

## **MINUTES OF KERSEY PARISH COUNCIL ORDINARY MEETING HELD ON MONDAY 28 JANUARY 2019 IN KERSEY VILLAGE HALL AT 7.30 PM**

### **PRESENT**

John Hume – Chair, Penny Calnan, Giles Hollingworth, Stuart McQuaker, Kevin Pratt, Andrew Rogers, 9 members of the public and the Clerk – Sarah Partridge. Alan Ferguson and Robert Lindsay attended for part of the meeting.

**9/19 APOLOGIES** – Apologies for absence were received and accepted from Yvonne Martin.

### **10/19 CO-OPTION TO FILL THE VACANCY FOR ONE PARISH COUNCILLOR**

The Parish Council had received one expression of interest for the Parish Councillor vacancy from Stuart McQuaker. Councillors were all in favour of co-opting him on to the Parish Council. The Chair welcomed Stuart to join the Parish Council and he duly signed an Acceptance of Office form.

**11/19 ACCEPT MEMBERS' DECLARATIONS OF INTEREST** – None.

**12/19 CONSIDER ANY DISPENSATION REQUESTS FOR PECUNIARY INTERESTS RECEIVED FROM COUNCILLORS** – None received.

### **13/19 REPORTS**

**a) Suffolk County Councillor** - Robert Lindsay gave his report. It is appended to the minutes of this meeting.

**b) Babergh District Councillor** – Alan Ferguson gave his report. It is appended to the minutes of this meeting. Alan answered questions from the floor.

*Robert and Alan then gave their apologies and left the meeting.*

### **14/19 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 14 January 2019 were signed and dated as being correct.

### **15/19 CLERK'S REPORT**

Our County Councillor managed to get a response to the Parish Council query regarding the new grit bin service and winter gritting. They have provided reassurance that all P2 routes through Kersey will be gritted when the weather warrants it necessary. Gritting of P2 routes will normally be carried out in the morning with the view to completion by 7.30am when a hazard is indicated and is expected to span the 4am to after the 9am period. P2 routes in Kersey are both the roads into Kersey from the A1141 through The Street and Church Hill and then the road on through to Boxford via Wickerstreet Green. They will also top up the grit bin in Vale Lane which is not on a P2 gritting route. There is a grit bin on the junction of Bildeston Road which is not on the approved SCC list. Their criteria for approval of grit bins is that they are located where roads are not gritted so this bin is not deemed necessary as it is on a P2 gritting route.

Following the concerns raised about HGV's being routed via Wickerstreet Green to access a business on Cox Hill in Boxford the Parish Council has received reassurance that the changes proposed to HGV routes would not put any extra traffic through Wickerstreet Green and Kersey. It is simply a one-way weight restriction on one road in Boxford to ensure lorries take a different route through Boxford. The problem was that a wall in Boxford had been repeatedly hit because of lorries taking an inappropriate route through Boxford, rather than the one signposted. Apparently, the business on Cox Hill has some 300 vehicle movements a year, equivalent to about six a week, and many of those will be vans, not HGV's or low loaders.

## **16/19 CORRESPONDENCE**

All correspondence for the Parish Council had been circulated to Councillors. There were two items to note:

- a) A letter of complaint had been received by the Council from a group of residents regarding the way a Councillor discussed and considered a planning matter at the Parish Council meeting on 14 January. The Clerk advised that planning matters can be very divisive in a community, particularly when contentious applications are considered and opposing opinions raised. The matter has been discussed with the individual Councillor. Planning is a very subjective topic and the Council already intends to arrange further planning training for the whole Council. The Clerk confirmed that no code of conduct had been broken, all Councillors acted appropriately and in accordance with the laws and regulations regarding their actions and making decisions correctly. The Clerk will respond to this letter.
- b) Babergh Communities Strategy consultation is open until 1 March. This strategy sets out BDC vision for the type of future they want to develop with communities and stakeholders, and provides the foundations of what's needed to achieve it. BDC want to continue to deliver high quality services that are valued by communities, and they must be realistic and that this means operating in different ways than they have before. The focus of this strategy is to create the right conditions for communities to work, as well as bringing volunteers, community leaders and publicly funded services together to plan and provide support for each other in the most sustainable way. It was agreed that individuals could all respond to this consultation rather than putting together a Parish Council response.

