

Minutes of Kersey Parish Council ordinary meeting held on Monday 5 July 2021 at Kersey Village Hall at 7.30pm

Present: John Hume (Chair), Dave Finch, Pascoe Gibbons, Philippa Harris, Kevin Pratt and Andrew Rogers

In attendance: Sarah Partridge (Clerk) and 3 members of the public. Robert Lindsay (SCC) attended for part of the meeting.

86/21 Apologies – Apologies were received and accepted from Penny Calnan. Rachel Wells and Leigh Jamieson sent their apologies.

87/21 Accept Members' Declarations of Interest

There were no declarations of interest. Following the annual meeting all Councillors had confirmed their Registers of Interests are up to date.

88/21 Consider any Dispensation requests for Pecuniary Interests received from Councillors – None received

89/21 Public forum and reports

Both Robert Lindsay and Leigh Jamieson's reports had been circulated to all Councillors and published on the website before the meeting. The reports are appended to these minutes.

a. Suffolk County Councillor report - Robert Lindsay gave his report and answered questions.

Robert Lindsay gave his apologies and left the meeting.

b. Babergh District Councillor report - Leigh Jamieson's report was received. A question was raised about the cost of the proposed entrance to Belle Vue Park in Sudbury. The Clerk will pass this to Leigh.

c. Parish Time – Parishioners' opportunity to raise matters and ask questions

A concern was raised about bonfires causing a nuisance. It was suggested parishioners should be considerate to their neighbours, consider the wind direction, weather and time of day before starting a bonfire. Concerns were raised about the long verges making the junctions and bends dangerous, also there are many potholes around the Parish which need filling. A suggestion for the Platinum Jubilee celebration is another street party. The Golden Jubilee street party was wonderful community event.

90/21 Minutes of the previous meeting

The minutes of the meeting held on 24 May 2021 were confirmed as being correct and signed.

91/21 Clerk's Report

The Clerk has responded to the Power networks consultation and the Government remote meetings call for evidence. The Clerk has been in contact with our County Councillor regarding the uncut verges in Kersey. They were on the SCC schedule for cutting on 21 June. There are also a lot of potholes in the parish marked up in yellow awaiting repair. Robert Lindsay is going to follow up with Highways to find out when these works will be completed. A note has been put in the newsletter highlighting the Babergh Biodiversity offer. Babergh are keen to improve the biodiversity in the district and are working with Parish Councils to find spaces for new trees, hedgerows and wildflowers. The Parish Council would like to hear from anyone with ideas of where new trees or hedges could be planted in Kersey. This can be public or private land. The landowner will be responsible for planting and maintaining the trees and hedges or where it is public land volunteers will be sought to help. Babergh Biodiversity Officers are able to supply free trees and hedgerow plants or can help to signpost to organisations who are providing

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free trees and hedge plants. Babergh would also like to increase the areas of public land and verges where wildflowers grow or can be encouraged by reducing mowing. The Parish Council would welcome ideas of any suitable areas in Kersey. Locations put forward so far are the allotments, Bildeston Road corner and Priory Hill around the telegraph pole.

92/21 Correspondence

All correspondence for the Parish Council has been circulated to Councillors. The following items were noted:

Boundary Commission review of parliamentary constituencies - Some constituency boundaries will change because it is proposed to increase the number of MPs. Under the proposals the South Suffolk boundary will change slightly by removing a few parishes on the western edge near to Glemsford.

Babergh Active travel consultation - Babergh and Mid Suffolk District Councils have launched a public consultation around cycling and walking Infrastructure. They welcome ideas for where routes can be created or improved in the district. This consultation closes in mid July.

<https://baberghmidsuffolkactivetravel.commonplace.is/>

Suffolk Climate Change Partnership – Via Groundwork they are offering a new service that aims to empower individuals to reduce their environmental impact, reduce their carbon footprints, and save money on their bills. The service will focus on simple no/low cost actions (£0-£500) that everyone can undertake. It was agreed to see if Kersey could take advantage of the light touch offer.

Babergh local plan - The public examination of the new plan has been delayed until September.

Develop Skills in Health and Social Care (DSHSC) - Suffolk County Council are promoting a fully funded training scheme offered to staff working within the adult health and social care sector across Norfolk and Suffolk. More details in the newsletter or from the Clerk.

93/21 Finance

- a) A copy of the accounts to date and a financial statement, showing bank balances, receipts and payments for approval had been circulated to Councillors before the meeting; these are appended to the minutes. All payments were approved.
- b) Councillors all had a copy of the budget comparison, appended, showing actual spending, estimated spending to the end of the financial year and the budget. This shows the Parish Council should be within budget at the end of the year.
- c) Kevin Pratt, the lead Councillor for finance, stated he had checked the bank statements and bank reconciliations and confirmed they have been completed correctly.
- d) The Clerk confirmed that following the approval of the year end accounts at the May meeting all the accounts and audit information has been published on the website in line with the Accounts and Audit regulations and the Transparency Code.

