

**MINUTES OF KERSEY PARISH COUNCIL ORDINARY MEETING HELD ON
MONDAY 14 SEPTEMBER 2015 IN KERSEY VILLAGE HALL AT 7.30 PM**

PRESENT

John Hume – Chair, John Maltby, Giles Hollingworth, Ian Fidell, 9 members of the public and the Clerk – Sarah Partridge. Jenny Antill and Alan Ferguson attended for part of the meeting.

102/15 APOLOGIES were received and accepted from Iqbal Alam, Yvonne Martin and Veronica Partridge. PCSO Coleman sent her apologies.

103/15 ACCEPT MEMBERS' DECLARATIONS OF INTEREST

Giles Hollingworth declared an interest in the planning applications B/15/01074 and B/15/01075 River House Farm because he is a neighbour.

**104/15 CONSIDER ANY DISPENSATION REQUESTS FOR PECUNIARY INTERESTS
RECEIVED FROM COUNCILLORS** – None received

105/15 REPORTS -*The meeting was adjourned to receive reports.*

a) Police – PCSO Coleman had sent a report stating there has been one reported crime since the meeting on 13 July. **THEFT**- other. Church Hill, 13/07/15. A Bunch of keys were stolen which were left in the front door of a residential property, these keys also had the keys to a motor vehicle, no entry to house or vehicle and nothing stolen other than the keys. Finalised, no further lines of enquiries. PCSO Coleman will look at the school parking situation again and report at the November meeting.

b) Suffolk County Councillor – Jenny Antill gave her report and answered questions from the floor; her report is appended to these minutes. *Jenny then gave her apologies and left the meeting.*

c) Babergh District Councillor – Alan Ferguson gave his report and answered questions from the floor; his report is appended to these minutes. *Alan then gave his apologies and left the meeting. The meeting was reconvened.*

106/15 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 13 July 2015 were signed and dated as being correct.

107/15 CLERK'S REPORT

The landowner has given permission for volunteers to cut back the shrubby growth on Cherry Hill. The property owners next to the footpath up towards The Priory from the pump have said they will cut back their hedge. The Clerk contacted highways about the blocked gulley opposite The Old Vicarage at the top of Mill Lane, which has been cleared. However, highways has reported that the ditch needs to be dug out which the landowner has said he will take a look at once they have finished harvest. The Clerk had contacted the School regarding the Parish Council concerns surrounding poor and unsafe parking by parents when dropping off and collecting their children, the school governors will discuss this at their next meeting. The Clerk had also contacted the Police to ask for their support, who will monitor the parking situation. The Clerk has also been in contact with SCC Highways to discuss various highways matters. A number of potholes have been reported, some of which have been filled, others they hope to repair when they have a jet patcher in the area this autumn. They will visit Bildeston Road when it is wet to identify if there is a drainage problem. They are going to have another look at the wet pavement outside 2 Church Hill Cottages to see what they can do to resolve the situation. A question had been raised at a meeting about the look of the footbridge over The Splash, the bridge officer has said that the bridge is in accordance with the Suffolk Conservation Manual and they would not replace a structure purely for cosmetic reasons.

108/15 CORRESPONDENCE

All correspondence for the Parish Council had been circulated to Councillors. Items of note were:

- a) Gambling Act 2005 Local Policy consultation by Babergh, it was agreed not to comment.
- b) Licensing Act 2003 Local Policy consultation by Babergh, it was agreed not to comment.
- c) Local Council Award, this information had been circulated to all Councillors for consideration. To qualify would take some additional work and costs and since there appeared to be no defined benefit in joining this scheme it was agreed not apply for the award.
- d) Community Action Suffolk periodically consult rural parishes about local services and facilities through the Rural Services Survey, a new survey has been issued. It was agreed the Clerk would complete this survey.

109/15 FINANCE

A copy of the accounts to date and a financial statement, showing bank balances and expenditure for approval were tabled by the Clerk; these are appended to the minutes. Payments were all approved. Councillors then reviewed actual spending against the budget, sheet appended to the minutes. It was noted that £100 should have been removed from the contingencies estimated balance as this figure has been transferred to cover audit fees.

It was confirmed that Giles Hollingworth had verified and signed bank reconciliations, these have been completed to date and all is in order.

The Parish Council has received the second half of the precept from Babergh of £3,350.