## **17/19 FINANCE**

- a) A copy of the accounts to date and a financial statement, showing bank balances, receipts and payments for approval were tabled by the Clerk; these are appended to the minutes. All payments were approved.

## **18/19 PLANNING APPLICATIONS**

### a) Progress

Applications responses submitted to Babergh:

DC/18/05585 and DC/18/05586 Linton House, The Street – response submitted on 16 January 2019 objecting to the applications.

There was no other planning progress to report.

### b) Planning applications to consider – None.

## **19/19 KCPC WORKING GROUP - General Report**

A report from KCPC Chair, Jonathan Marsh, was read. His report is appended to these minutes.

The chestnut fencing needs to be replaced to ensure the playground is a safe enclosed environment for children to play in. KCPC are getting estimates for the work. It was agreed to approve spending of up to £3,000 for this work. (*Power: Local Government (Miscellaneous Provisions) Act 1976 s19*) It was suggested that it may be worth asking if the fencing company would like to sponsor some of the fencing. There is enough money in the KCPC account to cover this spending. Concern was also expressed that grant funding would need to be secured for any replacement play equipment that might be needed soon.

## **20/19 FOOTPATH WORKING GROUP**

### a) General report

Giles Hollingworth reported that as far as he knew all paths were walkable. Some directional posts have been replaced recently and they are checking that all others are in place. An item was placed in the newsletter asking walkers to report any problems with paths, including missing signs to Giles Hollingworth or Kevin Pratt. Dog mess on some paths continues to be a problem. It is illegal not to clear up after your dog but it is very difficult to enforce this. It was agreed to use stronger language in the newsletter article and highlight the danger to the health of humans and livestock if mess is not removed.

b) To agree purchase of three new dog bins which will be sponsored

In a bid to make it easier for dog walkers to clear up after their animals the Parish Council agreed to purchase three new dog bins. Kersey Mill has agreed to sponsor two bins and The Bell Inn one bin. These will be located at the top of footpath 12A near The Priory, at the triangle at the entrance to Vale Lane and in Wickerstreet Green opposite Elm Farm at the end of footpath 4. The Clerk has a quote of £75 each including delivery and a fixing kit. Posts may also need to be purchased, although Giles may have suitable posts that can be used. A maximum spend of £250 for the bins and posts was agreed. (*Power: Litter Act 1983 s5 and s6*) The footpath working group volunteers have agreed to empty the bins. It was agreed that once the bins are installed a note will be put in the newsletter to inform everyone.

### **21/19 COMMUNITY INFRASTRUCTURE LEVY (CIL) EXPENDITURE AND PARISH INFRASTRUCTURE INVESTMENT PLANS (PIIP) – TO DISCUSS THE NEED FOR A PIIP FOR KERSEY**

When CIL eligible development is carried out money is collected and then distributed for the delivery of infrastructure through the CIL Expenditure Framework. This works on a bid round basis, twice per year. Infrastructure providers, SCC Health Authorities, parishes and community groups, can bid for funds for infrastructure provision. In addition, the neighbourhood portion of CIL is paid to Parishes twice a year for any CIL eligible development in their parish. Applying for CIL funding may be a great opportunity to help purchase any new or replacement play equipment needed at the playground. In order to bid for funding the Parish Council will need to have a Parish Infrastructure Investment Plan (PIIP). The Council will need to assess what infrastructure we already have in the Parish and then consult parishioners as to what else is needed or wished for. It was agreed to go ahead to create a PIIP. Babergh should be able to advise on the process. Andrew Rogers will lead this project with help from Penny Calnan, Stuart McQuaker and Kevin Pratt.

### **22/19 TO UPDATE COUNCILLORS ON THE PARISH COUNCIL ELECTION PROCESS FOR MAY 2019**

Parish Council elections will be held on 2 May 2019 at the same time as the Babergh District Council election. All Councillors will retire on 7 May when the newly elected Councillors will take office. Nomination papers will be available in early March from the Clerk and Babergh. Anyone interested in being elected as a Parish Councillor, new or existing, will need to complete a nomination paper, including signatures from a proposer and seconder. An appointment must be made with a Babergh elections officer to meet in Hadleigh to have the papers checked and submitted between 12 March and 3 April. It is a legal requirement that every candidate must submit an election expenses return after the election, even if it is a 'nil' return. Any election expenses incurred are not reimbursed.