94/21 Planning applications

a) Progress

DC/21/02345 Leys House, Church Hill, Kersey, Suffolk IP7 6DZ

Proposal: Householder Application - Erection of single storey rear and side extensions; Erection of detached home office with guest accommodation (following demolition of greenhouse)(re-submission of withdrawn application DC/20/05834).

Babergh granted permission on 17 June 21. There are conditions attached to the permission including a green roof system for the detached home office with guest accommodation in the interests of visual

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amenity and a use restriction on the home office with guest accommodation which can only be occupied for incidental use and ancillary to the principal dwelling and does not allow for a separate household or commercial use. These conditions meet some of the concerns raised by the Parish Council.

DC/21/02346 Leys House, Church Hill, Kersey, Suffolk IP7 6DZ

Proposal: Application for Listed Building Consent - Erection of single storey rear and side extensions including alterations as per Design & Access Statement.

Listed building consent was granted on 17 June 2021.

DC/21/02520 and DC/21/02521 Curtis Farm, Wickerstreet Green, Kersey, Suffolk IP7 6EY

Proposal: Householder Application. Erection of single storey rear garden room (following demolition of existing conservatory). Installation of French doors and sidelights replacing existing window opening with canopy over.

Planning permission and listed building consent was granted on 24 June 2021.

b) Planning applications to consider

DC/21/03311 Drumnamarg, The Tye, Kersey, Suffolk IP7 6HB

Proposal: Householder Planning Application - Erection of a rear extension (following demolition of existing conservatory)

A representative for the applicant was present and outlined the proposals which in general were to modernise the property and make it watertight. Councillors considered the application and resolved to fully support it with a unanimous decision.

95/21 Footpath Working Group

Kevin Pratt reported no problems with the footpaths, except the recent rain and sunshine has created significant growth. The volunteers have been working hard to carry out surface clearance works, although some machines have been struggling slightly with the task and have needed repairs. Kevin is going to investigate options for a more robust hand strimmer.

Councillors offered their thanks to all the volunteers for their hard work.

96/21 KCPC Working Group

The KCPC working group members are mowing the grass and carrying out regular safety checks. It is hoped to hold the annual quiz night in November subject to demand.

97/21 Update on progress with the Playground Improvement Project

The new basket swing has been installed and is being enjoyed by children using the playground. Steel foundation feet have been fitted to the timber climbing frame where the base of the posts were showing signs of decay. The playground gate has been replaced and gate posts replaced for the main pedestrian entrance to the playing field. A professional operational inspection has been carried out and a report received. The new swing and climbing frame passed the inspection but the report has highlighted a couple of medium risks which will need attention as well as a few low risks for other equipment at the playground. Options are being investigated for remedial works. One of the low risk items highlighted in the report was the long grass on the slide mound. This long grass and the wild flowers have been left on purpose for interest and to encourage biodiversity. Once the final invoice has been received for the playground improvement project the Clerk will complete the grant monitoring paperwork and claim the grant from Babergh.

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98/21 Update on the Quiet Lanes proposal for Kersey

Andrew Rogers, the Kersey lead on this project, has been in discussion with the Quiet Lanes team and the Aldham representative. It is possible we could slightly extend the proposed route from Kersey Mill to Boxford so that it also goes down Church Hill, The Street and to the A1141 crossroads. This would then link to a route proposed in Aldham and the national cycle route. Another thought was to make all the roads in Kersey quiet lanes. This will really depend on the number of signs required. Andrew Rogers will find out exactly how many signs would be required, where they would be positioned and the costs. It was unclear whether signs would be needed just at each end of the route or at every junction along the route. Once this has been clarified public consultation will be necessary to get public support for the proposal. Public consultation needs to be thorough; one thought was to leaflet all households as well as putting a note in the newsletter. A public meeting will also need to be called; this can be during the public forum at a Parish Council meeting. Contact will also need to be made with Boxford and other parishes where the route crosses the parish boundary.

99/21 Consider ideas for a community event to celebrate the Queen's Platinum Jubilee

There will be an extended bank holiday, from Thursday 2 to Sunday 5 June 2022, when it is hoped communities will come together to celebrate the historic milestone of the Queen's Platinum Jubilee. It was agreed to put together a working group to come up with proposals and organise events for Kersey. A note will be put in the newsletter asking for volunteers, John Hume will write a draft. It was felt important that it should be something that involves the whole community. A street party had already been suggested.

100/21 Review Parish Council Asset Register, including report on physical inspection of assets and insurance cover and a review of the fidelity guarantee

All the assets had been physically checked and were generally in good order. A copy of the asset register is appended. The playground had recently had an operational inspection which identified a few items which require attention. The street lights are maintained by SCC under contract. Some of the older timber street furniture is beginning to show signs of age but are OK at the moment and just require monitoring. One of the Oak bollards at the top of Church Hill had been removed as it had rotted at the base. It was agreed not to replace this until they all needed replacing. John Hume has purchased preservative and oil to treat all the timber assets. Any volunteers to help with this would be welcomed. It was agreed to add the 1940's historic children and junction warning signs on Church Hill as community assets. Enquiries had been made with SCC highways and they have said it is not a regulatory sign and did not belong to them. The Parish Council agreed a 3-year long term undertaking in October 2020 with Community Action Suffolk. The current values of the assets were reviewed. The cover still meets the needs of the Council, including the fidelity guarantee of £50,000.