The compensation fund has been announced to help with the burden of complying with the new Transparency Code for Smaller Authorities, SALC is administering applications. It was agreed the Clerk should look at how to apply.

110/15 TO CONFIRM DATE OF INTERIM INTERNAL AUDIT

Natalie Blyth our internal auditor will carry out an interim internal audit on 13 October 2015.

111/15 PLANNING APPLICATIONS

B/15/00039/FHA The Keep, Priory Hill – Erection of first floor extension over garage, rear first floor dormer extension, excavation of land behind garage to build swimming pool and pool building, new cart lodge, addition of Juliette balcony to rear first floor bedroom together with replacement pegtile roof and oak weatherboarding to walls and new windows. The Parish Council received notification of an amendment to this application, which the Parish Council had previously approved. The amendments appeared to be the replacement with pegtile roof and oak weatherboarding to walls, the Council was not required to respond. This application has subsequently been approved by Babergh.

B/15/00973 Kersey Mill, Hadleigh Road – Application for Listed Building Consent – Internal and external repairs. This application was received during August and Babergh did not wish to offer an extension of time for the Parish Council to consider the application since they were keen the repairs should not be delayed. The applicants have been working with English Heritage and the Heritage Officer at Babergh to agree repairs. Councillors were consulted and did not wish to call a meeting to discuss this application as they felt the proposals were for repair and to retain as much historic fabric as possible, which Councillors were in favour of. Councillors were disappointed that the Parish Council has not yet been notified that this application has been approved.

The Parish Council has been notified that the tree officer at Babergh has given permission for the owners of Little Manor to remove a number of diseased, poor condition Ash trees from the garden. The Clerk had contacted Babergh regarding the concerns raised about works at Little Manor which may not comply with planning conditions. The Planning Officer had eventually replied to say that he had driven by and thought everything was in order and he was not aware of any specific issues but he would take another look when driving by. Councillors were not happy with this response as they still have concerns and feel that the Officer should be getting evidence of compliance with planning conditions. There is little point in having conditions if they are not enforced. The Clerk was asked to write to Babergh again.

The Clerk had contacted Babergh about the Parish Council concerns regarding e-planning and the difficulty viewing documents on-line. John Mawdsley, a Babergh officer has confirmed they will not require parishes to switch to e-planning with no supporting paperwork until parishes have a suitably fast internet connection to facilitate easy and quick viewing/downloading of documents. With regard to the poor quality of drawings, they require applicants to submit documents to a particular resolution so they should be viewable. If any Councillors or members of the public have problems viewing and opening documents on-line then John would be happy for them to contact him directly so he can help to resolve the problem.

B/15/01074 River House Farm, Church Hill – Change of use of principle barn to residential dwelling (Class C3) and associated alterations & B/15/01075 River House Farm, Church Hill - Listed Building Consent – Alterations and extensions to existing principle barn and existing smaller barn, buildings to facilitate conversion to new residential dwelling and associated garage and annexe; and removal of another smaller timber barn building to form car parking area.

Giles Hollingworth declared an interest and left the meeting room.

Councillors had visited the site prior to this meeting. *The meeting was adjourned to hear from the applicant and members of the public.* The applicant said they had considered the impact the proposals would have on River House, the highway and conservation of the existing buildings and felt this was the best proposal taking these factors into account. The existing barn will be taken down and rebuilt to preserve as much of the original timber as possible. Comments from the public were that it would retain plenty of original character and would mainly be the same size as the existing barn. There was a concern raised that one part was to be made larger but the applicant commented that this was to bring the barn back to a similar size to how it was approx. 100 years ago, which a conservation officer was keen on. *The meeting was reconvened.*

Councillors looked at the plans and documentation relating to these applications and discussed the proposals. The site is within the built up area boundary, the proposals take into consideration the listed River House and unless something is done the barns will deteriorate and it was felt important to revitalise these buildings. It was agreed to fully support both applications.

Giles Hollingworth re-joined the meeting.