### **23/19 SET A DATE FOR THE SPRING LITTER COLLECTION DURING MARCH**

It was agreed to hold the Kersey spring litter collection on Saturday 2 March. John Hume will coordinate volunteers and allocate them an area to tidy. If volunteers are unable to help on 2 March then they can still join in by tidying their allocated area at a time to suit in the week before or after. John Hume will also contact all those who have offered to be on Kersey Volunteer Group and use the spring litter collection to launch this initiative to ensure there is regular tidying and reporting of problems in the parish. The Clerk has litter pickers and hi-vis jackets for volunteers and will get a supply of bags from Babergh.

*Two members of the public left the meeting.*

### **24/19 TO CONFIRM THE BUDGET AND SET THE PRECEPT AMOUNT FOR 2019/2020 AND SIGN FORMS**

At the November meeting the Council had agreed a budget and provisional precept of £7,990. No changes were suggested to this budget so it was resolved to request from Babergh a precept of £7,990.

Using the 2019/2020 tax base of 178.23 the parish element of the council tax for a Band D property will be £44.83 which is a 2% increase. The precept request form was completed and signed.

### **25/19 TRAINING:**

a) Update on attendance at new councillor training

Andrew Rogers will complete his second day of training in February. Penny Calnan is booked on the two-day SALC course in February. Stuart McQuaker may also be able to attend this training session.

b) To discuss and agree planning training for the whole council

For some time the Clerk and Chair have been considering getting some additional planning training for the whole Council. Some Councillors attended a planning training session a few years ago but what is needed is more specific tailored training to help the Council make good responses to applications in the parish of Kersey. The Chair is trying to arrange a session with an officer from Babergh for the whole Council.

### **26/19 REPORT FROM OTHER MEETINGS:**

SALC/Babergh Area Meeting – Giles Hollingworth and Kevin Pratt attended this meeting. They raised two highways matters – 1. If anyone had ever requested evidence from SCC on value for money in relation to external partnership and 2. A query about poor signage for road closures, accessing information about road closures and the removal of signs after the work has been completed. These items to be raised with Mary Evans, the speaker for the next area meeting. Some information was forwarded from SALC in a partial response to the query. This information has been circulated to all Councillors. The advice is to report problems on the SCC website using their online reporting tool. Police and Parish Forum – the minutes of this meeting has been circulated to all Councillors.

**27/19 FORTHCOMING MEETINGS** - Police and Parish Forum 27 February At Pinewood. The agenda will be circulated before the meeting to all Councillors. Any Councillor may attend the meeting.

### **28/19 ANY OTHER BUSINESS**

It was asked whether the Parish Council could do something to encourage home owners to remove their wheelie bins from the side of the road after they have been emptied. Some bins are left out in the road at all times which looks rather unsightly. It was agreed to add something to the 'Pride in our Parish' section in the newsletter. Andrew Rogers offered to write something. It was suggested that there may be regulations to help enforce this. Babergh to be contacted.

It was agreed to hold an informal meeting to discuss the idea of creating a Neighbourhood Plan (NP) for Kersey. A NP gives a community more control over where development should happen in their parish. It seems that there may now be funding available to cover all the costs but it will be a time consuming and lengthy exercise, taking at least two years to complete. Professional advice will be required to complete a NP. All Councillors were asked to have a look a website called [www.locality.org.uk](http://www.locality.org.uk) which is a good source of information before the meeting.

### **29/19 PARISH TIME**

A member of the public spoke for a considerable time commenting that the Parish Council should not embark on a Neighbourhood Plan until after the Parish Council elections in May. He also suggested the Parish Council should also delay completing a Parish Infrastructure Investment Plan until after the election. The Chair commented that the Council had already decided to initiate investigations on both these items. Councillors agreed that the work of the Parish Council would not stand still until after the election, all Councillors have been elected/co-opted to work as a Council for the best interests of the whole parish.