101/21 Consider any actions necessary due to the COVID-19 pandemic

Community support remains in place. If anyone needs a new flyer with details of the community volunteers who are happy to help residents during the pandemic, they can contact the Clerk for a copy.

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102/21 Agree content for the newsletter article ‘Pride in our Parish’

It was agreed the Chair will write an article about being good neighbours with regard to dogs and bonfires. There had been a few complaints about noisy dogs disturbing people and out of control dogs running through gardens. There have also been complaints about smoke from bonfires causing a nuisance.

103/21 Training

SALC continues to offer online training as published on their website.

104/21 Reports from other meetings

SALC Babergh Area Forum via Zoom 1 June 21 Kevin Pratt attended; notes circulated to Councillors.

105/21 Forthcoming meeting

SALC AGM 29 July 7pm via Zoom, Kevin Pratt has registered to attend.

106/21 Any other business – Councillors’ opportunity to bring matters to the Council’s attention

Councillors were concerned that many of the road signs were obscured by vegetation causing a danger to road users. The Clerk will contact Robert Lindsay about this.

The next scheduled Parish Council meeting will be on Monday 6 September 2021 at Kersey Village Hall at 7.30pm.

There being no further business the meeting closed at 8.55pm.

Appended to these minutes are 11 pages:

- Suffolk County Council report from Robert Lindsay (2 pages)
- Babergh District Council report from Leigh Jamieson (2 pages)
- Kersey Parish Council receipts and payments to date (2 pages)
- Kersey Parish Council finance sheet for 5 July 2021
- Kersey Parish Council budget comparison 2021/22
- Asset Register (3 pages)

Signed

Date

Kersey PC 5.7.21 Report from County Councillor Robert Lindsay

New look County Council

I was re-elected in May along with eight other Green councillors across the county, making us the main opposition group to the ruling Conservatives and the only county in the UK that has Greens as opposition. Thanks to all those who supported me. The turnout in Cosford was the highest of the 75 divisions in the county at 49.5%. We have decided to again join forces with the 4 LibDems and 2 independent councillors to make a 15-strong group. I am deputy leader of the group for the first year. While Greens increased from 3 to 9 the Conservatives increased from 50 to 55, so they are still overwhelmingly in control. Our larger group size means our political group will have a seat on every major committee. The first council meeting at the end of May took place at Wherstead Park outside Ipswich as apparently the only venue large enough. The next meeting in July has been cancelled and an extra meeting will instead be held in September in the hope that restrictions will have lifted and a venue can be found by then.

New cabinet

The cabinet has been reshuffled and new roles created. **Matthew Hicks** is still the leader, his deputy is now **Richard Rout** who is also member for finance and environment, combining the two roles to hopefully ensure one does not hinder the other. Highways and young people's roles have both been split into two. **Rachel Hood** is cabinet member for education, SEND and skills (schools and colleges).

Beccy Hopfenspurger is member for adult care;

James Reeder is member for children and young people's services – services provided to kids outside schools

Andrew Reid has been put in charge of public health and public protection, including the fire service and CABs

Richard Smith is economic development, transport strategy – including road safety and speeding, and waste.

Paul West is in charge of operational highways (including footpaths and pavements), flooding and Ipswich

Kersey Primary School

I recently attended a very positive meeting with parents and the new Interim Executive Board, brought in by the county recently to help turn the school around. It has just applied to join the Tilian multi academy trust and the chief executive of the trust, Andrew Berry was also there and spoke cogently about his desire to keep the school open and flourishing, as did Suffolk County Council's senior education officer who was there. Parents present seemed justifiably reassured, as was I. The issue of a sign for the school on the A1141 continues, with Highways currently resistant.

School travel and split villages and split siblings

Having been approached residents of two villages (Cockfield, Thorpe Morieux,) over the issue of their sibling children having to go to different schools in order to get a free bus, I have written to Rachel Hood as the relevant new cabinet member about the issue of split villages, asking if the policy could be reviewed. She has said she will talk to the senior officer regarding this and get back to me. The other route is via the new education and health scrutiny committee, at which our group will be pushing to have a review of this policy on the agenda. It is something that the administration was warned repeatedly about by members of our political group when they were considering introducing the new policy back in 2017. The cabinet member who introduced the policy, Gordon Jones, stood down from office in May.

Special educational needs (SEND) Review

Rachel Hood's first act as education and SEND cabinet member is to order an independent review into the way parents and carers are communicated with by Suffolk County Council. The review will not look at the actual provision of SEND services itself. A SEND team from Lincolnshire County Council has been appointed to do the job.