B/15/01031 and B/15/01032 Manor Farm, Williams Green - Full and listed building consent for erection of single storey rear infill extension and insertion of glazed screen with French doors. Reopening of existing fireplace to take woodburning stove. Creation of inverted dormer and French doors to east elevation and new window to west elevation (as previously approved). Councillors had visited the site prior to the meeting. *The meeting was adjourned to hear comments from members of the public.* There were none. *The meeting was reconvened.* Councillors looked at the plans and documentation relating to these applications and discussed the proposals. The Parish Council had previously approved similar plans which included a large orangery when they felt was a little large. The current proposal is for a smaller infill extension which they felt was better. It was agreed to fully support both applications.

112/15 KCPC WORKING GROUP

RoSPA will be visiting Kersey in September to carry out the annual RoSPA safety inspection. KCPC Working Group will be holding a meeting on Thursday 17 September.

113/15 FOOTPATH WORKING GROUP

John Maltby reported that he knew of no problems on the footpath network. The Footpath Working Group would be meeting on 22 September, 7.30pm at The Bell. As agreed 3,000 footpath maps had been printed and the cost shared 50:50 with SCC, who had kept 1,000 maps to distribute to the Tourist Information Centres and people who request a copy from the Discover Suffolk website. The balance of 2,000 maps had been delivered the Clerk; an invoice for £136.50 has been received.

114/15 TO DISCUSS THE BABERGH HOUSING ALLOCATIONS POLICY CONSULTATION AND HOW AFFORDABLE HOUSING DWELLINGS ARE ALLOCATED

Babergh had asked the Parish Council to include this item on the agenda; however Babergh has not produced the draft policy or opened the consultation yet so the item was not discussed. This is an important matter which will need consideration and a definition of how Babergh define affordable housing will be needed.

115/15 TO RECEIVE AN UPDATE ON THE POSSIBILITY OF REMOVING ONE OF THE TELEGRAPH POLES NEAR THE SPLASH

John Hume had contacted BT who have responded and said they will look into the matter.

116/15 TO DISCUSS THE POSSIBILITY OF THE PARISH COUNCIL ADOPTING THE TELEPHONE KIOSK

Following the request in the newsletter for ideas for alternative uses of the telephone kiosk there had been no responses. Councillors discussed ideas, one being a book exchange but it was agreed that there was already a book table in the church and another idea was to house a defibrillator but this would be very expensive to purchase and maintain. It was felt that the kiosk had only a small amount of 20th century heritage value to the village and no longer serves its purpose. Unless a good idea for an alternative use was found and a volunteer to look after it then it should not be retained as it would become a financial burden to the Parish Council and increase council tax for residents. It was agreed a decision would be made at the next ordinary meeting.

117/15 TO DISCUSS ROAD SAFETY IN THE VILLAGE, INCLUDING PARKING, SPEED LIMITS AND PEDESTRIAN ROUTES

At the last meeting it was agreed to consider road safety as a whole and include parking, speed limits and pedestrian routes to make Kersey a safer community for everyone - residents and visitors alike.

Speed limits: Councillors discussed the idea of introducing a 20 mph speed limit; several Councillors were in favour of changing the existing 30 mph speed limit to a 20 mph limit from Mill Lane, Vale Lane and Hall Road right through the village out towards Bildeston Road. Others felt it should be changed to 20mph from Cherry Hill through to the top of The Street near the village pump.

Enforcement was discussed; one idea was for the police to visit the area with a speed gun. Suffolk County Council has a 20mph policy which Kersey may fit, this policy includes a way of prioritising funding for introducing 20mph speed limits. To comply with the SCC policy the Parish Council will need to know the views of residents, the Parish Plan Review consultation in April 2014 showed that 12 residents requested no change to speed limits in the parish, 2 felt that parked cars in the village kept traffic speed down, 3 felt that a change to limits would be unenforceable, one person suggested the school be used to lower the speed limit to 20 mph and one asked for a 20 mph limit on Cherry Hill. It was felt that more consultation with residents should be done and the school would be consulted to see if they would support a 20 mph limit. It was agreed to include a separate reply slip in the next newsletter seeking views on this and to also include a note about the telephone kiosk.

Parking: Councillors agreed that poor and unsafe parking is still a problem, the police are going to monitor so a report from them will be awaited at the next meeting. Residents also need to be encouraged to use their off road parking, and not to park on the pavements, the police would be asked for their support in this matter.