A concern was raised about gritting in the Parish. The Clerk confirmed that Mill Lane, Church Hill, The Street and out of Kersey back to the A1141 as well as the road from Mill Lane through to Wickerstreet Green would be gritted when necessary. It was requested that the Parish Council consider installing a grit bin on Church Hill. It was agreed to add this to the agenda for the next meeting.

A concern was raised about speeding in Church Hill and what could be done to deter it. They did not wish for more road signs. A Councillor commented that there was also a problem of speeding in other parts of the Parish. It was agreed to put something in the newsletter asking residents to slow down and take more care and to add this to the agenda for the next meeting.

There being no further business the meeting closed at 10.03pm.

Appended to these minutes are 7 pages:

- Suffolk County Council report from Robert Lindsay
- Babergh District Council report from Alan Ferguson
- Kersey Parish Council receipts and payments to date (2 pages)
- Kersey Parish Council finance sheet for 28 January 2019
- KCPC Report
- Kersey Parish Council Budget/Precept sheet

## **SCC Report for Kersey PC 28.1.19**

### **Consultation on cuts to Citizens Advice**

In November, Suffolk County Council announced their intention to cut all funding for Suffolk's Citizens Advice Bureaus as part of their budget savings proposals. This was later amended to a phased cut over 2 years. The funding will be reduced by half (£184,000) in 2019/20, before being removed entirely in 2020/21. This is better but I believe still runs the risk of undermining what is a vital service for vulnerable people. There is a public petition against the cuts which I have signed.

### **Council pledges to lead fight against single-use plastics**

On 6 December 2018, my group successfully put forward a motion calling on Suffolk County Council to do more to tackle single-use plastic waste in the county. The motion was agreed unanimously by all councillors. The measures the council has agreed to implement include a commitment to work towards only using sustainable or re-usable plastics in all council buildings, writing to the public on how to reduce plastic waste, and creating a "plastic free Suffolk network" of councils, businesses and other organisations.

### **Suffolk County Council refuses to tackle carbon emissions**

At the Council meeting in December, I seconded a motion asking Suffolk County Council to set an annual "carbon budget" and create targets for reducing carbon emissions. Suffolk County Council already monitors its carbon emissions, but currently this work is not in the public domain and there are no clear targets for carbon reduction. A carbon budget would set out how much carbon the council could emit each year, much like a financial budget sets out how much money can be spent. Unfortunately, the administration voted against the motion and refused to commit to any carbon reduction targets.

### **New highways boss**

After a long search, a new head of Growth, Highways and Infrastructure, Mark Ash has been hired and will start in February. He is currently Director of Waste and Environment at Essex County Council, where he does flood and water management, sustainable drainage services, management and promotion of the natural environment and renewable energy.

### **Special Educational Needs Children – potential £45m investment**

Cabinet will tomorrow [Tuesday] consider a report from a cross-part policy Development Panel that recommends they invest £45m in building three new special needs schools and 36 specialist units within mainstream schools which together will create 828 new SEN places. I very much hope this wins approval. We badly need to invest in provision of these places inside the county rather than paying to send children far distances.

### **Orwell bridge plan finally dropped**

The county has finally dropped long running plans to build a big bridge over the Orwell in central Ipswich, although £8.3 million has already been spent on it. The bulk of this went to consultants WSP. The plan for two smaller bridges to connect Wet Dock Island by the Waterfront will go ahead at a further cost of £10m.

### **School admissions consultation – 75%**

A consultation on whether the admissions priorities should be changed to nearest school rather than catchment school came back with 73% agreeing that admissions should continue to use catchment. The recommendation to cabinet is therefore that catchments for admissions purposes will remain for 2019/20 and 2020/21. However, given that the county is in the process of changing free transport policy to nearest school rather than catchment, this will be kept under review.

**Robert Lindsay**

**DISTRICT COUNCILLOR'S REPORT FOR  
KERSEY PARISH COUNCIL – 28th JANUARY 2019**

**Into 2019** very best wishes to everyone for the coming year. An interesting year in prospect for everyone at all levels of Government – national and local!

**Joint Local Plan/Private Sector Housing**

Kersey PC, will wish to be aware of few potential developments in the pipeline concerning the issue date for the new Joint Local Plan (this identifies potential sites for private housing in the Districts and carries weight) has slipped by about 6 months. A formal announcement was made about two weeks ago.