They started week beginning June 21 and will take six weeks. The report, with any recommendations, will be published on Suffolk County Council's website, shared with those who contributed to it and also scrutinised by the council's Education and Children's Services Scrutiny Committee.

Some parents and carers of children with SEND - known as the Campaign for Change (SEND Suffolk) – have called for a lawyer-led audit of the council's compliance with the legal requirements set out for the service. Suffolk County Council has refused since it says it is the role of Ofsted to inspect such aspects, as they have been doing. The SEND service has been criticised for failing or delaying to provide needs assessments for children that may have special needs, and then when they are drawn up, failure to provide the actual services that they need.

Bus Back Better

Government has given Suffolk County Council a series of tight deadlines over the next few months if it wants to benefit from a pot for bus funding. It must agree "enhanced partnerships" with commercial bus operators by the autumn which detail how they will invest to improve services. However, this does not appear to affect large parts of rural areas like ours where bus services are already non-existent or minimal and largely dependent on dial a ride services.

District Council Report

Virtual High Street

Over 100 new businesses have signed up to the Virtual High Street as the site launches in Hadleigh and Stowmarket, joining over 130 already signed up to the platform in Sudbury. This allows shoppers to shop local at a range of high street stores, independent retailers, and market stalls, as well as cafes and restaurants. Customers will be able to visit their local shops online to browse stock, place orders and arrange click and collect or a delivery from home or on the move.

The aim of the Virtual High Street is to bring the local high street and market stalls into the homes of customers before they visit the high street in person, making shopping local and supporting local businesses even easier.

For residents in Hadleigh, over 55 businesses including Ferguson's Delicatessen, Cobbler Café and Wine Bar, Andrew's Quality Butchers and EriVica Cakes are all signed up as well as accommodation providers such as Holbeck House B&B and The Gables B&B.

Joint Local Plan Examination

It is anticipated that the Stage 1 hearings sessions scheduled for June and July will now take place over a concentrated period from September and it is envisaged that the Stage 2 hearing sessions will continue to be able to take place in mid-Autumn as originally planned.

Appropriate notice will be provided to all who made a representation to the Regulation 19 consultation, so they can participate in the hearings.

Further information for anyone who wishes to follow the proceedings will be published on the councils' dedicated Joint Local Plan examination webpage nearer the time.

The change of dates does not alter the status of the Joint Local Plan regarding weight in the planning decision making process.

Belle Vue Park entrance on the agenda

The future of Belle Vue park in Sudbury is on the Agenda for both Cabinet and Full Council this month. Earlier this year the Cabinet accepted a bid to turn the house and swimming pool area into homes for retirement living. The bid will give the Council £1.2M for the park entrance.

This project is not only hugely controversial in Sudbury, but the Council will need to borrow the £1.2M to build the park entrance before the new properties even have planning permission. There is a concern that this could leave us in debt if planning permission is refused.

CIFCO

This summer the Council will review the CIFCO annual business plan. While the property investment company have brought in more than £5.4m to help fund services and projects for residents in Babergh and Mid Suffolk, the strategy of borrowing to generate income is still controversial and does not garner unanimous approval. Both Babergh and Mid Suffolk Greens have been particularly outspoken on this topic.

Putting the Councils in to debt to get a return may be seen to be working, but it is not without risk. CIFCO have already had to wipe off £240,000 in debt from unpaid rent. This concern is shared by the Government who have now banned this type of income generation for Local Authorities.

Locality Award Fund

Babergh and Mid Suffolk District Councils' have again made money available for Locality Awards funding – enabling communities to improve facilities, learn new skills and work towards becoming environmentally sustainable.

Babergh have provided each Councillor with £2000 to support the villages in their wards.

The Locality Awards grants can be used towards combating loneliness in communities by installing hearing loops, providing Wi-Fi in rural areas, or hosting coffee mornings or lunch clubs.

Groups can also apply for funding for sports and play equipment, exercise classes, walking festivals and other initiatives which support the councils' aim for communities to lead active lives and manage their own health and wellbeing.

Applications are also welcome for providing medical skills such as first aid to communities, as well as supporting them in other training including safeguarding, fire safety and anti-social behaviour prevention.

Leigh Jamieson (Cllr)

Leigh.jamieson@babergh.gov.uk

KERSEY PARISH COUNCIL
1 April 2021 - 31 March 2022

Printed on 02/07/2021

RECEIPTS

Date	Credit ref	Detail	Precept	Footpath	KCPC	Other Receipts	VAT	Total Receipts	<i>Sub total</i>
1-Apr-21		Balance brought forward		£ 3,271.96	£ 4,776.94	£ 12,270.35		£ 20,319.25	
12-Apr-21	Direct C	Babergh 50% Precept	£ 4,766.50					£ 4,766.50	
12-Apr-21	Direct C	Babergh council tax support grant				£ 164.00		£ 164.00	£ 25,249.75
21-May-21	Direct C	Screen Suffolk - filming donation				£ 1,500.00		£ 1,500.00	£ 26,749.75
								£ -	
								£ -	
								£ -	
								£ -	
								£ -	
			£ 4,766.50	£ 3,271.96	£ 4,776.94	£ 13,934.35	£ -	£ 26,749.75	