Pedestrian Routes: Progress with the proposed Jubilee Steps was very slow, the Clerk and Giles Hollingworth are still liaising with SCC highways. A member of the public commented that he did not feel the proposed path was appropriate for a Conservation Area and felt the current path was perfectly adequate. It was clarified that the proposed path would not be a concrete surface but would look similar to the surface of the school/church carpark. The landowner commented that it would be a shame not continue to work for a solution to providing a safe route for pedestrians, he was also willing to discuss options for the route around the corner from Vale Lane to Church Walk. It was agreed to consult residents via the newsletter.

118/15 NEIGHBOURHOOD PLAN - TO CONSIDER CREATION AND IMPLEMENTATION OF A PLAN FOR KERSEY

It was agreed to defer this item to the next meeting.

119/15 ARRANGE CLERK'S JOB APPRAISAL AND SALARY REVIEW

It was agreed that John Hume and the Clerk would meet to carry out the appraisal before the next ordinary meeting.

120/15 TRAINING

Information about training courses is regularly circulated to all Councillors.

Five Councillors and the Clerk were able to attend a very useful whole council training session in August. It was agreed to organise another whole council training session covering planning offered by LCPAS, it is expected this will cost £110 plus village hall hire. *Power: LGA 1972 s112 and LGA 1972 s145.* The Clerk will liaise with Councillors to arrange this.

SALC are offering a finance training event which the Clerk feels will be useful to attend, it will cost £75 plus VAT and mileage but the cost of this course can be reclaimed under the Transparency Code burden compensation fund. *Power: LGA 1972 s112 and LGA 1972 s145.* It was agreed the Clerk should attend this event.

One member of the public left the meeting.

121/15 REPORTS FROM MEETINGS

SALC/Babergh Area meeting - John Maltby attended this meeting; the minutes will be circulated in due course.

122/15 FORTHCOMING MEETINGS

Footpath Working Group meeting 22 September, 7.30pm The Bell, Giles Hollingworth and John Hume gave their apologies.

123/15 ANY OTHER BUSINESS

Potholes were reported in Vale Lane and The Green John Hume will try to report these using the reporting tool on the Suffolk County Council website.

The meeting was adjourned for 'Parish Time'

Concern was raised about the poor visibility when leaving Kersey at the A1141 crossroads. The verges have been cut in the past by residents but this is very dangerous and is really the responsibility of highways, they should be cut regularly, the shrubby growth is now getting quite large and really needs cutting right back to ground level. The Clerk will discuss this with highways.

A suggestion was made about the wet pavement on Church Hill outside 2 Church Hill Cottages – a new drainage gully needs to be made which is angled downhill so any water from springs in the area can seep into the drain and safely away, as at present the drain goes up hill!

The meeting was reconvened.

There being no further business the meeting closed at 9.45 pm.

Appended to these minutes are 6 sheets:

- SCC report from Jenny Antill
- Babergh report from Alan Ferguson
- Kersey Parish Council Receipts and Payments to date (2 sheets)
- Kersey Parish Council Finance sheet for 14 September 2015
- Kersey Parish Council budget comparison to 31 March 2016

Report to Kersey Parish Council, 14th September 2015

Devolution

Suffolk's expression of interest in respect of taking on devolved powers from central government was published in early September and at the time of writing still has to be discussed by Cabinet and full council. This document is the joint production of Suffolk County Council, the Districts and other public sector organisations such as the PCC and the Clinical Commissioning Groups. This is just the opening move in what is likely to be a lengthy process of negotiation with central government. The expression of interest can be seen on the SCC website among the papers for the full council meeting on 16th September.

Finance

During the August break there has been no news about how the County Council proposes to bridge the forecast shortfall in our finances of over £20m in the next two financial years. £20m may be a conservative assessment of the problem since, as was reported in an Audit Committee report last year, central government has little idea about the relative financial strength of individual councils and continues to push more costs onto them. In addition to changes with regard to payment of the living wage, there have also been changes in National Insurance contributions and a number of other impositions. The Local Government Association is becoming increasingly vehement about the necessity for central government to reconsider its approach to the future funding for councils in the autumn statement expected in November.

Other news, mainly about education

August as usual has been a quiet month and the only important other news has been examination results. I think that it is fair to conclude that efforts to improve educational standards in the county are showing signs of working, but progress is not surprisingly slow. Improvements were seen in both GCSE and A level results despite the fact that no overall improvement was seen nationally.