A public consultation on the new draft Local Plan will take place after the 2019 elections in May, when the new Ward arrangements will also be in place (32 Wards rather than 43) with the intention of taking it to for full Council approval in July 2019. The delay has been caused by failures beyond our control to provide substantive information on funding for:

- Infrastructure requirements
- Education (school extension) requirements
- NHS surgery (extensions) requirements

The new Plan must be deliverable, it's not just a dream sheet, if it's to get inspector approval and the anticipated implementation date is now early 2020.

**Disposal of Corks Lane Buildings**

The plans for development were approved by the full Babergh Council (details still commercial in confidence) in early December 18, however, this is just Phase 1 and without approval from the full Babergh Planning Committee (of which I am a member) it will not go forward. I can reveal that if it goes ahead, it will be developed in partnership with another agency that's experienced in these matters.

**Public Sector Housing**

Last week the Planning Committee approved the development of Angel Court in Hadleigh. It closed as a care home in August 2014. The old (ugly) building will be demolished and replaced by a more suitable building for the location and will comprise 21 new dwellings comprising: 9 for affordable rent and 12 for shared ownership. Excellent news with just one reservation ie that it has taken too long to be delivered.

**The Budget**

Whilst still manageable, you should be aware that Babergh DC faces a particularly challenging period in 2020/21. This has been caused in the main but the **failure of developers** to build the houses that we have approved at the Planning Committee and a resultant loss of anticipated New Homes Bonus payable by Central Government. Watch this space .... **Currently there really are no proposals on the table currently to "fix"**, other than the likelihood that Babergh will seek borrow from Central Govt double the current £25M to invest in suitable infrastructure projects/opportunities such as warehouses, and industrial estates, office blocks and retail.

As an indicator of returns, we expect to generate around £2.8M (shared Babergh & Mid Suffolk) in a 12 month period. This is a risk area that I (and others) will monitor closely in my new role as a Director of BDC (Suffolk Holdings) Ltd, particularly with the shrinking nature of high streets around the UK.

To enable Babergh to submit a balanced budget in 2019/20 you should not be surprised to see a 2+% year on year increase in Council tax per annum in the next 4 years (£5 increase in a Band D property) . By far the biggest increase will be in the County (+care) and Crime & Police sectors.

**Cancellation of Brown Bin Charges**

You may have seen that the Babergh Labour Group (of 2) has called for free brown bins garden waste facilities. **This will not happen.** It's a popular facility that's optional and costs lie where they fall.

You might wish to know that it's an indicative £800K contract with Serco that would require a huge increase in Council taxes if the service were to be provided free of charge.

Finally, you will wish to be aware that the current Serco waste disposal contract has been extended for a further seven years. This has been shown to offer best value for money, especially as some new "incentive" (penalty for non-delivery) clauses have been added to the new contract.

*Alan Ferguson*

**KERSEY PARISH COUNCIL**  
**1 April 2018 - 31 March 2019**

Printed on 17/01/2019

**RECEIPTS**

<b>Date</b>	<b>Credit ref</b>	<b>Detail</b>	<b>Precept</b>	<b>KCPC</b>	<b>Footpath</b>	<b>Other Receipts</b>	<b>VAT</b>	<b>Total Receipts</b>	<b>Sub total</b>
1-Apr-18		Balance brought forward		£ 2,889.33	£ 1,736.75	£ 11,733.32		£ 16,359.40	
3-Apr-18	Direct C	Babergh 50% Precept	£ 3,976.50					£ 3,976.50	£ 20,335.90
4-Jun-18	Bank	Bank Interest 5 Mar-3 Jun				£ 9.14		£ 9.14	£ 20,345.04
3-Aug-18	Direct C	SCC - Footpath mowing			£ 364.59			£ 364.59	£ 20,709.63
3-Sep-18	Bank	Bank Interest 4 Jun - 2 Sept				£ 9.29		£ 9.29	
10-Sep-18	Direct C	Babergh 50% Precept	£ 3,976.50					£ 3,976.50	£ 24,695.42
16-Nov-18	100109	KCPC Quiz income		£ 1,203.00				£ 1,203.00	£ 25,898.42
3-Dec-18	Bank	Bank Interest 3 Sep-2 Dec				£ 9.98		£ 9.98	£ 25,908.40
			<b>£ 7,953.00</b>	<b>£ 4,092.33</b>	<b>£ 2,101.34</b>	<b>£ 11,761.73</b>	<b>£ -</b>	<b>£ 25,908.40</b>	



