154/22 Reports from other meetings

Notes from meetings are circulated to all Councillors when they become available.

155/22 Forthcoming meetings

- a) Police and Parish Forum 14 December at Shotley – no Councillor availability

156/22 Any other business – Councillors’ opportunity to bring matters to the Council’s attention

The Williams Green road sign had been removed for repair and will be reinstated shortly.

Two Councillors had attended a visit to the waste incinerator at Great Blakenham recently and had found it a very interesting and informative.

It is hoped The Bell Inn will be reopening shortly with new tenants, who have been busy redecorating. A Councillor commented that, as a private individual, they had notified Babergh Planning Enforcement of some potential unauthorised building works in the Conservation Area. The Planning Enforcement Department was being very slow to react to these concerns. The Councillor may in the future like the Parish Council to consider getting involved with reporting potential unauthorised development works.

The next scheduled Parish Council meeting will be on Monday 30 January 2023 at 7.30pm in Kersey Village Hall.

There being no further business the meeting closed at 9.57 pm.

Appended to these minutes are 9 pages:

Suffolk County Councillor report from Robert Lindsay (2 pages)

Babergh District Council report from Leigh Jamieson (2 pages)

Kersey Parish Council receipts and payments (2 pages)

Kersey Parish Council finance sheet for 5 September 2022

Kersey Parish Council budget comparison and draft budget for year ending March 2024 (2 pages)

Signed

Date

Report for Kersey Parish Council 21/11/22 by County Councillor Robert Lindsay

Bildeston Food Bank Update

Soaring food and energy prices mean there is now a record 23 families regularly using Bildeston food bank, that represents 53 people, including 19 children.

The Food Bank has just launched its domestic oil winter appeal and is working with the Mrs LD Rope Trust to provide 500 litres of heating oil to each of six families that have requested it.

Cost of Living Crisis

I today (21st November) as a member of scrutiny committee at Babergh heard about the extent of the crisis among residents in our area from both council officers and Citizens Advice. The figures for Bildeston Foodbank reflect the surge in extra need across the district. As a committee we recommended that the 30% funding uplift Babergh and Mid Suffolk provided CA last year be continued for another two years. We also recommended that the two councils staff embed a culture of considering the cost of living crisis in everything they do.

Heating Bildeston Project

The project has now received a thumbs up to go to the next stage from a feasibility study conducted by an independent consultant. The study found that a scheme requiring about 10 boreholes and a small “energy centre” where heat pumps are used to bring up the temperature of borehole water, would be technically and financially feasible and would qualify for a Government grant for £50% of the capital cost. However the group first needs to identify £50k to do the second phase feasibility including drilling a test borehole. I have put them in touch with county grant’s officers to help them identify funding.

Automatic Numberplate Recognition

On 8th November Suffolk’s cabinet is likely to decide to apply to the Government to give itself powers to enforce moving traffic offences. This will allow it to use numberplate recognition cameras to fine people for driving on streets or through bus gates where private motors have been banned. It intends to pilot four roads in Ipswich to start with. Each camera costs around £20k plus £5k annual maintenance fee and it wants the fines at each site to at least cover the costs at each site.

Roundabout Magazine

Roundabout, which serves 11 parishes in the Cosford division had been struggling with an ageing printer. I have contributed £4k towards the £10k costs of a new printer which should sustain their future. The magazine’s volunteer publishers have accumulated a £4k pot via advertising income over the years.

Budget Survey

Suffolk County Council is asking residents for their thoughts on the upcoming 2023/24 budget. It will consider a summary of responses when deciding how to spend your

money. With inflationary pressures, it is unlikely the government will leave out local authorities from spending cuts – meaning council reserves may have to be used.

I recommend you share your thoughts on how the Council should spend their money, as well as highlight vulnerabilities you see in your communities that need further addressing.

For a link to the online survey, click here: <https://www.smartsurvey.co.uk/s/7BQY0J/>

Suffolk Cabinet approves more spending for special needs education

The Cabinet met on October 11 for the first time since the summer political recess. The Cabinet agreed to spend £2m on a special school for Children and Young People in Felixstowe. In addition, SEND services received £10m to provide more specialist units in Suffolk. This is good news as it should help remove the number of families travel cross-county for support.