KERSEY PARISH COUNCIL
1 April 2021 - 31 March 2022

Printed on 02/07/2021

PAYMENTS

Date	Cheque No	Detail	General Admin	Clerk's Salary & Staff Costs	Training/ external meetings	Street Lighting	Footpath	KCPC	S137	Other Payments	VAT	Total Payments	Sub total
14-Apr-21	101269	c SALC - Annual subs	£ 188.56									£ 188.56	
14-Apr-21	101270	c Suffolk.cloud - website hosting	£ 110.00									£ 110.00	
14-Apr-21	101271	c Online playgrounds - KCPC proj						£ 330.80			£ 66.16	£ 396.96	£ 695.52
24-May-21	101272	WJ Green - FP mower					£ 28.33				£ 5.67	£ 34.00	£ 729.52
9-Jun-21	101273	M Banks - KCPC project						£ 321.00				£ 321.00	
9-Jun-21	101274	Redlynch Leisure - KCPC proj						£ 5,952.00			£ 1,190.40	£ 7,142.40	
												£ -	
												£ -	
												£ -	
			£ 298.56	£ -	£ -	£ -	£ 28.33	£ 6,603.80	£ -	£ -	£ 1,262.23	£ 8,192.92	

Net total (No VAT) £ 6,930.69

Kersey Parish Council Finance

Details for Parish Council Meeting on 5 July 2021

Bank Balances at 28 May 2021

Business Premium Account	£24,282.92
Current Account	£2,085.86
	<u>£26,368.78</u>

Transfers between Business Premium and Current account since the last meeting

17-Jun-21	Transferred from BPA to current account	£7,000.00
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Income received since the last meeting

£0.00

Payments made since the last meeting

<u>Date</u>	<u>Chq no.</u>		
24-May-21	101272	WJ Green - Footpath wg - strimmer line	£34.00
09-Jun-21	101273	Mike Banks - KCPC project works	£321.00
09-Jun-21	101274	Redlynch Leisure - KCPC basket swing	£7,142.40
			<u>£7,497.40</u>

Payments Due

<u>Chq no.</u>		
101275	MW Nice - KCPC Timber for playgorund gates	£145.45
101276	WJ Green - Footpath mower repairs	£71.06
101277	S Partridge - Clerk's salary	£1,286.83
101278	S Partridge Clerk's home working exp	£52.00
101279	S Partridge Clerk's expenses	£54.86
		<u>£1,610.20</u>

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

KERSEY PARISH COUNCIL
Budget to 31 Mar 2022 and Precept for year ending March 2023