KERSEY PARISH COUNCIL  
1 April 2018- 31 March 2019

Printed on 17/01/2019

**PAYMENTS**

Date	Cheque No	Detail	General Admin	Clerk's Salary & Staff Costs	Training/ external meetings	Street Lighting	KCPC	Footpath	S137	Other Payments	VAT	Total Payments	Sub total
9-Apr-18	101164	c Suffolk.cloud - website hosting	£ 100.00									£ 100.00	
9-Apr-18	101165	c WJ Green - Footpath						£ 204.09			£ 40.82	£ 244.91	£ 344.91
14-May-18	101166	c SALC - Annual Subscription	£ 178.80									£ 178.80	£ 523.71
9-Jul-18	101167	c G Hollingworth - Footpath exp						£ 25.86			£ 5.18	£ 31.04	
9-Jul-18	101168	c WJ Green - Footpath						£ 20.79			£ 4.16	£ 24.95	
9-Jul-18	101169	c S Partridge - Clerk's Exp	£ 10.84								£ 2.16	£ 13.00	
9-Jul-18	101170	c S Partridge Clerk's home working	£ 52.00									£ 52.00	
9-Jul-18	101171	c S Partridge Clerk's Salary		£ 1,166.16								£ 1,166.16	£ 1,810.86
6-Aug-18	101172	c SALC - Cllr training K Pratt			£ 62.50						£ 12.50	£ 75.00	
6-Aug-18	101173	c SALC - Clerk's networking			£ 17.00						£ 3.40	£ 20.40	
10-Sep-18	101174	c Came & Co - Insurance								£ 331.76		£ 331.76	
10-Sep-18	101175	Kersey Playing Field Assoc								£ 39.90		£ 39.90	
10-Sep-18	101176	c SALC - Cllr training K Pratt			£ 51.50						£ 10.30	£ 61.80	
10-Sep-18	101177	c S Partridge - Clerk's Exp		£ 14.17								£ 14.17	
10-Sep-18	101178	c S Partridge Clerk's home working	£ 52.00									£ 52.00	
10-Sep-18	101179	c S Partridge Clerk's Salary		£ 1,166.16								£ 1,166.16	
10-Sep-18	101180	c Kersey Village Hall - hire	£ 35.00									£ 35.00	£ 3,607.05
8-Oct-18	101181	c Playsafety Ltd - RoSPA inspect								£ 84.00	£ 16.80	£ 100.80	
8-Oct-18	DD	d ICO - Data protection reg	£ 35.00									£ 35.00	£ 3,742.85
19-Nov-18	101182	K Pratt - Footpath exp						£ 19.49			£ 3.90	£ 23.39	
19-Nov-18	101183	c SALC- Clerk training			£ 25.00						£ 5.00	£ 30.00	
19-Nov-18	101184	c SALC - Cllr training A Rogers			£ 51.50						£ 10.30	£ 61.80	
19-Nov-18	101185	c CHT - Defib annual support								£ 126.00		£ 126.00	
19-Nov-18	101186	c Kersey Village Hall - KCPC					£ 40.00					£ 40.00	
19-Nov-18	101187	c Lenny's - KCPC Quiz food					£ 342.60				£ 68.52	£ 411.12	
19-Nov-18	101188	c St Mary's PCC								£ 420.00		£ 420.00	
19-Nov-18	101189	c S Partridge - Clerk's Exp	£ 1.00		£ 14.17							£ 15.17	£ 4,870.33
			£ 464.64	£ 2,346.49	£ 221.67	£ -	£ 382.60	£ 270.23	£ -	£ 1,001.66	£ 183.04	£ 4,870.33	

**KERSEY PARISH COUNCIL  
FINANCE**

**Details for Parish Council Meeting, 28 January 2019**

**Bank Balances At 31 December 2018**

Business Premium Account	£19,224.02
Current Account	£1,877.34
	<u>£21,101.36</u>

**Transfers between Business Premium and Current account since the last meeting**

20-Nov-18 Transferred from Business Premium to Current	£1,100.00
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**Income received since the last meeting**