In addition the SAT tests for 11 years olds in the county saw an increase in the percentage of pupils in primary schools achieving the expected level in reading, writing and maths. In 2015 77% of pupils achieved level 4 or higher in the tests compared with 73% last year. The national average stands at 80%, so Suffolk is definitely closing the gap. Suffolk has moved up 22 places in the national rankings, and is now 118th out of 150. There have also been improvements at key stages 1 and 2. The full figures will be published in October.

You Can Leave Your Cap On

The Suffolk Waste Partnership has launched a campaign to encourage residents to recycle the aluminium screw tops from glass bottles such as wine, spirits and cooking ingredients, along with the glass bottles on which they came. The 'Leave Your Cap On' campaign aims to increase the recycling of aluminium screw tops and collars by encouraging people to screw the tops back onto the empty glass bottles before taking them to one of the many glass recycling banks located at sites throughout Suffolk.

New vaccination programme launched to protect against meningitis

This month, SCC's Public Health team are welcoming the start of the new vaccination programme that will offer teenagers protection against meningitis (inflammation of the brain) and septicaemia (blood poisoning) caused by four meningococcal strains.

GPs will be inviting all teenagers aged 17 and 18 (born between 01 September 1996 and 31 August 1997) for the vaccine. It's important that anyone who plans to go to university this year gets vaccinated before they leave.

Kersey

I have received an e mail from a Kersey resident concerned about heavy lorries in country lanes. I have replied stating that the county council cannot stop heavy goods vehicles making legitimate deliveries. I am happy to discuss changes in signage with the parish council if they believe this is appropriate in any particular case, although the impact of signage is generally simply to move the problem elsewhere.

I very much enjoyed attending the Flower and Produce Show.

Jenny Antill
September 2015

REPORT FOR KERSEY PARISH COUNCIL MEETING – MONDAY 14th September 2015
ALAN FERGUSON (DISTRICT COUNCILLOR FOR SOUTH COSFORD)

Introduction

A shorter report this time! As I advised in my last report to you I have been gainfully occupied with membership of 3 Committees in Babergh + attendance at planning Committee meetings. This has now been expanded to include my acting as “shadow” to Jennie Jenkins (Leader of the Conservative Council) for the Finance Portfolio. There’s a lot of water to go under the bridge but it means that from April 2016 I could also become responsible for the Babergh Finance Portfolio. More of that as the year moves on.

The Interesting Updates

1. Devolution:

As expected, Devolution of power from London to Suffolk has become the Number 1 issue for the Council. However, it is very early days and we still have **very little idea what this will mean for Babergh**. The Chief Executive and the leader of Babergh are leading our campaign with an “expression of interest” that was submitted on 4th September 15. A copy of the proposal (a high level aspirational “glossy”) is now available on the Babergh and Suffolk CC websites for anyone who wishes to track developments in this area. This will be followed by more detailed proposals that will address options such as **education & skills, health, roads, housing & productivity & growth**. These discussions will involve no less than 8 Councils in Suffolk who all have to consult with Councillors before any defined submission can go forward. They should be completed not later than 24th September 15. However, to put it all in context, even if devolution is approved, it will then take about 2 years before any of this becomes reality. The message is that at a local level we can focus on more pressing issues between now and then.

Addendum: To complicate matters, the night before the Suffolk devolution proposal was submitted, Norfolk asked to “join the party” for a joint Suffolk/Norfolk devolution expression of interest. I need hardly say that the timing could have been better!

2. Council Office Location

The eventual home of Babergh/Mid Suffolk District Councils is still being considered but as with Devolution, any solution is also well down stream – too far for some. I have, however, submitted a request to the Chief Executive at Babergh asking that a particular option be explored/costed. Commercial solutions are now encouraged. Irrespective, we are assured that a “Hub and Spoke” support arrangement will be implemented for Babergh and Mid Suffolk.