The Suffolk Local Access Forum submitted their annual report, which included their concerns about Sizewell C and its effect on green networks and Rights of Way. My political group have strongly campaigned in support of the Forum's position, and we will continue to voice concerns over the damning effects of nuclear power on our coastal landscape and biodiversity.

Suffolk to get “elected leader” (rebadged mayor)

The leaders of Suffolk councils – the Suffolk Public Sector Leaders group - have agreed to a Government “county deal” which will mean that the county council will, at some as yet unknown stage, have a directly elected leader. The elected leader will apparently choose their own cabinet. I am concerned that this means that county councillors will no longer have the opportunity to elect their own leader, and that we do not yet know what extra powers or resources, if any, the elected leader will have from Government. If there are no new powers or resources, what is the point?

County Council unveils first of its electric car fleet

The first delivery of 16 electric vehicles (EVs) will be in November, as the council begins its program to upgrade all existing pool cars.

This is part of the council's work to deliver on its climate emergency declaration, and ambition to protect and enhance the environment.

The Renault Zoe has been chosen as the first of the new vehicles, with 10 MG ZS to arrive in April 2023. The aim is to completely electrify the fleet by 2024.

District Council Report November 2022

1-6 The Street development

I received an update from Planning Enforcement following some concerns raised about access to the rear of 1-6. Enforcement had a response from the developer, which states that the intention remains to access the development site from the north, not via the pub car park. Any works to the trees on the shared boundary with the pub is likely to be undertaken by the owners of the pub.

Investigations last year by the Arboriculture team did not consider the Leylandii trees on the boundary between the development site and the pub to be of sufficient amenity value to either warrant special protection, or resist their removal. As such, if there are works to the trees without consent planning enforcement say that it is unlikely they would consider further action to be either expedient or in the public interest

Retrofitting Motion

I recently, successfully, submitted a motion to Full Council asking the council to investigate working with other councils in Suffolk and Essex to help Retrofitting of Council Owned Properties.

By combining resources and finances it may be possible to increase the number of properties that can be retrofitted. Not only is this a good thing environmentally, but it could be good for the local economy as the economies of scale would allow local companies to target their business effectively and will help with training local people.

Online climate change awareness course launches for Suffolk

A free, online course has been launched to support individuals and businesses to learn about the impacts of climate change in Suffolk. The course, which aims to improve understanding of the environmental issues facing communities in the county is free and easy to access through the Creating the Greenest County website

Council Property arm generates income

Babergh and Mid Suffolk's commercial property company CIFCO made a £6.7m profit last year and generated £3.7m in net income for the councils to plough back into services, councillors heard this week.

This means that since CIFCO Capital Ltd was established it has maintained its debt repayments and generated net income last year of £1.7m for Mid Suffolk and £2m for Babergh, bringing the total net income received by the councils by the end of the last financial year to £9.25m.

I did raise concerns regarding the potential risks that the cost-of-living crisis could bring, but these were largely dismissed as mitigation is in place.

Bird flu outbreak

The Animal Plant and Health Agency (APHA) has detected a number of cases of bird flu (avian influenza) in poultry, and wild and captive birds, across the east of England, including in Nedging in Babergh. The situation continues with outbreaks reported daily across the East and nationally.

This means there is now a legal requirement for all bird keepers in our districts, and further afield, to implement enhanced biosecurity measures to help protect their flocks. Our teams will be supporting APHA and Suffolk Trading Standards over coming days as required, with more information available on the Government's website including posters for town and parish noticeboards if required. We need to advise residents to report dead wild birds to the Defra helpline (03459 33 55 77) if they find:

- one or more dead bird of prey or owl
- Three or more dead gulls or wild waterfowl (swans, geese, and ducks)
- Five or more dead birds of any species

Otherwise, it is landowner's responsibility to safely arrange safe disposal of the carcasses.

2023 Review of Parliamentary constituencies

The Boundary Commission for England will publish its revised proposals for new constituency boundaries on Tuesday 8 November 2022. This will trigger the final four-week consultation period of the 2023 review, which will close on Monday 5 December 2022.

If you have any queries, you can contact the Boundary Commission via email or on 020 7271 1102.