2021/22 Precept and budget approved 18 Jan 21
Minute ref 16/21

VAT not included in budget figures						
Parish Council	Budget/ Precept 2021/2022	Actual to 30 June 2021	Estimated balance to 31 March 2022	Estimated total to 31 March 2022	Budget/ Precept year ending March 2023	Notes:
Post/tel/stationery/copier cartridge	£130.00		£130.00	£130.00		
Clerk's working from home exp	£208.00		£208.00	£208.00		£4/week
Hall Hire:Parish Council 12 @ £5	£100.00		£100.00	£100.00		May be Zoom if legislation allows Pro Annual £100
Annual Parish Assembly @ £10	£10.00		£10.00	£10.00		
SALC subscription	£190.00	£188.56	£0.00	£188.56		3% increase for 21/22
External audit	£0.00		£0.00	£0.00		External audit fees for 17/18 to 21/22 £200 unless exempt (£200 in reserve)
Data protection	£40.00		£40.00	£40.00		ICO reg currently £5 discount for DD payment
Website hosting	£110.00	£110.00	£0.00	£110.00		Suffolk.cloud inc £10 fee for security certificate
Sub total for Admin	£788.00	£298.56	£488.00	£786.56	£0.00	
Clerk's salary & staff costs	£6,230.00		£6,230.00	£6,230.00		Scale SCP20 £13.51/hr. Inc element for additional hours over contract
Training/external meetings	£250.00		£250.00	£250.00		SALC whole Council 2hrs £220, Cllr £110, others approx £50 mileage £100
Street lighting	£300.00		£300.00	£300.00		
Parish Council insurance	£300.00		£300.00	£300.00		Oct 20 new 3 year Long term agreement with CAS
Glebe insurance	£50.00		£50.00	£50.00		
Hedge cut - The Glebe	£80.00		£80.00	£80.00		
Playground safety inspection	£90.00		£90.00	£90.00		
St Mary's PCC	£460.00		£460.00	£460.00		split: £265 Churchyd £150 Nletter £45 Clock (last increased Nov 2020)
Defibrillator & Village Emergency Tel	£215.00		£215.00	£215.00		CHT memb'shp inc Defib managed solution £135, X2VETS £180 (20/21 reduced by £100 funded from Defib & VETS reserve)
Chairman's allowance	£0.00		£0.00	£0.00		
Election costs	£165.00		£165.00	£165.00		Routine 4 yearly elections, next due May 2023 (Full election costs £1,163)
Church Walk future maintenance	£130.00		£130.00	£130.00		
Footpath map printing reserve	£75.00		£75.00	£75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Mowing The Glebe	£100.00		£100.00	£100.00		
Contingencies	£300.00		£300.00	£300.00		
Precept	£9,533.00	£298.56	£9,233.00	£9,531.56	£0.00	Precept for 21/22 £9,533.00 Approved 18 Jan 21 Min ref 16/21
<i>Other PC Income</i>						21/22 Tax base 178.78 = £53.32 for band D property 11.36% increase (an increase of 45p/month)
BDC council tax support grant	£164.00					
Screen Suffolk Filming donation	£1,500.00					
PC Income	£11,197.00					
Agreed spending from PC reserves:	£100.00	£0.00	£0.00	£0.00	£100.00	Defibrillator costs funded from Defib and VETS reserve
	£11,297.00	£298.56	£9,233.00	£9,531.56	£100.00	Total Budget
Footpath	£447.50	£28.33				Footpath Income 21/22 - Estimated £729.18 Actual £
KCPC	£9,067.00	£6,603.80				KCPC Income 21/22 - Estimated £1000.00 Actual £
Millennium Book Fund						Millennium Book Fund Income 21/22 - Est £0 Actual £
Total actual net spend		£6,930.69				
Reserves (Cash at Bank)	At 1.4.21	Spent	Added from budget	Estimated At 31.3.22		Precept for 2020/21 £8,716.00 Approved on 16 Dec 2019 Min ref 206/19
Footpath Working Group	£3,271.96					20/21 Tax base 182.02 = £47.88 for a band D property, 6.8% increase.
KCPC Working Group (Ring fenced)	£4,776.94					Precept for 2019/20 £7,990 Approved 28 Jan 2019 Min ref 24/19
Audit reserve	£200.00			£200.00		19/20 Tax base 178.23 = £44.83 for a band D property.
Defib & VETS reserve	£836.06					Precept for 2018/19 £7953 (Budget approved 22 Jan 18 min ref 17/18)
Election expenses reserve	£319.71					Tax base 180.98 = £43.94 for a band D property
Church Walk maintenance reserve	£1,950.00					
Training reserve	£449.19					Precept for 2017/18 £7340 (approved 16 Jan 17 min ref 15/17)
Footpath map printing reserve	£358.50					Tax base 183.47 = £40 for a band D property
Fixed asset reserve	£2,957.53					
General Parish Council reserve	£5,199.36					Precept for 2016/17 £6,786 plus CTax Support Grant £43.08
	£20,319.25					Tax Base 181.25 = £37.44 for a band D property
Millennium Book Fund account	£2,871.84					

General PC reserves - policy is to hold between 6-12 months gross expenditure (£4,920 - £9,840 (5 yr average)) General PC reserves vary from year to year partly due to VAT being paid one year and reclaimed the following year.