3. Planning Applications

I need hardly remind you that planning continues to be a very contentious issue. The message that I have to pass on is that planning and the building of new houses will become increasingly dominant as the first year of this Conservative Party administration moves on. As you are only too well aware, and as I mentioned in my last report, planning applications can lead to difficult splits in villages. There is an undisputed need for additional housing in Suffolk (of all sorts) but it is also clear that the need should be put in context ie “right location and right type” for that location. I hope that you will appreciate that I cannot pre-judge, but for me, “location, number and style” will always be important factors to be considered. In the context of Kersey the number of listed buildings and its importance as a tourist attraction should be considered as key factors in any development decisions. I met with the Heritage and Planning Officers at Babergh last week and I am permitted to advise you that the application to build 6 cottages behind the High Street is not yet “live” as important (legally required) elements of the submission are missing. I will be informed as soon as it goes live. Also as you are aware, there is an application for barn conversions in the Village and I have plan to meet the applicant shortly to “walk the ground” in that context. I would only ask you to understand that until we have all the information on the table for both of these applications, I just retain a neutral stance on their suitability for Kersey.

The Future

Clearly there will be many and varied issues to be considered as Babergh moves forward with its Conservative majority. It is still very early days but the work by Councillors and by Council Officers at Babergh and Mid-Suffolk is moving a pace. I assure you that I will consult with and keep you in the picture as much as I possibly can.

Alan Ferguson

KERSEY PARISH COUNCIL
1 April 2015- 31 March 2016

Printed on 23/09/2015

PAYMENTS

Date	Cheque No	Detail	General Admin	Clerks Salary	Training/ external meetings	Street Lighting	KCPC	Footpath	Jubilee Steps	S137	Other Payments	VAT	Total Payments	Sub total
11-May-15	101050	c SALC - Annual Subscription	£ 162.00										£ 162.00	
11-May-15	101051	c Community Action Suffolk subs	£ 30.00										£ 30.00	£ 192.00
13-Jul-15	101052	c Babergh DC - election costs									£ 87.50		£ 87.50	
13-Jul-15	101053	SALC- Clerk networking/training			£ 15.00							£ 3.00	£ 18.00	
13-Jul-15	101054	c BDO - Audit Fee	£ 100.00									£ 20.00	£ 120.00	
13-Jul-15	101055	c S Partridge - Clerk's salary		£ 961.87									£ 961.87	
13-Jul-15	101056	c S Partridge - home working exp	£ 39.00										£ 39.00	
13-Jul-15	101057	c S Partridge - Clerk's exp			£ 18.44								£ 18.44	
13-Jul-15	101058	Kersey Playing Field Assoc									£ 37.77		£ 37.77	£ 1,474.58
10-Aug-15	101059	LCPAS - Training			£ 110.00								£ 110.00	
													£ -	
													£ -	
			£ 331.00	£ 961.87	£ 143.44	£ -	£ -	£ -	£ -	£ -	£ 125.27	£ 23.00	£ 1,584.58	

BUDGET	Detail	General Admin	Clerks Salary	Training/ external meetings	Street Lighting	KCPC	Footpath	Jubilee Steps	S137	Other Payments
	Precept - total £6700	£ 578.00	£ 3,845.00	£ 250.00	£ 210.00					£ 1,817.00
	other					£ 1,547.00	£ 300.00			
	other budget adjustments	£ 100.00		£ 200.00						
		£ 678.00		£ 450.00						

**KERSEY PARISH COUNCIL
FINANCE**

Details for Parish Council Meeting, 14 September 2015

Bank Balances At 31 August 2015

Business Saver Account	£14,846.61
Current Account	£648.71
	<u>£15,495.32</u>

Payments made since the last meeting

<u>Chq no.</u>		
101059	LCPAS - Training course	<u>£110.00</u>

Payments Due

<u>Chq no.</u>		
101060	S Partridge - Clerk's Salary	£960.73
101061	S Partridge - Clerk's home working expenses	£39.00
101062	S Partridge - Clerk's expenses	£14.48
101063	Pertwee Estates - KCPC weedkiller	£25.80
101064	Kersey Village Hall - hire	£35.00
101065	Suffolk County Council - Footpath map reprint	£136.50
		<u>£1,211.51</u>