Response to the Government Rent Cap Consultation Paper

The councils have now responded to the Government's open consultation regarding Social Housing Rents published on 31 August.

The view of both councils is that local authorities should not be subject to any national rent cap and that rents should be determined in the context of the local HRAs, taking account of local needs and pressures and the views of tenants.

Parking strategy

The councils' have now approved their first ever joint parking strategy. The strategy includes prioritised recommendations to improve all types of parking, from council-owned car parks to on-street parking.

The recommendations include updating signage and markings, increasing safety provisions, providing more EV charging, and cycling facilities, and introducing resident permit schemes to allow overnight parking.

KERSEY PARISH COUNCIL
1 April 2022 - 31 March 2023

Printed on 16/11/2022

RECEIPTS

Date	Credit ref	Detail	Precept	Footpath	Jubilee	KCPC	Other Receipts	VAT	Total Receipts	Sub total
1-Apr-22		Balance brought forward		£ 3,864.82		£2,886.70	£ 14,306.10		£ 21,057.62	
1-Apr-22	Direct C	Lottery Community Fund - Jubilee grant			£ 2,780.00				£ 2,780.00	
11-Apr-22	Direct C	Babergh 50% Precept	£ 5,040.00						£ 5,040.00	£ 28,877.62
12-May-22	Direct C	W Steed - Jubilee			£ 75.00				£ 75.00	
19-May-22	Direct C	E Chapman - Jubilee			£ 10.00				£ 10.00	£ 28,962.62
6-Jun-22	bank	Bank interest 7 Mar-5 Jun					£ 1.85		£ 1.85	
7-Jun-22	Direct C	Babergh - Jubilee minor grant			£ 500.00				£ 500.00	£ 29,464.47
26-Jul-22	Cash Dep	Jubilee - Guest contributions			£ 170.00				£ 170.00	
27-Jul-22	200001	Jubilee - Guest contributions			£ 65.00				£ 65.00	£ 29,699.47
5-Sep-22	bank	Bank interest 6 Jun-4 Sep					£ 7.77		£ 7.77	
12-Sep-22	Direct C	Babergh 50% precept	£ 5,040.00						£ 5,040.00	
26-Sep-22	Direct C	SCC Rights of way surface clearance		£ 376.24					£ 376.24	£ 35,123.48
14-Nov-22	Cash Dep	KCPC Quiz				£ 804.51			£ 804.51	
14-Nov-22	200002	KCPC Quiz				£ 45.00			£ 45.00	
			£10,080.00	£ 4,241.06	£ 3,600.00	£3,736.21	£ 14,315.72	£ -	£ 35,972.99	