Last amended July 2021

Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/ reinstatement cost	Location	Additional details (including disposal)
Jan-95	£2,030.00	Embankment slide (2.5m high 6.55m long) castle and ramp	£5,500.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Slide now incorporated into a castle with a timber ramp to climb up. Following damage by fallen tree, insurance claim, slide replaced and fort repaired by NGF May 2014. 2021 some timber showing signs of rot, monitor and replace as necessary.
Jul-11	£3,000.00	slide remodel (castle & ramp)			
Jul-11	£950.00	Seal see-saw	£1,150.00	Playground, The Glebe, Hall Rd	Supplied & installed by Norfolk Games & Frames
Jan-95	£1,650.00	Adventure trail - balance beam and log walk. (Tram tacks and swinging steps removed 2019)	£500.00	Playground, The Glebe, Hall Rd	2017 beginning to show signs of age, monitor. Tram tracks and swinging steps removed 2019 due to rot in tall posts.
Jan-95	£950.00	Junior swing (1 flat, 1 cradle seat)	£1,755.00	Playground, The Glebe, Hall Rd	Swing seats & chains replaced July 2011 Timber swing frame replaced May 2014 by Norfolk Games & Frames. One leg showing sign of rot monitor and plan for replacement.
Jan-95	£1,110.00	Mini playframe	£3,000.00	Playground, The Glebe, Hall Rd	Remodelled July 2011 by Norfolk Games & Frames. Scramble net replaced with timber climbing wall. 2017 timber posts at ground level beginning to show signs of age, monitor.
May-21	£5,952.00	Basket swing with wetpour safety surfacing under	£6,000.00	Playground, The Glebe, Hall Rd	Steel foundation feet fitted May 2021 Supplied and installed by Redlynch Leisure May 2021
Jul-16	£20.00	Metal rubbish bin with lid	£20.00	Playground, The Glebe, Hall Rd	Replaced 2016 (old bin rusted away)
May-07	£100.00	Mower hutch	£170.00	KCPC (The Haven)	
		<i>Playground equipment total</i>	<u>£18,095.00</u>		
Jul-11	£320.00	Timber exercise bench (2m long)	£365.00	The Glebe, Hall Road	Supplied & installed by Norfolk Games & Frames (For insurance just an asset in same way as a bench, no playground equipment liability)
Jun-11	£937.00	Air skier	£1,075.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,262.00	Self weighted rower	£1,450.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
Jun-11	£1,207.00	Elliptical X trainer	£1,385.00	The Glebe, Hall Road	Supplied & installed by Fresh Air Fitness
		<i>Outdoor fitness equipment total</i>	<u>£4,275.00</u>		
Dec-08	£4,460.00	Cricket practice net	<u>£2,300.00</u>	The Glebe, Hall Road	
1997	£220.00	Street lamp No6 SONI50-SG	£215.00	Top of The Street next to Pump	All street light brackets mounted on electricity/BT poles.
	£200.00	Street lamp No1 SON50-SG	£215.00	The Street outside Cresslands	All street lights maintained by SCC under a contract
	£200.00	Street lamp No2 SONI50-SG	£215.00	Church Hill half way up the hill	
	£200.00	Street lamp No3 PL-TX42-HF	£215.00	Outside Vicarage, Church Hill	
	£200.00	Street lamp No5 SONI50-SG	£215.00	Vale Lane outside No 9	
Jun-04	£323.00	Street lamp No7 PL-T42-HF	£215.00	Vale Lane outside No 2	
1995	£80.00	Large noticeboard	£240.00	The Splash	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door
Dec-00	£85.00	Large noticeboard	£240.00	The Forge	Made by Bryn Hurren. Oak, 1/2 open 1/2 glass lockable door
1995	£15.00	Wooden noticeboard	£40.00	The Row	Made by Bryn Hurren. Small open noticeboard on single post
1995	£15.00	Wooden noticeboard	£40.00	Vale Lane	Made by Bryn Hurren. Small open noticeboard on single post
1995	£15.00	Wooden noticeboard	£40.00	Wickerstreet Green	Made by Bryn Hurren. Small open noticeboard on single post

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Date of acquisition	Acquisition cost	Description	Replacement/ reinstatement cost	Location	Additional details (including disposal)
1995	£15.00	Wooden noticeboard	£40.00	The Tye	Made by Bryn Hurren. Small open noticeboard on single post. 2020 showing signs of age, monitor
Nov-01	£86.00	Wooden bench seat (34"55"34") Metal bench (98" long)	£120.00	Bildeston Road Corner Outside Priory Cottage STOLEN JUNE 20	Bench with no back in 3 sections, made by Bryn Hurren. Repaired 2020 Reported to police. Original acquisition cost £348
1992	£300.00	Wooden bench (65" long)	£470.00	Top of The Street next to Pump	Made by Bryn Hurren. 'KERSEY' carved in back rail and brass plate 'In Memoriam Richard B Kersey 13 July 1915 - 17 April 1989 Muriel Kersey 18 June 1913 - 31 May 1993'
1997	£310.00	Wooden bench (71" long)	£470.00	The Splash	Brass plate 'Village of the Year Competition 1997'
Dec-09	£358.00	Wooden bench (68" long)	£470.00	Church Hill next to village sign	Made by Bryn Hurren. Plaque 'Donated by Lewis Mowles Trust 2009'
Sep-08	£348.00	Wooden bench (70" long)	£470.00	At the top of Church Walk outside Church Lych Gate	Made by Bryn Hurren. Plaque 'Donated by Lewis Mowles Trust 2009' Repaired 2020
1993 & Oct 09	£705.00	Wooden seat around Oak Tree (bench sections each 40" long)	£1,500.00	Vale Lane Triangle	6 sided bench with back rests around the tree. Plaque 'Donated by Lewis Mowles Trust 1993'. Repaired & enlarged 2009. Repaired 2019.
Feb-07	£635.00	Wooden top seat on white brick base (52" long)	£250.00	Vale Lane Triangle	Rebuilt by Mark Mansfield Feb 07. Cast metal plaque 'Commemoration of the Coronation of King George VI May 12 1937' Timber top replaced Dec 11
1995		Wooden bench (64" long)		DISPOSED OF JUNE 2020	Removed as becoming unsafe. Original acquisition cost £300
Jun-20	£448.00	Wooden bench (66" long)	£470.00	Children's playground, Glebe	Made by Bryn Hurren. ('20 KERSEY 20' to be carved in back rail.)
	£795.00	Village pump	£795.00	Top of The Street	Cast Iron water pump workings (probably Victorian) covered by oak shuttering. Tony Farnish replaced timber frame and shuttering & hand rail Sept 2007.
1987	£2,500.00	Village sign	£3,000.00	Church Hill	Made by Phil Darby (gifted to PC). Decorative carved Oak sign, box section top on solid post. Oak carved plaque added Sept 2003 'Designed and Made by Phil Darby 1 Nov 1917 - 12 Nov 2002'. Brick plinth constructed around the base April 2012. Oak weatherboard top with lead strip replaced by Bryn Hurren July 2013
	£1,000.00	8 Oak bollards surrounded by granite sett paving	£1,000.00	Church Hill	Oak bollards replaced and Granite Setts repaired by Tony Farnish June 2006. 2020 Oak bollards showing signs of age, monitor. 2021 one bollard removed
2004	£100.00	Metal plaque	£50.00	Oak Tree at Williams Green	Cast metal plaque on stand.'Commemoration of the Coronation of King George VI May 12 1937' (gifted to PC)
Nov-10	£1.00	Oak street sign 'Kedges Lane'	£50.00	Entrance to Kedges Lane, fixed to wall outside Kedges End	Made by John Maltby (gifted to PC)
2003	£80.00	Oak street sign 'The Street'	£50.00	The Street, fixed to wall outside Cresslands	Made by John Maltby
2003	£80.00	Oak street sign 'Church Hill'	£50.00	Church Hill, fixed to wall near Park Place	Made by John Maltby
2008	£50.00	Street signs x 2 'Cyclists please dismount')	£60.00	Fixed to either side of the foot bridge over the Splash	Made by John Maltby
2021	£1.00	Historic highways warning signs x 2 - children and junction	£800.00	Post mounted on Church Hill outside Woodbine Cottage	Road signs mounted on steel post erected in 1920's -1940's. One sign shows the junction to the village hall. The other sign warns of children. There used to be a red warning triangle with reflectors mounted above, this was stolen in 2018.
Mar-08	£53.00	Metal litter bin	£53.00	Wall mounted near The Splash	
May-09	£144.00	Dog Litter Bin	£144.00	Post mounted in Kedges Lane	
Mar-19	£75.00	Dog litter bin	£75.00	Post mounted in Priory Hill	
Mar-19	£75.00	Dog litter bin	£75.00	Post mounted in Vale Lane	
Mar-19	£75.00	Dog litter bin	£75.00	Post mounted in Wickerstreet Gn	