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

KERSEY PARISH COUNCIL
Budget to 31 Mar 2016 and Precept for 2016/2017

Printed on 23/09/2015

	2015/16	2015/16	2015/16	2015/16	2016/17	
	Budget/ Precept 2015/2016	Actual to 31 Aug 2015	Estimated balance to 31 March 2016	Estimated total to 31 March 2016	Estimated Budget/ Precept 2016/2017	Notes:
Post/Tel/Stationery	£100.00		£100.00	£100.00		
Allow £70.00 for copier cartridge	£35.00		£35.00	£35.00		Biannual replacement usually sufficient, put 50% in each year
Clerk's computer/working from home	£156.00	£39.00	£117.00	£156.00		£3/week agreed in May 2014 & confirmed at appraisal & review in Nov 14
Hall Hire:Parish Council 10 @ £5	£50.00		£50.00	£50.00		
Annual Parish Meeting @ £10	£10.00		£10.00	£10.00		
SALC subscription	£162.00	£162.00	£0.00	£162.00		
Community Action Suffolk subs	£30.00	£30.00	£0.00	£30.00		
Audit	£0.00	£100.00	£0.00	£100.00		14/15 to 16/17 no fee if income/exp below £10,000 15/16 £100 from contingency
ICO Data Protection registration	£35.00		£35.00	£35.00		15/16 investigate and clarify need to register
Sub total for Admin	£578.00	£331.00	£347.00	£678.00	£0.00	
Clerks Salary	£3,845.00	£961.87	£2,883.13	£3,845.00		15/16 SCP27 £12.317/hour
Training/External Meetings	£250.00	£143.44	£106.56	£250.00		Cllr £108 Chair £100 Clerk netwk x2 £20+mileage, others£25? 15/16 + £200 from last yr budget
Street Lighting	£210.00		£210.00	£210.00		
CAS Suffolk Insurance	£480.00		£480.00	£480.00		3 year long term undertaking from Oct 2014
Glebe Insurance	£50.00	£37.77	£0.00	£37.77		
Hedge Cut - The Glebe	£83.00		£83.00	£83.00		
Playground Safety Inspection	£85.00		£85.00	£85.00		
Dog Litter Bin emptying charge	£43.00		£43.00	£43.00		
St Mary's Church	£400.00		£400.00	£400.00		15/16 split £245 Churchyd £110 Nletter £45 Clock (last increased Nov 2014)
Chairman's Allowance	£0.00		£0.00	£0.00		If there is a surplus at year end charitable donations could be considered
Election costs	£25.00	£87.50	£25.00	£112.50		Routine elections every 4 years, election in May 2015 so some reserves used
Church Walk future maintenance	£130.00		£130.00	£130.00		
Footpath Map printing reserve	£75.00		£75.00	£75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Contingencies:	£300.00		£300.00	£300.00		15/16 £100 to audit budget
Tax base fluctuation allowance	£146.00		£146.00	£146.00		Introduced to protect the PC from having to increase council tax due to tax base changes.
	£6,700.00	£1,561.58	£5,313.69	£6,875.27	£0.00	In recent years changes to the way tax bases are calculated has impacted council tax with the potential of precept capping it was felt best to keep council tax at the same level
Agreed spending from reserves:						
	£6,700.00	£1,561.58	£5,313.69	£6,875.27	£0.00	Precept for 2015/16 £6,700 plus a Council Tax Support Grant from Babergh £86.17
						Tax Base 180.31 = £37.16 for a band D property
				Estimated at 31.3.16		
Reserves (Cash at Bank)	As at 1.4.15					
Footpath Working Group	£1,250.43					Precept for 2014/15 £6604 plus a Council Tax support grant from Babergh £129.25
KCPC Working Group (Ring fenced)	£4,025.71					Tax Base 177.72 = £37.16 for a Band D property
Jubilee Steps Working Group	£771.56					
Election provision	£850.00			£787.50		Precept for 2013/14 £6375.00 plus CTax support grant £471
Church Walk Maintenance Fund	£1,170.00					Tax Base 171.55 = £37.16 for a Band D property
Admin photocopier reserve	£0.00					
Footpath Map printing reserve	£100.00					Precept confirmed for 2012/13 £6151
Fixed Asset Reserve	£300.00					Tax Base 187.00 = £32.89 for a Band D property
Council Tax Support grant money	£600.25					
General Parish Council Reserve	£4,573.84					
	£13,641.79					Precept agreed for 2011/12 £5930
						Tax Base 183.96 = £32.23 for a Band D property
Reserves should be between 3-12 months gross expenditure (£1,600 to £6,400)						

Estimated PC Income 2015/16
Precept £6,700 rec'd £3350 April
Babergh Tax grant £86.17 rec'd
VAT repayment £1,003.61
Bank Interest £5
Total £7794.78