Total income this year (less balances brought forward) £ 14,915.37

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PAYMENTS

Date	Cheque No	Detail	General Admin	Clerk's Salary & Staff Costs	Training/ external meetings	Street Lighting	Footpath	Jubilee	KCPC	S137	Other Payments	VAT	Total Payments	Sub total
16-May-22	101307	c SALC/NALC - Annual subs	£ 189.88										£ 189.88	
16-May-22	101308	c Suffolk.cloud - website hosting	£ 120.00										£ 120.00	
16-May-22	101309	c The Catering Experience - Jubilee						£ 1,256.00					£ 1,256.00	£ 1,565.88
	101310	x Cheque cancelled											£ -	
	101311	x Cheque cancelled											£ -	
7-Jun-22	101312	c Fresh Spice - Jubilee						£ 850.00					£ 850.00	
7-Jun-22	101313	c L Newbigging - Jubilee						£ 59.48				£ 0.83	£ 60.31	
7-Jun-22	101314	c S Partridge - Jubilee						£ 101.50				£ 11.47	£ 112.97	
7-Jun-22	101315	c J Hume - Jubilee						£ 220.27				£ 44.07	£ 264.34	
15-Jun-22	101316	c D Rogers (Bell Inn) - Jubilee						£ 152.70					£ 152.70	
15-Jun-22	101317	c Suffolk Fresh Strawb - Jubilee						£ 132.00					£ 132.00	
27-Jun-22	101318	c Suffolk Concert Band - Jubilee						£ 300.00					£ 300.00	£ 3,438.20
4-Jul-22	101319	c S Partridge - Clerk's salary		£ 1,309.69									£ 1,309.69	
4-Jul-22	101320	c S Partridge - Home work exp	£ 52.00										£ 52.00	
4-Jul-22	101321	c S Partridge - Clerk's exp	£ 39.14									£ 6.94	£ 46.08	
4-Jul-22	101322	c E Chapman - Cllr training			£ 156.00							£ 31.20	£ 187.20	
4-Jul-22	101323	c Kersey - Glebe maint									£ 100.00		£ 100.00	
14-Jul-22	101324	c Kersey Projects - Jubilee						£ 247.03					£ 247.03	£ 5,380.20
19-Aug-22	101325	c WJ Green - KCPC mower							£ 245.83			£ 49.17	£ 295.00	£ 5,675.20
5-Sep-22	101326	c S Partridge - Clerk's salary		£ 1,309.69									£ 1,309.69	
5-Sep-22	101327	c S Partridge - Home work exp	£ 52.00										£ 52.00	
5-Sep-22	101328	c Kersey Village Hall - hire	£ 67.00										£ 67.00	
21-Sep-22	DD	c ICO - Data protection reg	£ 35.00										£ 35.00	£ 7,138.89
26-Sep-22	101329	Business Services CAS - insurance									£ 294.28		£ 294.28	£ 7,433.17
			£ 555.02	£ 2,619.38	£ 156.00	£ -	£ -	£ 3,318.98	£ 245.83	£ -	£ 394.28	£ 143.68	£ 7,433.17	

Net total (No VAT) £ 7,289.49

Kersey Parish Council

Finance

Details for Parish Council Meeting on 21 November 2022

Bank Balances at 31 October 2022

Business Premium Account	£26,157.07
Current Account	£2,245.73
	<u>£28,402.80</u>

Transfers between Business Premium and Current account since the last report

07-Sep-22	Transfer from Business Premium to current	£2,000.00
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Income received since the last report

12-Sep-22	Babergh 50% precept	£5,040.00
26-Sep-22	SCC Rights of Way	£376.24
14-Nov-22	KCPC Quiz	£804.51
14-Nov-22	KCPC quiz	£45.00
		<u>£6,265.75</u>

Payments made since the last report

<u>Date</u>	<u>Chq no.</u>		
26-Sep-22	101329	Business services CAS - insurance	£294.28
			<u>£294.28</u>

Payments Due

<u>Chq no.</u>		
101330	St Mary's PCC - churchyard, newsletter & clock	£460.00
101331	Community Heartbeat Trust - defibrillator	£151.20
101332	K Pratt - Bin bags and Footpath expenses	£94.61
101334	Tilian Partnership - Glebe maintenance	£100.00
		<u>£805.81</u>