Last amended July 2021

Kersey Parish Council Fixed Asset Register

Date of acquisition	Acquisition cost	Description	Replacement/reinstatement cost	Location	Additional details (including disposal)
	£50.00	Wooden/metal litter bin	£100.00	Bildeston Road corner	
Oct-13	£15.00	Timber grit box with lid	£40.00	Vale Lane	Box constructed for PC by Councillor. Showing signs of rot, monitor.
May-17	£1.00	Timber grit box with lid	£40.00	Bildeston Road corner	Box constructed for PC by Councillor
Sep-20	£1.00	Timber grit box with lid	£40.00	Church Hill	Box constructed for PC by Councillors
<i>Street furniture total</i>			<u>£12,647.00</u>		
1995	£260.00	Strimmer	£220.00	Footpath Working Group - KP	Zenoah Komatsu G23L
Jul-07	£520.00	DR Trimmer/Mower	£600.00	Footpath Working Group - KP	Briggs and Stratton engine, electric start DRT TRM O55E (6.25) Code No 93301
Jul-17	£730.00	DR Timmer/Mower	£800.00	Footpath Working Group - KP	Briggs and Stratton engine, TR4 Pro-XL (8.75) electric start serial No 232043
Apr-13	£510.00	KCPC Lawnmower	£425.00	KCPC - Mower hutch	Husqvarna R153SV mower, PNC 953 876 509 Serial No 0350. 2019 multiple repairs, replacement will be required soon.
<i>Mowers and machinery total</i>			<u>£2,045.00</u>		
Dec-01	£250.00	Canon FC224 Photocopier	£250.00	Clerk's office (Inc in core cover)	Serial Number UUE 13142
Oct-15	£346.00	ASUS X555LA Laptop	£350.00	Clerk's office (Inc in core cover)	Serial Number F8N0CV14380033F also keyboard and mouse
<i>Office equipment total</i>			<u>£600.00</u>		
£36,418.00 Total acquisition value					

Total replacement/reinstatement value of assets owned by Kersey Parish Council

Playground equipment	£18,095.00
Outdoor fitness equipment	£4,275.00
Cricket net	£2,300.00
Street furniture	£12,647.00
Mowers and machinery	£2,045.00
Office equipment	£600.00
Total current value of PC assets	<u>£39,962.00</u>

3 x Table tennis tables	£850.00	Kersey Village Hall
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3 x Blue Indoor Butterfly Compact tables **owned by Kersey TT Club** insured by PC 2 purchased in Oct 09 cost £400. 1 purchased Feb 20 £279

Total value of assets insured by Parish Council **£40,812.00**

March 2011 Acquisition values recorded for all assets following change in audit requirements
 For audit purposes Kersey Parish Council uses the acquisition cost as the fixed asset valuation.

All items on this asset register are covered for public liability
 Policy excess £100. Insurance cover provided for all assets up to a total replacement value of £50,000
 Insurance company do not need to see the fixed asset register

Asset register and valuations reviewed by Parish Council July 2021, Minute reference 100/21