19-Nov-18 KCPC quiz income	£1,203.00
03-Dec-18 Bank Interest	£9.98
	<u>£1,212.98</u>

**Payments made since the last meeting**

<u>Date</u>	<u>Chq no.</u>		
		None	
			<u>£0.00</u>

**Payments Due**

<u>Chq no.</u>		
101190	S Partridge - Clerk's Salary	£1,166.16
101191	S Partridge - Clerk's Home working expenses	£52.00
101192	S Partridge - Clerk's expenses	£86.98
		<u>£1,305.14</u>

Expenditure Agreed .....

Prepared by the Clerk for Kersey Parish Council

# **KERSEY COMMUNITY PLAYGROUND COMMITTEE**

## **REPORT 28<sup>th</sup> Jan 2019**

A site visit was held following the ROSPA report.

It was decided to renew the chestnut fencing next to the hedging, rather than patch up the damaged sections. It is hoped that all the posts will not need replacing. Dominique will get quotes for consideration.

The adventure trail is damaged and it was noted that a number of the metal fittings were close to failing (sadly these pieces are welded and so cannot easily be replaced as we had hoped). The entire chain section and supporting bar has been removed leaving the two standing posts. Its replacement is under discussion and one idea is to ask the school to canvas the children on what their favourite piece of equipment is and what in addition they might like.

Several of the "climbing wall" posts are rotten underground. The majority of the piece is sound and overall safe. We will investigate if the damaged items can be replaced. It is hoped this is possible but I suspect with H&S issues it might not be.

I believe we will have sufficient funds for the fencing but will have to seek grants for new equipment. The new equipment is unlikely to happen this financial year.

Given it is winter the grass cutting rota is not in operation.