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

Kersey Parish Council Budget Versus Actual Receipts

Printed on 26/11/2022

Actual at 31/03/2021	Actual at 31/03/2022	Receipts	Budget yr ending 31/03/23	Actual to 15 Nov 22	Estimate at 31/03/2023	Budget yr ending 31/03/24	
£ 8,716.00	£ 9,533.00	Precept	£ 10,080.00	£ 10,080.00	£ 10,080.00		
	£ 164.00	Babergh council tax support grant	£ -		£ -	£ -	
	£ 1,750.00	Filming donations	£ -			£ -	
£ 8.26	£ 2.01	Bank interest	£ 2.00	£ 9.62	£ 15.00	£ 15.00	
£ 831.00	£ -	Insurance claim for stolen bench	£ -		£ -	£ -	
£ 5.33	£ 2.93	Millennium Book Fund	£ -		£ -	£ -	
£ 729.16	£ 752.48	Footpath working group	£ 752.48	£ 376.24	£ 752.48	£ 752.48	
£ -	£ -	Jubilee working group	£ 3,280.00	£ 3,600.00	£ 3,600.00	£ -	
£ 1,831.67	£ 2,293.33	KCPC working group	£ 1,000.00	£ 849.51	£ 1,000.00	£ 1,000.00	
£ 533.72	£ 122.69	VAT repayment	£ 1,477.11		£ 1,477.11		
£12,655.14	£14,620.44	Total receipts	£ 16,591.59	£ 14,915.37	£ 16,924.59	£ 1,767.48	
				Add to reserve	Estimate at 31/03/23		
		Reserves (Cash at bank)					
£ 3,271.96	£ 3,864.82	Footpath working group					
£ 4,776.94	£ 2,886.70	KCPC working group (ring fenced)					
£ 200.00	£ 200.00	Audit reserve		£ -	£ 200.00		
£ 449.19	£ 699.19	Training reserve					
£ 836.06	£ 925.06	Defib and VETS reserve					
£ 319.71	£ 484.71	Election expenses reserve		£ 165.00	£ 649.71		
£ 1,950.00	£ 2,080.00	Church Walk future maint reserve		£ 130.00	£ 2,210.00		
£ 358.50	£ 433.50	Footpath map printing reserve		£ 75.00	£ 508.50		
£ 2,957.53	£ 4,003.71	Fixed asset reserve					Some to be used for street lighting LED conversion
	£ 1,468.98	Filming donations reserve		£ 281.02	£ 1,750.00		Jubilee expenses of £281.02 from last financial year covered by external grant payment received in April 2022
	£ 164.00	BDC Council Tax Support grant res					
£ 5,199.36	£ 3,846.95	General Parish Council reserve					
£20,319.25	£21,057.62	Reserves					
£ 2,871.84	£ -	Millennium Book Fund account			£ -		Account closed Dec 2021 £2874.77 to KCPC Min 156/21
		General PC reserves policy - hold 6-12 months gross expenditure (£5,439 - £10,877 (5 yr average))					
		General PC reserves vary from year to year partly due to VAT being reclaimed the following year.					
		Yr end 31/03/2024 provisional precept £10,917 approved 21 Nov 22 Min ref 151/22 Tax base 192.58 = £56.69/yr for band D property 6.3 % increase					
		Yr end 31/03/2023 Precept £10,080 approved 31 Jan 22 Min ref 20/22 Tax base 189.02 = £53.32 for band D property 0 % increase					
		Yr end 31/03/2022 Precept £9,533 approved 18 Jan 21 Min ref 16/21 Tax base 178.78 = £53.32 for band D property 11.36% increase					
		Yr end 31/03/2021 Precept £8,716 approved 16 Dec 19 Min ref 206/19 Tax base 182.02 = £47.88 for band D property, 6.8% increase.					