Jonathan Marsh

VAT not included in budget figures	2018/19	2018/19	2018/19	2018/19	2019/20	
	Budget/ Precept 2018/2019	Actual to 31 Dec 2018	Estimated balance to 31 March 2019	Estimated total to 31 March 2019	Budget/ Precept 2019/2020	Notes:
<b>Parish Council</b>						
Post/Tel/Stationery/copier cartridge	£135.00	£11.84	£123.16	£135.00	£135.00	
Clerk's working from home exp	£208.00	£104.00	£104.00	£208.00	£208.00	£4/week
Hall Hire:Parish Council 12 @ £5	£55.00	£25.00	£30.00	£55.00	£60.00	
Annual Parish Assembly @ £10	£10.00	£10.00	£0.00	£10.00	£10.00	
SALC subscription	£180.00	£178.80	£0.00	£178.80	£180.00	
External Audit	£100.00	£0.00	£100.00	£100.00	£100.00	External audit fees for 17/18 to 21/22 £200 unless exempt (18/19 to new audit reserve fund)
Data Protection	£188.00	£35.00	£153.00	£188.00	£35.00	ICO reg £35 paid by DD minute ref 128/18. new GDPR May 2018 DPO Yr 1 £150, Yr 2 £50 (DPO not required Gov agreed May 18)
Website hosting	£100.00	£100.00	£0.00	£100.00	£100.00	Suffolk.cloud
<b>Sub total for Admin</b>	<b>£976.00</b>	<b>£464.64</b>	<b>£510.16</b>	<b>£974.80</b>	<b>£828.00</b>	
Clerk's Salary & Staff Costs	£4,915.00	£2,346.49	£2,568.51	£4,915.00	£4,905.00	SCP27 18/19 £12.815/hr. 18/19 Clerk Salary plus extra GDPR hours - 12 approx £150, mileage £100
Training/External Meetings	£250.00	£221.67	£28.33	£250.00	£250.00	LCPAS whole cl £120, Cllr £115, Clerk netwk x2 £20, others £50
Street Lighting	£225.00		£225.00	£225.00	£240.00	
Parish Council Insurance	£340.00	£331.76	£0.00	£331.76	£340.00	Oct 17 new 3 year Long term agreement with Came & Co
Glebe Insurance	£50.00	£39.90	£0.00	£39.90	£50.00	
Hedge Cut - The Glebe	£80.00		£80.00	£80.00	£80.00	
Playground Safety Inspection	£87.00	£84.00	£0.00	£84.00	£87.00	
Dog Litter Bin emptying charge	£45.00		£45.00	£45.00	£45.00	
St Mary's Church	£420.00	£420.00	£0.00	£420.00	£420.00	18/19 split £265 Churchyd £110 Nletter £45 Clock (last increased Nov 2017)
Defibrillator & Village Emergency Tel	£135.00	£126.00	£0.00	£126.00	£215.00	CHT memb'shp inc Defib managed solution £135, X2VETS £180 (18/19/20 reduced by £100 funded from Defib & VETS reserve)
Chairman's Allowance	£0.00		£0.00	£0.00	£0.00	
Election costs	£25.00		£25.00	£25.00	£25.00	Routine elections every 4 years, next election in May 2019
Church Walk future maintenance	£130.00		£130.00	£130.00	£130.00	
Footpath Map printing reserve	£75.00		£75.00	£75.00	£75.00	Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Contingencies	£200.00		£200.00	£200.00	£300.00	18/19 Reduced by £100 to cover GDPR additional cost for year 1.
<b>Precept</b>	<b>£7,953.00</b>	£4,034.46	£3,887.00	£7,921.46	<b>£7,990.00</b>	<b>Precept for 2019/20 £7,990 Approved 28 Jan 2019 Min ref 24/19</b>
						<b>19/20 Tax base 178.23 = £44.83 for a band D property.</b>
<i>Other PC income</i>	£28.41					Bank interest
<b>PC Income</b>	<b>£7,981.41</b>					
Agreed spending from PC reserves:	£100.00		£100.00	£100.00	£100.00	Defibrillator costs funded from Defib and VETS reserve
		£204.09				FP reserve - repair to old DR mower
	<b>£8,081.41</b>	<b>£4,238.55</b>	<b>£3,987.00</b>	<b>£8,021.46</b>	<b>£8,090.00</b>	<b>Total Budget</b>
						<b>KCPC Income 17/18 - Estimated £820.00. Actual £</b>
						<b>Footpath Income 18/19 - Estimated £729.18. Actual £</b>
						<b>Millennium Book Fund Income 18/19 - Est £2.80. Actual £</b>
<b>KCPC</b>	£1,017.00	£382.60	£1,017.00	£1,399.60		
<b>Footpath</b>	£382.00	£66.14	£315.86	£382.00		Plus spent £204.09 on repairs to old DR mower from FP reserve
<b>Millennium Book Fund</b>	£0.00			£0.00		
Total actual spend		£4,687.29				
				<b>Estimated</b>		
<b>Reserves (Cash at Bank)</b>	<b>At 1.4.18</b>			<b>at 31.3.19</b>		<b>Precept for 2018/19 £7953 (Budget approved 22 Jan 18 min ref 17/18)</b>
KCPC Working Group (Ring fenced)	£2,889.33					<b>Tax base 180.98 = £43.94 for a band D property</b>
Footpath Working Group	£1,736.75					
Defib & VETS reserve	649.06					Precept for 2017/18 £7340 (approved 16 Jan 17 min ref 15/17)
Election costs reserve	£837.50			£862.50		Tax base 183.47 = £40 for a band D property
Church Walk Maintenance Reserve	£1,560.00			£1,690.00		
Training reserve	£497.69					
Footpath Map printing reserve	£188.50			£263.50		Precept for 2016/17 £6,786 plus CTax Support Grant £43.08
Fixed Asset Reserve	£1,996.05					Tax Base 181.25 = £37.44 for a band D property
Council Tax Support grant money	£729.50			£792.50		Budget approved 25 Jan 16 minute ref 18/16
General Parish Council Reserve	£5,275.02					
	<b>£16,359.40</b>					Precept for 2015/16 £6,700 plus a CTax Support Grant £86.17
Millennium Book Fund Account	£2,847.60					Tax Base 180.31 = £37.16 for a band D property
General PC reserves - advice is to hold between 6-12 months gross expenditure (£5,000 - £10,000) General PC reserves vary from year to year partly due to VAT being paid one year and reclaimed the following year.						