Kersey Parish Council Budget versus actual Payments

Printed on 26/11/2022

Actual at 31/03/2021	Actual at 31/03/2022	Payments	Budget yr ending 31/03/23	Actual to 15 Nov 22	Estimate at 31/03/2023	Budget yr ending 31/03/24	Notes
£ 35.64	£ 79.88	Post/tel/stationery/copier cart	£ 135.00	£ 39.14	£ 135.00	£ 135.00	
£ 208.00	£ 208.00	Clerk's working from home exp	£ 208.00	£ 104.00	£ 260.00	£ 312.00	Increase to £6/week from 1 Oct 22
£ 76.69	£ 80.98	Hall hire for meetings	£ 132.00	£ 67.00	£ 115.00	£ 140.00	Village hall cttee room £7 main hall £12
£ 183.56	£ 188.56	SALC/NALC subscription	£ 190.00	£ 189.88	£ 189.88	£ 205.00	SALC 23/24 6% inc, NALC 7.71pence/elector (Dec 21 290 electors)
£ -	£ -	External audit	£ -		£ -	£ 10.00	Fees to year ending 2027 £210 unless exempt (£200 in reserve)
£ 35.00	£ 35.00	Data protection	£ 40.00	£ 35.00	£ 35.00	£ 40.00	ICO reg currently £5 discount for DD payment
£ 110.00	£ 110.00	Website hosting	£ 110.00	£ 120.00	£ 120.00	£ 120.00	Suffolk.cloud inc £10 fee for security certificate
£ 648.89	£ 702.42	Administration sub total	£ 815.00	£ 555.02	£ 854.88	£ 962.00	
£ 5,786.33	£ 5,742.01	Staff costs	£ 6,330.00	£ 2,619.38	£ 6,330.00	£ 6,700.00	Scale SCP20. Increase to SCP23 from 1 Oct 22
£ 25.00	£ -	Training and external meetings	£ 250.00	£ 156.00	£ 250.00	£ 250.00	whole Council 2hrs £220, Cllr £156, others approx £50 mileage £100
£ 256.33	£ 259.95	Street lighting	£ 540.00		£ 540.00	£ 540.00	LED conversion Sept 22 (£2450 funded from fixed asset reserve) LED energy usage lower, budget to remain the same to pay back conversion capital cost to fixed asset res
£ 343.93	£ 343.94	Insurance (PC & Glebe)	£ 355.00	£ 294.28	£ 355.00	£ 615.00	PC Oct 20 CAS 3 year lta (Oct 23 will need new cover - quoted £560) (Glebe approx £55)
£ 80.00	£ 54.00	Glebe hedgecut	£ 85.00		£ 85.00	£ 95.00	
	£ -	Mowing the Glebe	£ 100.00	£ 100.00	£ 200.00	£ 250.00	year ending 31.3.23 £100 to come from contingencies
£ 86.00	£ 89.50	RoSPA inspection	£ 93.00		£ 93.00	£ 100.00	
£ 29.24	£ -	Bin emptying charges	£ -		£ 15.00	£ 20.00	Volunteer empties foc. Bin bags £20. BDC subsidised service £47/dog £40/litter. PC has 4 dog & 2 litter bins (if BDC cost £268)
£ 420.00	£ 460.00	St Mary's PCC	£ 460.00		£ 460.00	£ 500.00	split: £265 Churchyd £150 Nletter £45 Clock (last inc Nov 2020) CHT Defib managed solution £135, X2VETS £180 (reduced by £100 from Defib & VETS reserve)
£ 126.00	£ 126.00	Defibrillator annual support	£ 215.00		£ 215.00	£ 215.00	Paid from election reserve
£ -	£ -	Parish Council election costs	£ -		£ -	£ -	
£ 55.00	£ -	Footpath map leaflet redesign	£ -		£ -	£ -	
£ 315.00	£ -	Fixed assets	£ -		£ -	£ -	
£ -	£ -	Section 137	£ -		£ -	£ -	
£ 8,171.72	£ 7,777.82	General PC payments	£ 9,243.00	£ 3,724.68	£ 9,397.88	£ 10,247.00	
		Training reserve				£ -	
		Defib and VETS reserve				£ -	
		Election costs reserve	£ 165.00		£ 165.00	£ 165.00	4 year cycle (May 23) full £1,080, combined £920, uncontested £125
		Church Walk future maint reser	£ 130.00		£ 130.00	£ 130.00	Build up reserve for future maint costs
		Footpath map printing reserve	£ 75.00		£ 75.00	£ 75.00	Build up reserve for reprint £75/year (approx 1,000 maps/yr)
		Fixed asset reserve	£ -			£ -	
		General Parish Council reserve	£ -			£ -	
		Contingencies	£ 467.00			£ 300.00	
		Total Precept	£ 10,080.00	£ 3,724.68	£ 9,767.88	£ 10,917.00	Divide total by indicative tax base of 192.58 to get band D council tax
£ 50.58	£ 159.62	Footpath working group	£ 455.00		£ 455.00		
£ -	£ 281.02	Jubilee working group	£ 3,667.00	£ 3,318.98	£ 3,318.98	£ -	Budget approved 7 Mar 22, 16 May 22 updated to £3,667 min 72/22 £281.02 spent in last financial year
£ 20.80	£ 7,058.34	KCPC working group	£ 1,847.00	£ 295.00	£ 1,847.00		
£ -	£ -	Agreed spending from reserves	£ 100.00		£ 100.00	£ 100.00	Defibrillator costs funded from Defib and VETS reserve
	£ 7,498.98	Other payments sub total	£ 6,069.00	£ 3,613.98	£ 5,720.98		
£ 8,243.10	£ 7,498.98	Total Budget	£ 16,149.00	£ 7,338.66	£ -	£ 11,017.00	
£ 122.69	£ 1,477.11	VAT on payments		£ 94.51			
£ 8,365.79	£ 16,753.91	Total PC & Other payments plus VAT		£ 7,433.17			